

TUESDAY, SEPTEMBER 12, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 12, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from September 5, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 13, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$351,040.60 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dustin Hube:

Dustin Hube, Fiscal Specialist & EMA Deputy Director, reported that the meeting previously scheduled with Berger Health System, the Pickaway County Coroner, the Pickaway County Health Dept., Dave Conrad, EMA Director, and Mr. Hube regarding the Pickaway County Mass Fatality Plan had to be cancelled and will be re-scheduled.

The commissioners also took a moment to congratulate Mr. Hube on the Safety Emergency Manager position he recently accepted at Mt. Carmel Health System.

In the Matter of
Report Provided by Erica Tucker:

Mrs. Tucker reported that she has been assisting the Pickaway County Health Dept. with planning the Tire Collection Day event scheduled for Saturday, November 4th, from 8:00 a.m. to 12:00 noon, at the County Highway Garage. The Health Department received a mosquito grant through the Ohio Department of Health that will help defray some of the costs charged to the public.

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In the Matter of
Wayne Gregory Hired as
Fulltime Pickaway County Deputy Dog Warden:

Mrs. Dengler reported that she and Marc Rogols, Chief Dog Warden, conducted four interviews last week for the Deputy Dog Warden position, and it was their recommendation to hire Wayne Gregory.

Upon the commissioners' review Mr. Gregory's application, Commissioner Wippel offered the motion, seconded Commissioner Henson, to hire Wayne Gregory, 5877 Saint Paul Road, Ashville, Ohio 43103, for the fulltime Pickaway County Deputy Dog Warden position, at the rate of \$11.50 per hour, effective September 28, 2017, with an increase to \$12.00 per hour upon the successful completion of a 9-month probationary period.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- A 1982 Morbark Eager Beaver chipper in addition to a Wheeltronic Rolling Jack for a 4 post lift have been posted on the govdeals.com website on behalf of the County Engineer's Dept.
- Mrs. Dengler, Mr. Lutz, Geoff Davis, of the Building Dept., and Joy Ewing, JFS Director, will be meeting with architects from WDG Group, Inc. to review the new floor plans based on Mrs. Ewing's recommendations for interior renovations to the county's building located at South Pickaway Street that will be occupied by the JFS Department.
- A group of mothers of dance students of the YMCA Dance Studio located in Memorial Hall requested and were granted permission by the commissioners to set up a small table outside of the building on the sidewalk during Pumpkin Show to sell cans of pop, bags of chips, etc. as a fundraiser. Pumpkin Show, Inc. also granted the group permission.

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

123,096.42 to 201.3007.5506 – Engineer-Contract Projects
10,000 to 501.6915.5401 – Engineer-Contract Services
50,000 to 101.1105.5703 – Contingencies

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Transfers Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER & RE-APPROPRIATION OF FUNDS:

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**43,318.70 from 201.3006.5504 – Engineer-Land
To
201.3006.5501 – Equipment**

**5,500 from 201.3007.5506 – Engineer-Contract Projects
To
201.3006.5501 – Engineer-Equipment**

**50,000 from 101.1112.5401 – Contingencies
To
101.1112.5401 – Countywide Facilities-Contract Services**

**5,000 from 101.1210.5415 – Common Pleas Court-Attorney Fees
To
101.1210.5403 – Common Pleas Court-Travel & Expense**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Visit from Village of New Holland Mayor:**

Clair “Butch” Betzko, Mayor of the Village of New Holland, met with the commissioners at the request of Village of New Holland Council regarding temporary “no through truck” signs that village officials have placed on some village roads, and in the right-of-ways on portions of some county roads, outside the village limits, and discussed grant funding opportunities to get the roads repaired.

**In the Matter of
Agreement for Use of County Property
Approved for Berger Hospice:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the Agreement for Use of Pickaway County Property granting Berger Hospice permission to meet on the courthouse steps on Sunday, December 3rd, from 6:00 p.m. to 7:30 p.m., and hand out battery-operated candles, perform a memorial ceremony, light up the Hospice tree in front of the courthouse, and then proceed to the Presbyterian Church.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The Pickaway County Chamber of Commerce are hosting a non-partisan Candidate’s Form at the Circleville High School Auditorium on Monday, September 25th, at 7:00 p.m. The Berger Health System and Pickaway County Parks & Trails local levies will also be featured.
- Durable Slate is scheduled to begin exterior repairs to courthouse roof leak over the Clerk of Court’s office, which will be followed by interior repairs to the office that will be done by Durable Restoration.
- Roese Brothers Paving is scheduled to seal coat the access drive to the county’s sewer treatment package plant at the Wintergreen Subdivision on September 14th.
- The YMCA has requested some minor maintenance repairs to the space its rents in Memorial Hall.

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- Circleville Physical Therapy is conducting an Open House later in the day, from 4:00 p.m. to 6:00 p.m., for its new facility located at 1414 N. Court St., Circleville.
- The Chamber of Commerce and Circleville Rotary Clubs are organizing a Community Town Hall meeting for October 2nd, at 6:00 p.m., in the Maxwell Center at OCU regarding Berger Health Systems' November 7th ballot initiative in reference to changing its ownership structure.
- The Pickaway Parks & Trail Campaign Fundraiser is scheduled to be held in the Starkey Pavilion on Thursday, September 28, 2017, at the Mary Virginia Crites-Hannan Park from 5:30 p.m. to 7:00 p.m.
- Mr. Lutz and the commissioners held a brief conversation regarding planning for the Pickaway County Fairgrounds Revitalization project.

Note: Melissa Betz, County Auditor, had to reschedule her appointment originally scheduled with the commissioners today for 10:00 a.m., and she has been rescheduled to meet with them on Tuesday, September 19th, at 10:30 a.m., to discuss the Walmart development area's Tax Increment Financing Agreement (TIF), and July's end-of-month revenue and expenditure reports.

In the Matter of
Bid Opening Conducted for the
2017 Pickaway County Courthouse Gutter Placement Project:

The bid opening was conducted for the 2017 Pickaway County Courthouse Gutter Replacement Project. Those in attendance were Matt Addis, E. Lee Construction; Jodi Howes, Durable Slate Co.; and James Rish, General Restoration Corp.

There was no project estimate, and the following bids were received and read aloud:

Detroit Cornice & Slate Co. Ferndale, MI 48220	Base Bid:	\$221,000
	Alternate A Bid (Ph. 1 only):	\$ 74,400
	Alternate B Bid (Ph. 2 only):	\$ 59,500
	Alternate C Bid (Ph. 3 only):	\$ 46,200
	Alternate D Bid (Ph. 4 only):	\$ 46,200
E. Lee Construction Delphos, OH 45833	Base Bid:	\$166,960
	Alternate A Bid (Ph. 1 only):	\$ 67,960
	Alternate B Bid (Ph. 2 only):	\$ 33,960
	Alternate C Bid (Ph. 3 only):	\$ 39,990
	Alternate D Bid (Ph. 4 only):	\$ 30,630
Durable Slate Co. Columbus, OH 43232	Base Bid:	\$218,427
	Alternate A Bid (Ph. 1 only):	\$ 88,492
	Alternate B Bid (Ph. 2 only):	\$ 43,873
	Alternate C Bid (Ph. 3 only):	\$ 45,933
	Alternate D bid (Ph. 4 only):	\$ 40,129
General Restoration Columbus, OH 43235	Base Bid:	\$118,700
	Alternate A Bid (Ph. 1 only):	\$ 49,800
	Alternate B Bid (Ph. 2 only):	\$ 26,850
	Alternate C Bid (Ph. 3 only):	\$ 26,630
	Alternate D bid (Ph. 4 only):	\$ 35,900

The bids will be reviewed by Brad Lutz, County Administrator, and Jon Brown, Pickaway County Maintenance/Facilities Supervisor, regarding contract award recommendation.

In the Matter of
County Board of Commissioners' Approval Vote
Regarding Increase to Pickaway County Health Department's Budget:

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The commissioners discussed the District Advisory Council (DAC) meeting this evening that will follow the Pickaway County Trustees & Fiscal Officers dinner wherein a vote will be taken regarding the approval of a \$47,500 appropriation increase to the Health Department's budget to go towards the accreditation officer's salary over the next 10 years that was previously rescinded. The county board of commissioners have one vote on the DAC, with the president representing the board.

After discussing the matter, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to vote in favor of the increase.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Miscellaneous Matters:**

- For consideration purposes, Commissioner Stewart mentioned that he will be reviewing an agreement between Fairfield County Engineer and Intelliwave Broadband related to the depth for burying fiber optic cables in county road right-of-ways in rural areas of the county.
- The commissioners received notification from the Pickaway County Court of Common Pleas regarding three qualified and suitable disinterested persons' appointment as Arbitrators in respect to the North Court Drainage Improvement, a single county-petitioned ditch. The individuals appointed are Robert Parker, Michael Hess, Esquire, and Gary Kenworthy, Esquire.
- The commissioners agreed to allow Rich Elsea, of Hummel & Plum Insurance, and Theresa Many, Aflac representative, to speak with county employees regarding their interest in the group platform products they discussed with the commissioners last week. At least 10% of county employee participation in the products is required for it to be setup as a payroll deduction.

**In the Matter of
Meeting in Executive Session:**

At 1:20 p.m., Commissioner Henson offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC §121.22 (G)(4) to consider the employment of a Pickaway County Board of Commissioners' employee with Brad Lutz, County Administrator, and April Dengler, Deputy County Administrator, in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No. None. Motion carried.

Attest: Patricia Webb, Clerk

At 2:25 p.m., the commissioners exited Executive Session, and Commissioner Wippel offered the motion, seconded by Commissioner Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No. None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fiscal Specialist/Administrative Assistant Position
In the Pickaway County Commissioners' Office Offered to Angela Karr:**

Upon resuming Regular Session, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to offer the Fiscal Specialist/Administrative Assistant position in the Pickaway County Commissioners' office to Angela Karr.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No. None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of a New Fulltime Permit Technician Position in the
Pickaway County Building Department and Offering the Position to Nikki Young:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, eliminate two part-time Permit Technician positions in the Pickaway County Building Department, and create a second full-time Permit Technician position and offer it to Nikki Young, who is currently a part-time Permit Technician in the department.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Planning Commission Meeting:

The commissioners attended the Pickaway County Planning Commission meeting that was facilitated by Terry, Frazier, Pickaway County Development & Planning Director. Minutes of the meeting and action taken can be obtained from the Development & Planning Office.

In the Matter of
Weekly Dog Warden Report:

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 9, 2017.

A total of \$290 was reported being collected as follows: \$160 in adoptions; \$90 in dog licenses; \$40 in transfer out-rescue.

Three (3) dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk