

TUESDAY, SEPTEMBER 11, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, September 11, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 4, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 12, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$448,438.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer & Re-Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER & REAPPROPRIATION OF FUNDS:

**\$5,000.00 – 656.6083.5401 – Contract Services – RPHF Solid Waste
TO
656.6083.5972 – CIP – RPHF Solid Waste**

**\$50,000.00 – 656.6083.5970 – Reimbursements – RPHF Solid Waste
TO
656.6083.5972 – CIP – RPHF Solid Waste**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Back Approved:**

**TUESDAY, SEPTEMBER 11, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the CASH ADVANCE BACK:

**\$2,500.00 – 265.6114.801 – Advances Out – Hughes Lateral – Engineer
TO
101.0000.4910 – Advances In - Engineer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Ohio Department of Youth Services
Subsidy Grant Amendment for FY19:**

After reviewing the document, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, authorizing Commissioner Wippel, President, to sign the FY19 Ohio DYS Subsidy Grant Amendment.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by April Dengler, Deputy County Administrator:**

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group submitted change orders for the construction of the CRC Building.
- Interviews for the EMA Director position will be held this week. There were eleven total applications received with seven of them being possible candidates.
- The E911 report has non-compliance issues with the City of Circleville Police Department for their PSAP. Mrs. Dengler sent an email to the City Thursday regarding the issues that need to be addressed. The Sheriff's Offices portion is completed and was received by Mrs. Dengler yesterday. The updated report to become compliant is due September 21st.

**In the Matter of
Change Order No. 1A-4 General
Work and Labor signed for Pickaway Job and Family
Services Project at the CRC Building:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1A-4 received from Stockmeister Enterprises, Inc., related to changes to trench drain, sprinkler pipe and ceiling modifications at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of
Change Order No. 15A-3 Plumbing/ 15B**

TUESDAY, SEPTEMBER 11, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mechanical signed for Pickaway Job and Family Services Project at the CRC Building:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 15A-3 received from Command Heating, Inc., related to changes to CB #1 and CB #3 at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of
Change Order No. 16A-4 Electrical
Signed for Pickaway Job and Family
Services Project at the CRC Building:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 16A-4 received from Proline Electric, Inc., related to receptacle and lighting changes at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of
Report Provided by Brad Lutz, County Administrator:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

1. Fairgrounds update: The fair board approved the billboard. The Memorandum of Understanding between the Fair Board and the Commissioner was approved with it being stricken that approval for rentals is not required from the Board of Commissioners. The Fair Board shall receive 50% of future revenues generated by the fairgrounds, with 40% to benefit the cost of construction and 10% being set aside to a building maintenance fund. Mr. Lutz is working with the Pickaway County Visitors Bureau to establish a contract for the planning of events to be held at the Pickaway County Agricultural and Event Center. Scioto Downs is removing their grandstands seating and the Fair Board is planning to reach out to Rocky Baker at Farnham Equipment Company to discuss with Scioto Downs the purchase of the seating for the Pickaway County Agricultural and Event Center Grandstands. The project progress for the building site, building pads and indoor arena are right on schedule and the delivery of the first building is expected mid-October. The interior design specifications, such as paint colors have been selected and MS Consultants will lead the design layout of the changes to the Event Centers LED sign on S.R. 22. MS Consultants will be working with Teays Valley FFA to manufacture a pole to display the cow above the LED sign at the new Event Center upon completion.
2. Last weekend Mr. Lutz was on-call for EMA and there was no emergencies. The potential of the negative effect from the high volume of rain did not create any emergency issue in the county.
3. Mr. Lutz explained a call that he received from a woman in Washington Township who is wanting the neighboring property cleaned up. The Building Department is going to evaluate the current state of the property, as it may need to be condemned.
4. Notification was received from the Montgomery County Coroner, Kent E. Harshbarger, M.D. regarding autopsy costs for 2019. The rate per case performed by the Montgomery County Coroner will not reflect an increase from 2018 and will be billed at the rate of \$1,600 per toxicology screening for 2019.
5. Mr. Lutz attended the Pickaway Progress Partnership Board of Directors meeting on September 7th. Ryan Scribner, P3, provided an economic development strategic plan for January 25, 2018, the report provided goals and visioning, economic development strategies, and target industry analysis. The next meeting is scheduled for November 2, 2018 at 8:00 a.m. at the Berger Health System Community Room.

TUESDAY, SEPTEMBER 11, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

6. Mr. Lutz provided a monthly estimated revenue and expenses report for review. The projected 2018 revenues is \$18,797,055.53 with projected expenses at \$18,183,322.07, leaving a balance of \$8,262,072.94.

In the Matter of
Fairgrounds Revitalization Project, and adoption
of the Memorandum of Understanding with
The Pickaway County Agricultural Society:

The Pickaway County Commissioners and Pickaway County Agricultural Society agreed to enter into a Memorandum of Understanding. The MOU agrees that gross revenue received by the Fair Board from the operation of the Pickaway County Agricultural and Event Center, with the exception of those revenues received during the yearly agricultural fair for the use of those building, shall be allocated as follows:

- A. Forty percent (40%) shall be paid to the County within thirty (30) days of receipt;
- B. Ten percent (10%) shall be retained by the Fair Board, but shall be allocated exclusively toward maintenance of the property; and
- C. Fifty percent (50%) shall be retained by the Fair Board and used for any lawful purpose; and
- D. The Fair Board shall not to adversely affect tax-exempt status of the securities. The Fair Board represents that it has taken, and covenants that will take or cause to be taken, all actions that may be required for the interest on the Securities to be and remain excluded from gross income for federal income tax purposes, and from treatment as an item of tax preference for purposes of the alternative minimum tax imposed on individuals and corporations under the code. The Fair Board represents that it has not taken or permitted to be taken on its behalf, and covenants that it will not take or permit to be taken on its behalf, any actions that would adversely affect that exclusion under the provisions of the code.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the adoption of the Memorandum of Understanding with the Pickaway County Fair Board.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Fairgrounds Revitalization Project, and the
Adoption of acceptance of Proceeds from the Gun-A-Palooza:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to accept the seventy-five (75%) of the proceeds received from the Gun-A-Palooza event held at the Pickaway Agricultural and Event Center on August 25, 2018. The funds will be deposited to the Fairgrounds revitalization fund.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of the
Change Order/ Cost Estimate No. 1 signed for the
Pickaway Agricultural and Event Center, Bulletin #1:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1 related to electrical upgrades, conduit upgrades, reduction of storm system and non-metering of sanitary dump station in Pickaway Agricultural and Event Center Fairgrounds Revitalization Project, Bulletin #1.

TUESDAY, SEPTEMBER 11, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 2 signed for the
Pickaway Agricultural and Event Center, Bulletin #3:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 2 related to revision of the landscaping package, reduction of trees in parking area, addition of beds and trees around project area in Pickaway Agricultural and Event Center Fairgrounds Revitalization Project, Bulletin #3 Landscape Revisions.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the matter of
Fairgrounds Revitalization
Project and Corna-Kokosing:**

After reviewing the document, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, authorizing to approve the Partial Conditional Waiver Progress Payment #1 received from Corna-Kokosing and submit to the County Auditor for payment in the sum of \$967,568.41.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Meeting with County Auditor to
Review August 2018 Revenue & Expenditure Reports:**

Mrs. Betz, County Auditor, met with the Commissioner to review the revenue and expenditures reports ending August 31st. In reviewing the revenue and expenditures, it was reported that the cash balance in General Fund was \$8,748,233.16 and opened the month at \$8,673,248.78. Conveyance fees have been crazy this month, there has been a lot of sale in the \$350,000 dollar range in the Commercial Point area. Arby's in South Bloomfield sold for 1.3 million and Bob Evans Corporations had several conveyances. The data software company, CMI wants to discuss their maintenance agreement. Mrs. Betz discussed the information she had gathered on the upgrade to CMI World, which we would utilize their servers and would cost around \$65,000 a year. Mr. Stewart asked where it stands, and Mrs. Betz can pursue gathering additional information. It would take CMI World 2 years before they could have the county completely up and running with the new system. The Commissioners thanked Mr. Betz for the update.

**In the Matter of the
Change Order No. 1 signed for the
2018 County and Township Resurfacing Project, Contract C:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1 related to changes in 2018 Pickaway County and Township Resurfacing Project, Contract C.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of
Broadband Services:**

Commissioner Stewart spoke with Chip Spann with Connected Nation on issues involving internet service in Pickaway County and how his company can work with us to develop an analysis of areas covered and not covered. The research could provide information on what could be reached by use of our county towers. The towers could possibly be used to provide a WiFi network available to residents at speeds up to 30 mbps. Mr. Spann is preparing a proposal to conduct the study so that the county can apply for funding through the United States Representative of Agricultural. The grant has \$600 million dollars available to spend on broadband projects. The Commissioners will wait for the proposal to arrive and determine how best to proceed.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 8, 2018.

A total of \$570 was reported being collected as follows: \$80 in adoptions; \$135 in dog licenses; \$90 in dog license late penalty; \$40 in owner turn-ins; \$200 in private donations; and \$25 in redemptions.

Five (5) stray dogs were processed in; and two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk