

TUESDAY, OCTOBER 29, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 29, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from October 22, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 30, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$219,051.24 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-102919-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$439.59 to amend the DS Drainage SA Revenue Fund #318 to make payment; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

DS DRAINAGE SA REVENUE #318
\$439.59

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATIONS:

**\$3,600.00 – 101.1105.5703 – Contingencies – Commissioners
\$2,880.00 – 246.4010.5203 – Insurance D&K – Commissioners
\$20,000.00 – 101.1105.5703 – Contingencies – Commissioners
\$35,000.00 -202.3010.5505 – MVPT Material/ Supplies – Engineer
\$2,814.83 – 318.8119.5603 – DS Drainage Principal – Commissioners
\$8,000.00 – 101.1105.5703 – Contingencies - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATIONS:

**\$3,600.00- 101.1105.5703 -Contingencies – Commissioners
TO
101.1106.5203 – Insurance Planning Office – Commissioners
\$1,700.00 – 907.1226.5501 – Law Library Equipment – Law Library Resource Board
TO
907.1226.5102 – Law Library Salary - Law Library Resource Board
\$1,500.00 – 919.5908.5309 -Tax Lien Postage Fees - Treasurer
TO
919.6908.5917 – Tax Lien Sale Recording Fees – Treasurer
\$8,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.2005.5401 – Coroner Contract Services – Commissioners
\$20,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1112.5301 – Countywide Supplies – Commissioners
\$26,548.98 – 101.2010.5203 – Insurance Road Patrol/ Sheriff – Sheriff
TO
101.2010.5102 – Salary Road Patrol/ Sheriff – Sheriff
\$4,909.42 – 101.2010.5203 – Insurance Road Patrol/ Sheriff – Sheriff
TO
101.2010.5212 – PERS LE Road Patrol/ Sheriff – Sheriff**

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**\$779.61 -101.2011.5203 – Insurance Corrections/ Sheriff – Sheriff
TO**

101.2011.5212 PERS LE Corrections/ Sheriff – Sheriff

**\$8,000.00 – 201.3006.5501 – ALGT Equipment Vehicle/ Garage – Engineer
TO**

201.3007.5505 – ALGT Material/ Supplies - Engineer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by EMA Director:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the 911 Outage meeting October 22nd, Nixle Training and Monthly Communications Meeting October 23rd, Pickaway County Competitive Network Roundtable October 24th, and 2019 EMPG Grant Acceptance October 25th.
- This week Mr. Flick will be attending the Nixle Implementation all week, the Circleville City Schools Evacuation Planning meeting October 30th, County 911 CAD software GoLive October 30th, and the Election Day Contingency Planning all week.
- Next week Mr. Flick has scheduled the Election Day November 5th, County Evacuation Planning Meeting November 6th and Pumpkin Show Debrief November 8th.

**In the Matter of
Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week, there were no Unemployment claims filed this week.
- Mr. Rogols was contacted by Terry Frazier to inform that the legislative committee issued a return and council voted October 1st to approve the County's re-zoning request for the South Pickaway Street property. There will be a 30-day waiting period and possible public referendum. Mr. Rogols will contact the Recorder's Office on November 1st for the legal description repost for bid.
- The Health and Safety Committee is completing the 2019 Health Worksite Award application that has to be submitted prior to October 31st.

**In the Matter of
WAL-T084-1.40, SAL-T205-2.50,
WAL-T008-4.65 and WAL-T008-4.65 Deck and
Guardrail Replacement Material Project Change Order:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order for the WAL-T084-1.40, SAL-T205-2.50, WAL-T008-4.65 and WAL-T008-4.65 Deck and Guardrail Replacement Material Project. Proposed credit for \$4,112.75.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler reported electrical issues at the courthouse in Juvenile Court. The matter was attended to by the County Maintenance Department.
- The Building Department encountered a water main break and the issue was temporarily repaired by the County Maintenance Department but will need to be replaced.
- Mrs. Dengler sent out Budget Worksheets to the Departments with a due date of November 8th.

In the Matter of
Hall-Justus Drainage Improvement Viewing:

The viewing for the Hall-Justus Drainage Improvement Petition that was filed on August 9, 2019 was held on site at 10:30 a.m. at 11769 State Route 56 West, Mt. Sterling, Ohio on October 29, 2019. Commissioner Wippel opened the viewing for Sterlin Mullins, County Engineer to describe the purpose of the viewing. Mr. Mullins explained that an estimate will be presented with plans and a hearing will be held for the residents to attend. The landowners will receive an estimate of their individual assessment and the hearing date. If there are no major adjustments, the Commissioner would then order the Engineer to move forward and put out for proposals for the project. The assessment could be paid in full by the residents at the time of the assessment or over a four-year payment schedule assessed to real estate taxes. The ditch will always require maintenance and improvements and a 5% annual maintenance fee may be assessed.

Those in attendance were:

Angela Karr	April Dengler	Sterlin Mullins
Harold Henson	Ted Rogers	Dale Boyer
Mark Ruff	Howard Reeser	Larry Sheets
Gary Moore	Richard Phillips	Charles Self
Harry Cook	Dale XXXXX	Kevin Steward
Sue Dennis	Shelly Thomas	Susan Pendall
Brian Stewart		

The viewing for Hall-Justus Drainage Improvement concluded and the next hearing is scheduled for November 26, 2019 at 10:00 a.m at the Pickaway County Common Pleas Courtroom, Pickaway County Courthouse, 207 South Court Street, Circleville, Ohio 43113.

In the Matter of
Pickaway County Memorial Airport:

The Airport Authority Board met with the Commissioners, with the following members in attendance: Nick Courtright, Jay Elsea, Jerry Farington and Bruce Brandstetter from Brandstetter Carroll Inc. Mr. Farington opened the discussion with the Commissioners regarding the airport and maintenance. The loss of the hangar for 15 months has caused an anticipated loss of \$20,000. The loss revenue is from T-hanger rental and fuel sales. The structural engineer had the thought that the possible loss could be considered an emergency and would allow for the start of the rebuild of the new hangar. Mr. Brandstetter informed the Commissioner that the Taxiway Crack Repairs and Pavement Markings Project is underway, and a grant was received in the amount of \$165,000.

The 10-year Airport Capital Improvement Plan is set with the following as the first five years: 2020 Ramp Pavement Crack Repairs and Sealant, 2022 Runway Overlay Design, 2023 Runway Overlay Construction and 2025 Automated Weather Observation. The hangar was relocated in 1991-1992 as part of a major project (terminal building, ramp, lighting, taxiways, parking access road. Betts Structural Engineering recommends complete replacement per the Structural Report completed on January 14, 2019. The cost estimate to replace the structure including the foundation is \$673,000 that was proposed on April 5, 2019. Mr. Brandstetter suggested to the Commissioners to gather support letters to use to push for funding to lengthen the runway for potential growth of airport use. Mr. Farington addressed electrical issues with

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lighting on the windsock and beacon light. There are trees down on the south end that need to be removed per the FFA.

The concern by the board is the continued loss of revenue and Commissioner Stewart informed Jerry that the replacement of the hangar had been addressed since the incident and unfortunately, there are steps to follow and the project has to be bid out. Commissioner Stewart asked Mr. Farington what the charge is to rent a hangar and when was the last increase and Mr. Farington stated that they charge \$150 per month and that it is hard to increase rent when other hangars charge a lower rental fee. However, the location of Pickaway County Airport has an advantage of being located in the middle of larger cities. Commissioner Stewart thanked the board for coming in and requested that they keep the Commissioners informed. The Commissioners will know more on the next steps of the Hangar Project once documentation is received next week. The plans will be shared with the board for review and input.

In the Matter of
Pickaway County Soil and Water Conservation District
2019 Third Quarter Update:

Administrative

SWCD worked with Chris Mullins and Anthony Neff, Pickaway County Engineers Office, on information to present at the July 9th Pickaway Townships Trustees meeting. Mr. Mullis, Cheyenne Jepsen and Zach Smith gave the trustees an example of the process that is taken when dealing with drainage issues, pond evaluations and easement designation between agencies. The District gave each township a packet of information on Pond Design and Management, Rural Land Ownership, and brochures the office provides for the public. SWCD hosted the 75th Anniversary Meeting and Banquet on Thursday, August 8th at the Lightning Tree Barn.

Education/ Outreach

The Pickaway SWCD quarterly newsletter was mailed to 2520 people and emailed to 370 people in July. SWCD partnered with Hocking County SWCD to host a Pond Clinic and SWCD co-hosted on the the Friday-In-The-Park days with the Pickaway County Park District, RPHF Solid Waste District and OSU Extension. The theme was Nature Around the World. SWCD hosted their annual 3-day Experience Earth Camp at Mary Virginia Crites-Hannan Park. There 30 incoming fourth and fifth grade students that participated from Pickaway County Schools. SWCD received grant funding through the ERA's education fund to build an Augmented Reality Sandbox, which SWCD has used several times already. SWCD partnered with Pickaway County Farm Bureau and local FFA Chapters to host AG Day for approximately 1,600 fourth and fifth grade students at the fairgrounds. SWCD will be partnering with Logan Elm students and several other local agencies to design a land lab for Logan Elm's new campus. Assisted with a joint pond clinic with Hocking County that had 35 participants. SWCD set up a display and activity for the Canal Days event, hosted by Pickaway County Parks District and represented Pickaway County SWCD at the Pickaway 4-H Recognition Banquet. The Pickaway County SWCD employees attended a Forestry ID workshop at Hocking County SWCD. The Education Newsletter was sent out to all Pickaway County Schools and have so far completed programs with close to 400 students since the start of the 2019 school year.

Technical

SWCD has two new district technicians: Shelly Steele and Wesley French. Mrs. French has attended two Technician Development Program trainings, a NCRS One Course tour, and a GIS training. A ditch petition for Kingston Pike/ Rhoads was filed and SWCD is working with Sterlin Mullins, County Engineer, and Amy Boyer on surveying and designing the project. There are currently six waterway projects under construction, 2 drainage concerns, assistance in office and in field, four pond evaluations, in office, three as build/ completions signed off on and ready for payment, and four waterway designs in progress. CRP closed on August 23.

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In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 26, 2019.

A total of \$990 was reported being collected as follows: \$250 in adoption fees; \$75 in dog licenses; and \$665 in private donations.

Five (5) stray dogs was processed in; five (5) dog were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk