

**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 5, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from October 29, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 5, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$236,268.88 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 5, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$364,091.03 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, NOVEMBER 5, 2024  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

**\$20,000.00 – 101.1105.5703 – Contingencies – Commissioners**  
**\$9,165.00 – 101.1105.5703 – Contingencies – Commissioners**  
**\$300,000.00 – 401.7115.5530 – Unplanned Capital – Commissioners**  
**\$30,000.00 – 208.5025-5923 – CSEA Shared Costs CSEA – JFS**  
**\$5,000.00 – 208.5025.5203 – Insurance CSEA – JFS**  
**\$3,000.00 – 208.5025.5201 – PERS CSEA – JFS**  
**\$25,000.00 – 208.5025.5102 – Employees Salary CSEA – JFS**  
**\$50,000.00 – 207.5020.5922 – Reimb to PA Fund Children Services – JFS**  
**\$3,200.00 – 101.1105.5703 – Contingencies – Auditor**  
**\$10,000.00 – 907.1226.5301 – Supplies Law Books – Law Library**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$20,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1112.5401 – Countywide Contract Services – Commissioners**  
**\$9,165.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1102.5201 – Maintenance PERS – Commissioners**  
**\$5,000.00 – 101.2083.5496 – Medical – Sheriff  
TO  
101.2083.5501 – Equipment – Sheriff**  
**\$5,000.00 – 101.2083.5527 – Vehicles – Sheriff  
TO  
101.2083.5501 – Equipment – Sheriff**  
**\$225.05 – 234.2063.5501 – Equipment – Victims of Crime  
TO  
234.2063.5401 – Contract Services – Victims of Crime**  
**\$617.31 – 234.2063.5301 – Office Supplies – Victims of Crime  
TO  
234.2063.5401 – Contract Services – Victims of Crime**

**TUESDAY, NOVEMBER 5, 2024  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$802.04 – 234.2063.5403 – Travel Expenses – Victims of Crime  
TO  
234.2063.5401 – Contract Services – Victims of Crime**

**\$3,200.00 – 101.1105.5703 -Contingencies – Auditor  
TO  
101.2005.5203 – Coroner Insurance – Auditor**

**\$3,200.00 – 101.1105.5703 – Contingencies – Auditor  
TO  
101.2005.5203 – Coroner Insurance – Auditor**

**\$1,500.00 – 101.1110.5201 – General PERS – Auditor  
TO  
101.1110.5301 – General Supplies- Auditor**

**\$1,500.00 – 101.1110.5901 – General Other Expenses – Auditor  
TO  
101.1110.5301 – General Supplies – Auditor**

**\$1,500.00 – 101.1110.5203 – General Insurance – Auditor  
TO  
101.1110.5301 – General Supplies – Auditor**

**\$6,000.00 – 260.1150.5203 – REA Insurance – Auditor  
TO  
260.1150.5102 – REA Salary – Auditor**

**\$2,000.00 – 260.1150.5203 – REA Insurance – Auditor  
TO  
260.1150.5201 – REA PERS – Auditor**

**\$20.00 – 260.1150.5203 – REA Insurance – Auditor  
TO  
260.1150.5202 – REA Medicare – Auditor**

**\$1,000.00 – 260.1150.5203 – REA Insurance – Auditor  
TO  
260.1150.5205 – REA Workers Comp – Auditor**

**\$500.00 – 903.1109.5203 – GIS Insurance – Auditor  
TO  
903.1109.5102 – GIS Salary – Auditor**

**\$400.00 – 903.1109.5203 – GIS Insurance – Auditor  
TO  
903.1109.5205 – GIS Workers Comp – Auditor**

**\$2,000.00 – 101.5010.5437 – Transportation – Veterans Services  
TO  
101.5010.5403 – Travel Expenses - Veterans Services**

**\$1,000.00 – 101.5010.5437 – Transportation - Veterans Services  
TO  
101.5011.5439 – Burials - Veterans Services**

**\$1,000.00 – 101.5010.5437 – Transportation - Veterans Services  
TO  
101.5010.5480 – Telephone - Veterans Services**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Attest: Angela Karr, Clerk

**In the Matter of**  
**New Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW LINE ITEM:

**246.0000.4957 – Dog and Kennel Penalty Late Fees - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 16 dogs. There were 13 visitors to the shelter last week and 2 volunteers.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Billy is volunteering with BOE today.
- I was contacted by BCI asking for BOE-LAP01 BitLocker Recovery password.
- Motorola Kickoff – Need for 2 direct lines to connect to backhaul – Spectrum contacted.
- Still working with Netgear and Tucker to find a solution to the Arraignment room microphone.
- Equipment ordered.
- Met with Proofpoint to discuss migration of SO tenant to County tenant and SO migration to dotgov domain for email.
- Working out power and cooling requirements for new equipment
- Hubble certificate expired – Ramifications and workarounds
- TEAYS Valley and Centegix meeting next Tuesday concerning PSAP software
- Brad has requested dedicated phone numbers for his staff
- Joyce has requested an additional phone at her front desk
- IT staff rotation change notice

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- This Week
  - Meeting with Chief Bennett from Scioto Township Fire, Sheriff's Office, Ashville Police, and EMA regarding an action plan for radios.
  - Monitoring for election day. Cache radios provided to BOE along with a channel for communication.
  - Meeting with PICCA Thursday.
- Next Week
  - ALERTS training is being hosted at EMA on Thursday, 11/14.
- EMA Operations

**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- Working with Pathways 211 regarding an MOU for a disaster. No money exchange – solely roles and responsibilities outlined.
- Working with local houses of worship on shelters, warming/cooling centers, donations management, and other opportunities.
- 911 Coordinator
  - No updates.
- LEPC
  - No updates.
- Radio Programming
  - Made several phone calls trying to identify other vendors to work on Harris radios.
  - Meeting with Chief Bennett of Scioto Township Fire, Sheriff's Office, Ashville Police, and EMA to discuss radio link layer authentication and a plan.
    - Several personnel from different departments are interested in becoming trained to help program and understand radios better.
  - Chief Bennett and I talked to Kristopher Smith who was going to apply for Radio Tech position. He has decided he would like to contract with Pickaway County instead.
    - Need to propose a contract to him for link layer work on Harris and Tait radios in particular. He can also work on Motorola.
- CERT
  - No new information.
- Outreach
  - Pickaway County Clergy
  - Vineyard Church of Circleville
  - PICCA
- Mitigation
  - Commissioners' kickoff today for Mitigation Planning process.
  - Building the Planning Team.
  - Getting organized to kick off to community.
- General Information
  - No new information.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week and 6 total claims for the year. There were two unemployment claims since the last report (Clerk of Courts and PCSO). 2024 total at 2 fraudulent and 8 legit.
- GovDeals: No report.
- Health Insurance/ Benefits: Open enrollment October 21<sup>st</sup> through November 2<sup>nd</sup>. Numerous new enrollments and benefit changes.
- Three new hire packets were sent out last week (Engineer's Office and Recorder's Office). A total of 89 new hire packets have been handed out in 2024. Job openings for part-time and full-time Custodial, EMA Communications Technician, Clerk of Courts Deputy Clerk and Treasurer's Office Deputy Clerk.
- Maintenance:
  - Repairing PCSO underground sprinkler valve and backflow. Met with City of Circleville last Friday, November 1<sup>st</sup>. Disagreement with city on code regulations. Meeting pending with both sides and the Building Department.
  - The renovation of Clerk of Courts starts the week of November 18<sup>th</sup> (move).
  - Courthouse sandstone repair (approved May 23<sup>rd</sup>) phase 2 work continues.
  - Koorsen completing full alarm inspection at the Sheriff's Office. (Grant)
  - Brian Thompson, Fire Department access boxes- eight (8) non-compliant.
    - Anness, Commissioners, Building Department, Engineer's Office, Courthouse, Developmental Disabilities, EMA, PDI Building - \$120 each (\$1,200 total).

**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: November 12th Agenda – None
- Outstanding Plats: Graham Ravines Sketch Plan
- Lot Splits:
  - Approved 3 lot splits in the last week, 7 open applications currently.
- CDBG: None

**In the Matter of**  
**Discussion with Jermy Newman and**  
**Gary Brock with the Scioto Post:**

Jeremy Newman and Gary Brock, Scioto Post stopped in with questions related to rumor of a change in the policy with adopting Pitbull's at the Dog Shelter. The Commissioners informed that no policy changes have taken effect, and the policy is the same as it has been for years. Commissioners Wippel addressed that the recent incident in Ashville was a tragedy. Jeremy addressed that he has been contacted by several people of organizations about a change that was made and since he is in support of the shelter, he wanted to get clarification. Commissioner Scherer explained that the staff of the shelter does a great job of getting dogs adopted. Commissioner Henson informed Mr. Newman and Mr. Brock that they have lowered the adoption fee several times to make it more affordable to adopt dogs from the Pickaway County Dog Shelter.

Mr. Newman then went on to ask what had happened with the court order to seize the dogs from the Ashville individuals relatives to the incident that had taken place. The Commissioners informed that it was a civil case and now is a criminal case in the Pickaway County Common Pleas Court. All requests are going through the Pickaway County Prosecutor's Office.

Mr. Brock explained that they push dogs that are available in the area each Sunday in the Pet Edition by posting. Mr. Brock helps by finding good homes for adopted dogs. Mr. Brock's hat is off to the volunteers at the shelter, it takes a lot of time.

**In the Matter of**  
**Executive Session:**

At 9:42 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes, with April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:00 a.m., the Commissioners exited the Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**EMA Mitigation with Tiffany Nash:**

EMA Mitigation met with the Commissioners to discuss the mitigation grant process. The grant is for \$42,000 and should be able to get \$36,000 reimbursed. The grant can help with GIS cost and Mrs. Nash will be receiving more in depth information as what the grant can be used toward GIS cost. Mrs. Nash will provide a list of all the dams that are included on the list. Mrs. Nash asked the Commissioners to look at any dram projects they would like to se in the future such as pipelines, culverts, sewer plants, survey studies, etc. Mrs. Nash will be doing notebooks/ plans on each jurisdiction that will have to be reassessed every 5 years. She wants to include input from committees, trustees, etc. She will be requesting resolutions from the commissioners that will include the townships. The Commissioners requested that Mrs. Nash reach out each of the municipalities. Draft needs to be prepared by September 2025 and submitted to FEMA December 2025.

**In the Matter of**  
**Vehicle Title for Sheriff's Office:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute a title from Franklin Township Board of Trustees for a cruiser purchased for the Pickaway County Sheriff's Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of Third Quarter 2024 Casino Revenue:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the 2024 third quarter Casino Revenue in the following manner:

**\$10,829.00 to 401.0000.4575 – Capital Fund**  
**\$205,747.20 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Road Use Maintenance Agreement**  
**For Duvall Road Trunk Sewer Project for**  
**Pickaway County Engineer's Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Chris Mullins, Pickaway County Engineer to enter into the Road Use and Maintenance Agreement for the Duvall Road Trunk Sewer Project with COI Park 762. Other political subdivisions included in the agreement are Harrison Township Trustees.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff's Office:

- Sheriff Hafey reported they have only had one call at a poll location.
- Several accidents yesterday. One being a semi rolled onto a car on US 23.

**In the Matter of**  
**Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger sent out budget worksheets. Due back by Friday, November 8<sup>th</sup>.
- Public records request completed, and redactions made by Prosecutor. Will email this week.

**In the Matter of**  
**Mid-Ohio Regional Planning Commission:**

*Attendees: William Murdock, Joseph Garrity and Eileen Leuby, Mid-Ohio Regional Planning Committee, and Tim Colburn, Pickaway Progress Partners.*

William Murdock opened the meeting with MORPC is a regional voice, trusted convener, and catalyst, bringing Central Ohio communities together to collaborate on best practices and plan for the future growth and sustainability of the region. Population growth is strong but manageable with seeing 3,147,011 by 2050. Pickaway County population trends with a net migration at +1,155. The John Glen Columbus Airport is expanding with a terminal of the future with greater capacity, space for future growth if needed and design for efficiency. MORPC is offering Community Based Planning Assistance due to some staffing shortages. MORPC is also working on Regional Water Collaboration and Planning and Air Quality Forecasting and Alerts. Intern requests are open for summer 2025. Mr. Murdock invited Pickaway County to join MORPC in 2025.

**In the Matter of**  
**Pickaway County Summary of Appraisals with**  
**Hummel and Plum Insurance and CORSA Property and Casualty:**

Brian Nelson, Hummel and Plum Insurance and Ali Redmond, CORSA Property and Causality, met with the Commissioners to discuss the county appraisals. Ms. Redmond started with the last county appraisals that were done in 2020 and is completed every four years. They are seeing increases in reinsurance and having re-appraisals does help with current values. Prior year Pickaway County was at insured value at \$129,880,888 and the new total insured value is \$138,447,854. The value has increased by \$8,566,966, being a 6.6% increase. Using the current property rate would be a premium increase of \$6,124.

Mr. Nelson addressed that the deductible need to be discussed prior to the renewal. Brian will get a breakdown of the savings by separating the auto from personal property. They will be back in April/ May for the renewal. Ms. Redmond presented the Property Valuation Selection for the locations of the courthouse and Memorial Hall.

**In the Matter of**  
**County Risk Sharing Authority**  
**Property Valuation Selection:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Property Valuation for the Courthouse and Memorial Hall at the reproduction cost value. The Courthouse is Reproduction Cost value is \$30,821,700 and Memorial Hall at \$13,551,400.



**TUESDAY, NOVEMBER 5, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending November 2, 2024.

A total of \$180 was reported collected as follows: \$45 in dog license; \$30 in adoptions; \$55 in private donations and \$50 in microchip fees.

One (1) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk