

TUESDAY, NOVEMBER 5, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 5, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

In the Matter of
Pickaway County Sheriff's Office:

Robert Radcliff, Pickaway County Sheriff held a discussion with the Commissioners regarding a BSSA request for renovation funding. BSSA and CCAO, have been asked to supply the Administration with hard numbers, site specific number of beds and costs. Also, the number of new beds for new construction and the cost. Any new programming areas costs of construction and the number of inmates to be placed in the various programs. Programs include but are not limited to mental health, medical, drug or alcohol dependency or etc. A response is needed asap but no later than 1600 hours November 7, 2019. If funding is not requested, the county will not be considered.

In the Matter of
Minutes Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from October 29, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 6, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$330,581.23 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriations Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATIONS:

\$427.00 – 285.6134.5901 – Greenbriar Ext. 1 Ditch – Other Expense – Engineer

\$15,000.00 – 101.115.5703 – Contingencies – Commissioners

\$363.00 – 273.6122.5901 – Blue Anderson Ditch – Other Expenses – Engineer

**TUESDAY, NOVEMBER 5, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

\$1,229.00 – 275.6124.5901 – Congo Lateral Ditch – Other Expenses – Engineer

\$30.67 – 101.1105.5703 – Contingencies – Treasurer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATIONS:

**\$3,000.00 – 251.6227.5521 – CDBG 2018 – Administration – Commissioners
TO**

251.6227.5520 – CDBG 2018 – Projects – Commissioners

**\$15,000.00 – 101.1105.5703 - Contingencies – Commissioners
TO**

101.1112.5402 – Countywide – Contract Repairs – Commissioners

**\$1,000.00 – 311.8202.5604 – Northwood Park Interest – Auditor
TO**

311.8102.5603 – Northwood Park Principal – Auditor

**\$30.67 – 101.1105.5703 – Contingencies – Treasurer
TO**

101.1105.5607 – HAVA Grant Security Interest – Treasurer

**\$3,000.00 – 101.2083.5301 - Supplies – Sheriff
TO**

101.2083.5483 – Uniforms – Sheriff

**\$700.00 – 501.6915.5402 – General Sewer Contract Repairs – Engineer
TO**

501.6915.5401 – General Sewer Contract Services – Engineer

**\$1,400.00 – 501.6915.5300 – General Sewer Material/ Supplies – Engineer
TO**

501.6915.5401 – General Sewer – Contract Services – Engineer

**\$150.00 – 501.6915.5301 – General Sewer Office Supplies – Engineer
TO**

501.6915.5401 – General Sewer Contract Services – Engineer

**\$2,000.00 – 201.3005.5301 – ALGT Office Supplies – Engineer
TO**

201.3007.5401 – ALGT Contract Services – Engineer

**\$500.00 – 201.3005.5411 – ALGT Maintenance Repairs Copiers – Engineer
TO**

201.3007.5401 – ALGT Contract Services - Engineer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, NOVEMBER 5, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Fund Transfers Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

\$30.67 – 101.1105.5607 – HAVA Grant Security Interest – Treasurer
TO

931.0000.4710 – HAVA Grant Security Interest – Treasurer

\$20,000.00 – 101.1105.5720 – Fairgrounds Debt- Transfer Out – Commissioners
TO

325.0000.4901 – Transfer In- Debt Fund - Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by EMA Director:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Nixle Implementation and the Election Day Contingency Planning all week, the Circleville City Schools Evacuation Planning meeting October 30th, and the County 911 CAD software GoLive October 30th.
- This week Mr. Flick will be attending to Election Day November 5th, attending the County Evacuation Planning meeting November 6th, Pumpkin Show Debrief November 8th, and the 2020 Budget Submission – EMA/800mhz/911 November 8th.
- Next week Mr. Flick will participate in the Circleville Schools Evacuation Drill and the Ohio Dept of Corrections meeting November 14th, and the Pickaway County Healthcare Coalition meeting November 15th.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week, there were no Unemployment claims filed this week.
- Mr. Rogols is filing an updated legal description today with the Recorder's Office for the South Pickaway Street property. The updated legal descriptions will be reposted in the Circleville Herald with minimum bids.
- The Health and Safety Committee completed and submitted the 2019 Health Worksite Award application. The award announcements will be at the end of the year.
- Open enrollment is November 1st-15th for 2020 insurance benefits. There is an employee open enrollment meeting Thursday, November 7th 10:00-11:00 a.m. and 12:00-1:00 p.m. at the CRC Building.
- Sherri Rarey, Dog Warden will be attending euthanasia training today and tomorrow. Mr. Rogols put down two severely aggressive dogs last Friday. On November 1st, nine dogs were taken in from a Circleville Police Department seizure from a three-time drug house arrest. Nine counts of animal cruelty charges were filed yesterday.
- The State of Ohio Deferred Compensation will be at the Commissioner's Office Wednesday, November 6th to meet with employees for questions and enrollment.

**TUESDAY, NOVEMBER 5, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Monthly Building Department Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending October 2019.

A total of \$20,604.50 was reported being collected as follows:

Permits		
Registration	30	\$2,325.00
Commercial	15	\$8,744.00
Residential	60	\$9,535.50
Total Inspections Performed		
Residential	404	
Commercial	56	
City Enforcement	0	
Total Inspections	460	
Residential Plan Review	33	

New Home Permits by Jurisdiction:	
City of Circleville	2
Commercial Point	4
Walnut Twp.	1
Total New Homes	7

**In the Matter of
Allocation of Third Quarter 2019 Casino Revenue:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the 2019 third quarter Casino Revenue in the following manner:

**\$7,003.00 to 401.0000.4575 – Capital Fund
\$168,063.21 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Community Development Block Grant
Contract Award for the Tarlton Community Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No. PC-110519-1

WHEREAS, Pickaway County received a CDBG grant for handicapped accessibility at the Tarlton Community Center, and;

WHEREAS, the County advertised for bids on two separate occasions for the above described work, however no bids were received, and;

WHEREAS, the County directly solicited contractors for bids on the subject project, however no bids were received,

TUESDAY, NOVEMBER 5, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

NOW THEREFORE, be it resolved the contract for the Tarlton Community Center be awarded to the lowest and best proposal as a sole source supplier under the CDBG guidelines in an amount not to exceed \$43,380.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of November 2019, at the total probable cost \$1,920.95. Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bureau of Motor Vehicles Taxing District Audits
Agreement with the Pickaway County Engineer:

The Commissioners reviewed and authorized Sterlin Mullins, County Engineer to sign the Bureau of Motor Vehicles Taxing District Audits Agreement with Dalene M. Bride, Government Affairs Consultant. The Pickaway County Engineer's Office will pay Dalene M. Pride the sum of \$3.50 for each incorrect non-IRP license registration and \$10.00 for each IRP truck registration forwarded to the Bureau of Motor Vehicles for correction and adjustment. Pickaway County will also pay \$72.00 for each Pickaway County taxing district's annual registration records purchased from Bureau of Motor Vehicles. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve Sterlin Mullins to execute the BMV Vehicles Taxing District Agreement with Dalen M. Pride.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler provided the Commissioners with the updated Policy and Procedure Manual regarding the new concealed carry added for EOC.
- Mrs. Dengler received the CORSA Loss Report and provided the Commissioners a copy for their review.
- Veterans Services contact Mrs. Dengler requesting installation of security cameras in their parking lot and the entry door from the parking lot. The system Todd Huffman has looked into a security system that re-records every 60 days. Discussion of issues took place and no decision was made at this time.

TUESDAY, NOVEMBER 5, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
County Snow Removal Contract with
Wolfe Construction Company:

Motion: H/B
Get Contract from April

Upon review of the snow removal contract, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the snow removal contract with Wolfe Construction Company.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 2, 2019.

A total of \$1,290 was reported being collected as follows: \$200 in adoption fees; \$90 in boarding revenue; \$150 in dog licenses; \$75 dog license late penalty fee; \$80 in owner turn-in fees; \$650 in private donations and \$45 in redemption.

Five (5) stray dogs were processed in; four (4) dog were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk