

**TUESDAY, NOVEMBER 23, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 23, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from November 16, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 24, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$283,568.11 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 24, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$289,525.31 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-112321-90**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$124,801.00 to amend the budget for State Share,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

**257.0000.4557 – State Share - JFS  
-\$124,801.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-112321-91**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$75,000.00 to amend the budget for Advances,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

**207.0000.4557 – Advances - JFS  
-\$75,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-112321-92**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$200,000.00 to amend the budget for Advances,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

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**206.0000.4557- Advances - JFS  
-\$200,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Expense Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

**-\$29,000.00 – 257.5031.5401 – Contract Services- Dislocated Worker Program – JFS**

**-\$25,000.00 – 257.5029.5401 – Contract Services – Adult Program – JFS**

**\$4,000.00 – 501.6915.5401 – Countywide Sewer District Contract Services – Engineer**

**\$7.70 – 112.2076.5102 – Salary SPRF- Darbyville – Sheriff**

**\$0.11 – 112.2076.5202 – Medicare SPRF – Darbyville – Sheriff**

**\$1.52 – 112.2076.5205 – Worker’s Comp SPRF – Darbyville – Sheriff**

**\$1.39 – 112.2076.5212 – PERS LE SPRF- Darbyville – Sheriff**

**\$26.62 – 112.2078.5102 – Salary SPRF Williamsport – Sheriff**

**\$0.39 – 112.2078.5202 – Medicare SPRF Williamsport – Sheriff**

**\$5.29 – 112.2078.5205 – Worker’s Comp SPRF Williamsport – Sheriff**

**\$4.81 – 112.2078.5212 – PERS LE SPRF Williamsport – Sheriff**

**\$192.39 – 112.2079.5102 -Salary SPRF Circleville – Sheriff**

**\$2.79 – 112.2079.5202 – Medicare SPRF Circleville – Sheriff**

**\$38.13 – 112.2079.5205 – Worker’s Comp SPRF Circleville – Sheriff**

**\$34.82 – 112.2079.5212 – PERS LE SPRF Circleville – Sheriff**

**\$7.70 – 112.2080.5102 – Salary SPRF Tarlton – Sheriff**

**\$0.11 – 112.2080.5202 – Medicare SPRF Tarlton – Sheriff**

**\$1.52 – 112.2080.5205 – Worker’s Comp SPRF Tarlton – Sheriff**

**\$1.39 – 112.2080.5212 -PERS LE SPRF Tarlton – Sheriff**

**\$468.05 – 112.2083.5102 – Salary SPRF Scioto Twp. – Sheriff**

**\$6.78 – 112.2093.5202 – Medicare SPRF Scioto Twp. Sheriff**

**\$92.33 – 112.2093.5205 – Worker’s Comp – SPRF Scioto Twp. - Sheriff**

**\$84.71 – 112.2093-5212 – PERS LE SPRF Scioto Twp. Sheriff – Sheriff**

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**\$59.86 – 112.2089.5901 – Other Expenses New Holland SPRF – Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$650.00 – 225.2060.5203 – Insurance Volunteers – Juvenile Court  
TO  
225.2060.5102 – Salaries Volunteers – Juvenile Court**

**\$825.84 – 101.1140.5401 – Contract Services – BOE  
TO  
101.1140.5101 – Board Member Salaries – BOE**

**\$55.44 – 101.1140.5401 – Contract Services – BOE  
TO  
101.1140.5489 – Travel OAE0 Expenses – BOE**

**\$1,687.13 – 656.6083.5301 – Supplies RPHF SWD  
TO  
656.6083.5465 – Recycling Drop-off – RPHF SWD**

**\$500.00 – 101.2005.5901 – Coroner Other Expenses – Commissioners  
TO  
101.2005.5210 – PERS Elected Official Coroner – Commissioners**

**\$7,917.78 – 101.2082.5102 – Salary Investigations – Sheriff  
TO  
101.2013.5102 -Salary Court Services – Sheriff**

**\$1,277.87 – 101.2082.5201 – PERS Investigations – Sheriff  
TO  
101.2013.5201 – PERS Court Services – Sheriff**

**\$15,000.00 – 101.208.5201 – PERS Investigations – Sheriff  
TO  
101.2082.5212 – PERS LE Investigations - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW LINE ITEM:

**904.0000.4926 – Other Receipts – LEAF (Law Enforcement Assist. Fund)**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

**\$1,103.40 – 112.2087.5901 – Other Expenses – Commercial Point SPRF – Sheriff**

**\$59.86 – 112.2089.5901 – Other Expenses – New Holland SPRF - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development Director.

1. Planning Commission:
  - a. Upcoming Rickenbacker area developments (Madison Twsp.) to include utility extensions, etc.  
\*\* No current agenda items for the December 14th meeting, deadline for submittals on plats is next Monday, the 29th.
2. Outstanding Plats:
  - **Double Creeks** (Washington Twsp.) – Mr. McGinnis is awaiting receipt of bond (expected by the end of the year)
  - **Rickenbacker Parkway Extension** (Madison Twsp.) – Awaiting first submittal
3. Lot Splits: Mr. McGinnis received 8 new applications this week for minor subdivisions/large lots. 11 total open in process.
4. Tax Incentive Review Council to meet next week (quarterly meeting) to review current tax incentives.

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, Deputy EMA Director.

- Last week EOC monitoring of COVID situation and normal operations. Weekly COVID update with Health Dept on and UAS Team Planning and Operations Training Wednesdays, State EOC COVID Directors Call and IT/Cybersecurity Update Thursdays. Mr. Flick attended the Drone Support to SRT and SE Sector Quarterly EMA Meeting November 16<sup>th</sup>, Meeting with new warden at CRC and County Fire Chiefs Meeting November 17<sup>th</sup> and Circleville City Schools Active Shooter TTX November 18<sup>th</sup>.
- This week the EOC monitoring of COVID situation and normal operations. Weekly COVID update with Health Dept on and UAS Team Planning and Operations Training Wednesdays, State EOC COVID Directors Call and IT/Cybersecurity Update Thursdays. Mr. Flick will be attending Amateur Radio Emergency Services Meeting November 22<sup>nd</sup> and E-911 Meeting with Ohio 911 Office November 23<sup>rd</sup>.
- Next Week the EOC monitoring of COVID situation and normal operations. Weekly COVID update with Health Dept on and UAS Team Planning and Operations Training Wednesdays, State EOC COVID Directors Call and IT/Cybersecurity Update Thursdays. Mr. Flick will be attending the County Police Chiefs Meeting December 2<sup>nd</sup>.

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**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim, and no unemployment claims filed for the week. A Health Department Sanitarian inspecting a septic tank in Kingston was bitten by the owners dog. Medical only and returned to work the next day. 2012 open claim being dismissed.
- Mr. Rogols reported there are no auctions pending on Govedeals.com.
- Mr. Rogols continues the work on the township contracts for commercial fees as approved last week and continued to update OPF Enforcement rules. Enforcement update and 10% commercial fees to townships. Letters to townships December 1<sup>st</sup>.
- Mr. Rogols reported that no new applicants received for the IT Technician position or part-time Custodial position.
- WDC Group is working on drawings for the Building Department front deck.
- The Health and Safety Holiday Recipe Contest is underway. Recipes due by the end of the day Monday, November 29<sup>th</sup>.
- Mr. Rogols received an email from Wilson Partners regarding additional diagnosis and prognosis information needed for large claims. Phone conference is set for Wednesday, December 1<sup>st</sup> at 10:30 a.m. Review findings and set date for presentation to commissioners.
- Mr. Rogols update the fairgrounds schedule. Mr. Rogols requested approval in deferred comp roth program to submit application. Mr. Rogols will be attending the fairgrounds water /sewer meeting December 8<sup>th</sup> at 8:00 a.m. at the fairgrounds.
- New hire packets are updated with Pickaway County Community Foundation Payroll deduction forms.
- Mr. Rogols presented a bid schedule for the property located at 963 South Pickaway Street.

**In the Matter of**  
**Court Appointed Special Advocates**  
**2022 VOCA Funds for Pickaway and**  
**Hocking County CASA Program:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transaction for Special Condition #10, Certification of Compliance with Regulations Office for Civil Rights of Justice Programs Special Condition #16 and VOCA and SVAA Grant Award and Acceptance Form. Pickaway County CASA Program will receive an award of \$46,696.00 to continue services to child victims of crime.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Out of County Travel Addendum Approved**  
**For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization Addendum for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of June 2021, at the total probable cost \$538.94. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Out of County Travel Approved  
For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of July 2021, at the total probable cost \$2,050.65. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Approval of Affidavit to attend the  
2021 CCAO/CEAO Winter Conference:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the affidavit for Commissioner Jay Wippel and Commissioner Harold Henson to attend the 2021 CCAO/CEAO Winter Conference December 9, 2021 and Commissioner Gary Scherer to attend the 2021 CCAO/CEAO Winter Conference December 8, 9 and 10, 2021.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Participation Agreement for  
National Opioids Settlement for  
Ohio with Jansen/ Johnson & Johnson:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve to sign the Participation Agreement from National Opioids Settlement Administrator via DocuSign for the settlement of Ohio with Janssen/ Johnson & Johnson. The proposed settlement will bring additional funding to communities.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Friends of the Parks and Trails:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve that Pickaway County Community Foundation holds the funds on behalf Friends of the Parks and Trails and the Park District Board shall be the Administrator of the funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler presented updated budget numbers for the Sheriff's Office.
- Ms. Dengler had Samantha Lundell present a new organization chart for Pickaway County Commissioners' Office.
- Ms. Dengler distributed budget worksheets to the Commissioners for review.
- Ms. Dengler was contact by Circleville Mayor regarding ARP funds. They have \$150,000 in HVAC repairs at the City Municipal Building and a wastewater treatment plant up to \$40 million.
- Ms. Dengler will set up a meeting with Savion and Chris Mullins, Engineer for Monday, December 6<sup>th</sup> at 2:30 p.m.

**In the Matter of  
Resolution Approving the Expedited Type 2 Annexation Petition for the  
Annexation of 44.251 Acres in Harrison Township into the Village of South Bloomfield –  
Southern Spring LLC, Petitioner:**

Craig Moncrief, Plank Law Firm, LPA, agent for Southern Spring LLC. Mr. Moncrief, April Dengler, County Administrator and the Commissioners were all present for the Type II Annexation for 44.251 acres.

During business conducted while in session, the commissioners held a meeting and reviewed the Expedited Type 2 Annexation petition filed in their office on October 12, 2021, for the annexation of 44.251 acres of Harrison Township into the Village of South Bloomfield. Craig Moncrief, Plank Law Firm, LPA, agent for Southern Spring LLC, 10279 Wellington Boulevard, Powell, Ohio 43065;

With no annexation agreement or cooperative economic development agreement filed with the Expedited Type 2 Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No: PC-112321-93**

**WHEREAS**, an Expedited Type 2 Annexation petition that met all of the engineering and legal requirements was properly filed in the Pickaway County Board of Commissioners' office on or about October 12, 2021, for the annexation of 44.251 acres of Harrison Township to be annexed into the Village of South Bloomfield; and,

**WHEREAS**, the persons who signed the petition were Jiechun Lin, owner of Southern Spring LLC, 10279 Wellington Boulevard, Powell, Ohio 43065, such company is the owner of the property to be annexed; and,

**WHEREAS**, the petition contains the signatures of all of the property owners in the territory to be annexed; and,

**WHEREAS**, the territory to be annexed does not exceed 500 acres; and,

**WHEREAS**, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

**WHEREAS**, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

**WHEREAS**, the Village of South Bloomfield Council adopted a Resolution on November 1, 2021 that was received by the Pickaway County Board of Commissioners' office on November 8, 2021, adopting the statement of municipal services it will provide to the territory to be annexed; and,

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**WHEREAS**, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby approves the Expedited Type 2 Annexation of 44.251 acres of Harrison Township into the Village of South Bloomfield, Pickaway County, Ohio, filed by Craig Moncrief, Plank Law Firm, LPA, agent for Southern Spring LLC.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

*~Certification~*

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #66, pages dated November 23, 2021.

Angela Karr

**In the Matter of  
Report given by Chief James Brown:**

The following is a summary of the report provided by Chief James Brown, Sheriff's Office:

- Chief Brown discussed the current Nurse at the Sheriff's Office is overworked and they are looking into means to help. They are discussing with Ohio Health to see if retired nurses would be interested in part-time work. It is hard to find someone for 25 hours a week.
- The cruisers are underway, and some are be built. They are anticipating another Tahoe next year to add to their fleet.
- They are reviewing the impound lot to see what they can get rid of and what still need to be kept as evidence. Chief Brown is trying to get the time from contract negotiations to work on the impound lot.
- Eastland Career Center is looking into housing basic corrections to start the education for individuals looking into law enforcement.

**In the Matter of  
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 13, 2021.

A total of \$575 was reported being collected as follows: \$200 in adoptions; \$150 in dog license; \$75 in dog license late penalty; \$50 in transfer out rescue and \$100 in private donations.

Seven (7) stray dogs were processed in; four (4) dogs were adopted.

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 20, 2021.

A total of \$460 was reported being collected as follows: \$200 in adoptions; \$75 in dog license; \$15 in dog license late penalty; \$40 in transfer out rescue \$80 in owner turn-ins and \$50 in redemptions.

Four (4) stray dogs were processed in; four (4) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Scherer, to adjourn. Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk