

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 21, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from November 14, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 21, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$243,415.45 + \$334.75 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 21, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$78,764.83 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, NOVEMBER 21, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-122**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$266,253.00 to amend Advances fund #206,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**Advances Fund #206 – JFS  
-\$266,253.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-123**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$62,286.00 to amend Advances State Share fund #257,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**Advances State Share Fund #206 – JFS  
-\$62,286.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-124**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$57,000.00 to amend State Share Adult Probation Grant fund #932,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**State Share Adult Probation Grant Fund #932 – Adult Probation  
-\$57,000.00**

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-125**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$17,059.07 to amend State Share Pathway to Recovery fund #930,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**State Share Pathway to Recovery Fund #930 – Adult Probation**  
**-\$17,059.07**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-126**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$300,000.00 to amend State Share TCAP fund #925,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**State Share TCAP Fund #925 – Adult Probation**  
**-\$300,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-127**

**TUESDAY, NOVEMBER 21, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$30,000.00 to amend Specialized Docket Grant fund #940,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**Specialized Docket Grant Fund #940 – Adult Probation**  
**-\$30,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-128**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$37,329.73 to amend OneOhio Opioid Settlement fund #944,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**OneOhio Opioid Settlement Fund #944 – Auditor**  
**\$37,329.73**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-129**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$350,000.00 to amend TID Other Receipts fund #658,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**TID Other Receipts Fund #658 –Engineer**  
**\$350,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, NOVEMBER 21, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-130**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of 268,198.45 to amend RE Assessment fund #260,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**RE Assessment Fund #260 – Auditor  
\$268,198.45**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-131**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$122,934.29 to amend Unclaimed Money Other Receipts fund #651,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**Unclaimed Money Other Receipts Fund #651 – Auditor  
\$122,934.29**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

**\$11,715.00 – 201.3006.5506 – Contract/ Projects ALGT – Engineer**

**\$50,000.00 – 203.3015.5505 – Road & Bridge Engineer Materials/ Supplies – Engineer**

**\$9,500.00 – 507.6922.5102 – Employee Salary Orient Water – Engineer**

**\$1,400.00 – 507.6922.5201 – PERS Orient Water – Engineer**

**\$150.00 – 507.6922.5202 – Medicare Orient Water – Engineer**

**TUESDAY, NOVEMBER 21, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$2,000.00 – 507.6922.5300 – Materials & Supplies Orient Water – Engineer**

**\$100,000.00 – 260.1150.5401 – Contract Services Real Estate Assessment – Auditor**

**-\$17,059.07 – 930.1204.5401 – Contract Services Pathway to Recovery – Adult Probation**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$34,460.00 – 203.3015.5901 – Road & Bridge Engineer Other Expenses – Engineer  
TO**

**203.3015.5505 – Road & Bridge Engineer Materials/ Supplies – Engineer**

**\$400.00 – 101.1111.5403 – IT Travel Expense – Commissioners  
TO**

**101.1111.5301 – IT Supplies – Commissioners**

**\$405.00 – 656.6083.5501 – RPHF Equipment – RPHF Solid Waste  
TO**

**656.6083.5467 – RPHF Special Collections – RPHF Solid Waste**

**\$19,154.29 – 656.6083.5972 – RPHF Community Improvement Program  
TO**

**656.6083.5467 – RPHF Special Collections – RPHF Solid Waste**

**\$1,500.00 – 656.6083.5301 – RPHF Supplies – RPHF Solid Waste District  
TO**

**656.6083.5467 – RPHF Special Collections – RPHF Solid Waste**

**\$1,500.00 – 656.6083.5901 – RPHF Other Expenses – RPHF Solid Waste  
TO**

**656.6083.5467 – RPHF Special Collections – RPHF Solid Waste**

**\$9,354.00 – 656.6083.5203 – RPHF Insurance – RPHF Solid Waste  
TO**

**656.6083.5465 – RPHF Drop Off – RPHF Solid Waste**

**\$120,000.00 – 101.2011.5203 – Insurance Corrections – Sheriff  
TO**

**101.2010.5102 – Salary Road Patrol – Sheriff**

**\$1,000.00 – 101.2010.5201 – PERS Road Patrol – Sheriff  
TO**

**101.2010.5202 – Medicare Road Patrol – Sheriff**

**\$25,000.00 – 101.2010.5203 – Insurance Road Patrol – Sheriff  
TO**

**101.2010.5212 – PERS LE Road Patrol – Sheriff**

**\$76,000.00 – 101.2011.5203 – Insurance Corrections – Sheriff  
TO**

**101.2011.5102 – Salary Corrections – Sheriff**

**TUESDAY, NOVEMBER 21, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$7,500.00 – 101.2012.5201 – PERS Administration – Sheriff  
TO  
101.2011.5201 – PERS Corrections – Sheriff**

**\$5,700.00 – 101.2011.5203 – Insurance Corrections – Sheriff  
TO  
101.2012.5203 – Insurance Administration – Sheriff**

**\$5,000.00 – 101.2012.5102 – Salary Administration – Sheriff  
TO  
101.2012.52122 – PERS LE Administration – Sheriff**

**\$11,700.00 – 101.202.5102 – Salary Administration – Sheriff  
TO  
101.2013.5102 – Salary Court Services – Sheriff**

**\$1,100.00 – 101.2013.5203 – Insurance Court Services – Sheriff  
TO  
101.2013.5201 – PERS Court Services – Sheriff**

**\$180.00 – 101.2013.5203 – Insurance Court Services – Sheriff  
TO  
101.2013.5212 – PERS LE Court Services – Sheriff**

**\$17,000.00 – 101.2012.5102 – Salary Administration – Sheriff  
TO  
101.2082.5102 – Salary Investigation – Sheriff**

**\$700.00 – 101.2012.5201 – PERS Administration – Sheriff  
TO  
101.2082.5201 – PERS Investigation – Sheriff**

**\$2,490.92 – 101.1140.5428 – Contract Workers – Board of Elections  
TO  
101.1140.5309 – Postage – Board of Elections**

**\$25.00 – 901.1212.5102 – Salary Special Projects – Common Pleas Court  
TO  
901.1212.5202 – Medicare Special Projects – Common Pleas Court**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Meeting – November 14<sup>th</sup>
  - Harrison Township Rezoning Application – Agricultural Land to Planned Business – for outdoor industrial storage. Frontage on Duvall Road.
  - Darby Township Zoning Regulations – Amending current zoning districts and adding numerous regulations.
  - Scioto Township Rezoning Application – Agricultural Land to R-1 Residential – for a new subdivision. The subdivision will require the construction of two (2) new roads.
  - Scioto Township Rezoning Application – Agricultural Land to R-1 Residential for a new 1.01 lot split on Thraikill Rd.
  - Saltcreek Township Variance Request – Not enough road frontage to accommodate lot split.
- Outstanding Plats:

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
  - Approved 3 lot splits in the last week, 7 open applications currently.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC, or unemployment claims filed this week. There have been 15 fraudulent unemployment claims filed for the year.
- Govdeals auction for a 1995 Ford 800 E-One fire engine for Pic-A-Fay ended November 10th with a bid of \$17,000. Pickup pending. The Highway Garage has relisted a 2023 F-250 8' truck bed starting at \$100.00, and auction ended Monday, November 13<sup>th</sup> at \$430.00. Additionally, the Highway Garage had a 2008 Ford F-250 SD XL Supercan 4WD that sold for \$4,050. Auction is scheduled to end Monday, November 20<sup>th</sup>. Total sales on Govdeals \$446,492.00.
- CCAO Benefits+ will attend the year-end meeting December 5<sup>th</sup> to roll out January 2024.
- No new hire packets were sent out last week. A total of 77 new hire packets were handed out year-to-date. The part-time custodial positions and Deputy Dog Warden position posted with no applications received. The Maintenance Worker for the Sheriff's Office re-posted with new wage. No applicants received.
- PICCA Board meeting Monday, November 27<sup>th</sup>. Brenna Gibson and Jeff Phillips resigned from the Board.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
  - Memorial Hall Window Replacement: Continues.
  - The courthouse wall outside of Magistrate's courtroom is falling. Approved last week and start date unknown.
  - Building Department front door completed. Back door is pending.
- Job and Family Services request for county wide contract for drug screening with Ohio Health.
- CASA 2011 Lincoln Navigator approved transfer to custodial. Vehicle sent for repairs yesterday.

**In the Matter of**  
**Report Provided by Preston Schumacher:**

The following is a summary of the report provided by Preston Schumacher, Dog Warden:

- Mr. Schumacher provided the stats from last week.
- Walnut Elementary School will be doing a fundraiser and Teays Valley West Middle School completed a fundraiser that was a success.
- They had one intake from a call that involved the Sheriff and an attempted suicide incident. The dog will be held for 14 days then can be released to owner. Have not heard from the owner and do not know the person's whereabouts.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- PCHD Mailbox migration - Completed.
- CAD Replication Server connected – awaiting information from Zuercher for networking details to be addressed Wednesday
- Working through issues with VMware upgrade to version 8.0 – Completed
- Veeam Backups affected by VMware upgrade. Working on it
- Kiosk to be installed at the jail today.
- Installing rebuilt desktop at the fairgrounds for viewing cameras and for gate mgmt. - Update
- Plan to upgrade to VEEAM Version 12

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- Assessing 2-factor costs
- Assessing items for 2024
- Meeting with Dell today. Assessment going on now. Server 2022 licensing affected.
- Meeting with Tom Davis on 23 for fiber installation.
- Meeting with CISA tomorrow

**In the Matter of**  
**Report Provided by Michael Sherron:**

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Circleville Twp Trustees Meeting, Monroe Twp Trustees Meeting, Snow and Ice Control Discussion at PCEO, CISA/FBI Meeting with Robert, Thanksgiving and Friday off.
- Next week ARES Meeting, Wednesday, Rickenbacker Air Show and Friday off.
- General Information
  - Run card project continuing – Completed Harrison, Scioto, and Pickaway Twp. Currently working with Saltcreek Twp. ~50% complete. Next is SW Pickaway and WADES.
  - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
  - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
  - NIMS Training for Elected Officials – February 10, 2024
  - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
  - BOE Continuity Planning – Email sent to the Board requesting a meeting in September. Still no response.
  - Intern – Recommendation for consideration.
  - E911 law expanding E911 Committee to six members – questions?
  - Railcar Emergency Training – Received PUCO training grant through the University of Findlay – March 9, 2024.
- EMA Projects
  - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of. Also working on adding Community Lifelines info.
  - PCSO fiber connection conversion – Frontier was missing some information and it has been submitted. RailPros and NS are aware of the need to conduct a prompt review and scheduling of the safety flaggers.
  - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE.
  - Working with the Health Department to acquire supplies needed to create a “Disasterville” tabletop exercise set, additional stocks of first aid equipment for LE in the County, and triage tags for sorting victims after a catastrophic event.
  - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.). Went to Ross County and the Dog Shelter. There are some odds and ends equipment that I need some help from Maintenance to recover and bring to the office.
  - Replacement of ARES repeaters with County-owned equipment – getting quotes.
  - School safety planning with Teays Valley in December.
- Issues requiring Commissioners Support/Notification:
  - MOU for Siren Maintenance. Tabled.
  - Unknown if an MOU exists for EMA dues. Tabled.
  - Building project for training room / emergency capacity facility
  - Backup 911 dispatch consoles for EOC need replaced – end of service life.

**In the Matter of**  
**Executive Session:**

At 9:34 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Mike Sharron, EMA Director and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:40 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Hiring Isaac Horner for**  
**IT Technician Position:**

Mr. Rogols, Deputy County Administrator and Michael Sherron, EMA Director conducted interviews for the EMA College Intern position, and it was their recommendation to hire Isaac Horner.

Following a brief discussion regarding the recommendation, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to hire Isaac Horner, Stout, Ohio, as the new EMA College Intern, effective November 27, 2023, at the rate of \$15.00 an hour. The position is part-time at 29 hours a week with a 180-day probation period.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Proposal from Koorsen Fire and Security for**  
**The Pickaway County Sheriff's Office:**

Mr. Rogols, Deputy County Administrator presented a proposal from Koorsen Fire and Security for the Pickaway County Sheriff's Office. Following a brief discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to accept the proposal from Koorsen Fire and Security in the amount of \$7,509.03 to investigate and make repairs to the dry system ITV located in the basement of the Pickaway County Sheriff's Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Ryan Scribner Re-appointed to**  
**Airport Authority Board:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to re-appoint Ryan Scribner to a five-year term, effective January 21, 2024, as a county appointee on the Pickaway County Airport Authority Board.

Mr. Scribner's term will commence January 21, 2024, and will expire January 20, 2029.

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the  
Approval of the Ohio Development Services Agency  
Office of Community Development OCEAN  
Users & Role Assignment Form:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the following Ohio Development Services Agency Office of Community Development OCEAN Users & Role Assignment Form.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Allocation of September 2023 Sales Tax Collections:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the September 2023 Sales Tax collections in the following manner:

**\$50,826.00 to 401.0000.4121 – Capital Fund**  
**\$965,695.64 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Resolution Enacting 50% Temporary  
Load Reduction on Various County Roads:**

At the written request of Chris Mullins, Pickaway County Engineer, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-112123-132**

WHEREAS, the Pickaway County Engineer submitted a written request to the Pickaway Board of Commissioners to enact a 50% temporary load reduction on various county roads due to excessive moisture and unstable road beds; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts an immediate temporary 50% road load reduction on the following county roads, which will expire on April 30, 2024:

- **Canal Road (CR-100) from the Melvin Stone entrance south to State Route 104**
- **Crownover-Mill Road (CR-125) from Crownover-Mill Road (T125) to Yankeetown Pike**
- **Five Points Pike (CR-21) from Yankeetown Pike (CR-17) to State Route 56**
- **Scioto Darby Road (CR-22) from London Road to U S Route 62**
- **Airbase Road (CR-237) at the intersection of Henson Family Street and continuing east 0.7 mile to the Madison Township portion of Airbase Road**
- **Federal Road (CR-173) from London Road to McKinley Road**
- **The entire length of McKinley Road (CR-175)**

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Change Order No. 1 with The Ohio Bridge Corporation for**  
**Project Referred to as PIC-TR18-3.71 PID: 117462 for**  
**Pickaway County Engineer Department:**

In reference to the PIC-TR18-3.71 PID: 117462 project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. 1 with The Ohio Bridge Corporation in the amount of (\$2,598.58).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Sunnyside Drainage Improvement:**

The County Engineer filed the Board of County Commissioners the Estimated Quantities, Watershed Landowners List, Construction Specifications Plan along with Plan Specification Maps for the Sunnyside Drainage Improvement Petition. The Board of Pickaway County Commissioners have fixed the 16<sup>th</sup> day of January 2024 at 1:30 p.m. at the Pickaway County Commissioners Office, 139 West Franklin Street, Circleville, Ohio 43113, as the date, time, and place of the final hearing for the improvement.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution approved for Job and Family Services**  
**Pickaway County Plan for Kinship Caregiver Program:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-133**

**Pickaway County Plan for Kinship Caregiver Program**

**WHEREAS**, the Pickaway County Job and Family Services receives a Kinship Caregiver Program Allocation from Ohio Department of Job and Family Services. These funds are in accordance Sub. H.B. 541 of the 132<sup>nd</sup> General Assembly and are to be used to assist with providing reasonable and necessary relief of child caring functions so that kinship caregivers, as defined in section 5101.85 of the ORC, can provide and maintain a home for a child in place of a child's parents, and

**WHEREAS**, the Kinship Caregiver program is a joint effort between the County Public Children Services Agency (PCSA) and the County Department of Job and Family Services(CDJFS), and

**WHEREAS**, to properly access these funds for the PCSA, they must be transferred from the CDJFS (per ORC 5705.14) in which they are received from the Ohio Department of Job and Family Services into the PCSA Fund, which is allowable per ORC 5101.144 (PCSA), then

**THEREFORE, BE IT RESOLVED**, the Board of Commissioners of Pickaway County, do hereby grant to the, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the PCSA Fund for calendar year 2024, for the herein described purpose.

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution approved for Job and Family Services**  
**Pickaway County Plan for Intercounty Transfer:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-134**

**Pickaway County Plan for Intercounty Transfer**

**WHEREAS**, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation, and

**WHEREAS**, Counties have requested such adjustments to best meet the needs of their constituents due to the limited allowable uses of each fund and the nuances of the random moment sample process on a county's funding stream, and

**WHEREAS**, any unspent allocation within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services, and

**WHEREAS**, a county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include with such requests a resolution authorizing such from that county's Board of Commissioners, and

**WHEREAS**, in accordance with Ohio Administrative Code Section 5101:9-6-82(G)(2)(a), a Board of County Commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time, then

**THEREFORE, BE IT RESOLVED**, the Pickaway County Board of Commissioners hereby assigns authority to the, Pickaway County Department of Job & Family Services Director, to serve as the Pickaway County Board of Commissioners' designee and hereby grants The Pickaway County Department of Job & Family Services Director the authority to sign inter-county adjustment agreements on behalf of Pickaway County, effective immediately and until December 31, 2024, with the understanding that a summary of such adjustments shall be provided to the Board of Commissioners on a quarterly basis.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution approved for Job and Family Services**  
**Pickaway County Plan for Temporary**  
**Assistance for Needy Families:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-112123-135**

**Pickaway County Plan for Temporary Assistance for Needy Families**

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**WHEREAS**, the Pickaway County Job and Family Services receives a Temporary Assistance for Needy Families (TANF) Allocation from Ohio Department of Job and Family Services. These funds are Federal funds and based on ORC 5705.14, these funds can be used for Child Support Enforcement Agency (CSEA) or Public Children Services Agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5105:9-6-08(G), and

**WHEREAS**, the CSEA can access these funds through the Seek Work Program which assists low-income, non-custodial parents to obtain employment so that they may meet their child support obligation. The activities of the Seek Work Program are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan is financially supported through the use of the TANF funds, and

**WHEREAS**, Child PCSA can access these funds for Child Protective and Kinship Caregiver Services to prevent the removal of the child from the home; to permit the child's return to the home; or if it is necessary, to stabilize a kinship placement made by Pickaway County Children Services. The activities of Child Protective and Kinship Caregiver Services are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan and is financially supported through the use of the TANF funds, and

**WHEREAS**, to properly access these funds for the CSEA or PCSA, they must be transferred from the Public Assistance Fund (per ORC 5705.14) in which they are received from the Ohio Department of Job and Family Services and into the Child Support Enforcement Fund or Public Children Services Fund, and is allowable base on OAC 5101:9-6-83 (for CSEA) and ORC 5101.144 (PCSA), then

**THEREFORE, BE IT RESOLVED**, We the Board of Commissioners of Pickaway County, do hereby grant to the, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund or PCSA Fund for calendar 2024, for the herein described purpose.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Job and Family Services**  
**SFY2023-2025 Sub-Grant Agreement Between**  
**Ohio Workforce Development Area 21:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Job and Family Services, SFY2023-2025 Sub-Grant Agreement between Ohio Workforce Development Area 21. Sub-grant Agreement is between Fairfield County and Pickaway County Job and Family Services.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution approved for Job and Family Services**  
**Child Abuse and Neglect Memorandum of Understanding:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-112123-136**

**Pickaway County Child Abuse and Neglect Memorandum of Understanding**

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**WHEREAS**, pursuant to Ohio Revised Code 5108.07, the Board of County Commissioners is required to certify that the Pickaway County Department of Job and Family Services complied with Chapter 5108.07 of the Ohio Revised Code in developing a Child Abuse and Neglect Memorandum of Understanding, to be employed by all concerned officials in the execution of their respective responsibilities when conducting a child abuse or neglect assessment/investigation.

**WHEREAS** the Board is satisfied that the Pickaway County Department of Job and Family Services has complied with said chapter then,

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners certifies that the Pickaway County Department of Job and Family Services has complied with Chapter 5108.07 of the Ohio Revised Code in adopting the Pickaway County Child Abuse and Neglect Memorandum of Understanding.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed the 2024 Budget worksheets for the upcoming meeting December 5<sup>th</sup>.
- Mrs. Metzger discussed Sheriff's contract negotiations.

**In the Matter of  
Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey:

- Chief Brown discussed the Crown Victorias and old Tahoe's and their current condition. They would like to donate to the vocational school police academy. Pickaway Township has interest in one of the Chevy Tahoe's.
- Sheriff Hafey reported that he received notification that another deputy is leaving to go to Franklin Township. Contract negotiations have started.
- They had a new road deputy start last week. Still working on recruiting new hires.

**In the Matter of  
Library Board Discussion  
With Caryn Koch Esterline:**

Caryn Koch Esterline stopped by to discuss the special meeting she attended that was held by the Library Board last Friday. ORC was referenced in the meeting by Mrs. Koch due to that is the laws that they must abide by, and another board member questioned Mr. Koch if she was an attorney and Mrs. Koch stated that she is not, however, she is being a board member must follow those laws and also makes laws. Mr. Esterline is in the works to see why A Christmas Carole and Hillbilly Ideology is not in the Public Library circulation.

**In the Matter of  
Mid-Ohio Regional Planning Committee Update:**

Eileen Leuby, William Murdock and Joseph Garrity, Mid-Ohio Regional Planning Committee met with the Commissioners to provide an update on MORPC. Mr. Murdock started by informing that MORPC now services 86 local governments and working with the City of Circleville, Village of Ashville and the Village of South Bloomfield. MORPC's strategic framework consists of paying it forward by enhancing public service leadership and builds capacity in communities. Build value for members by leveraging creative ways to increase their memberships returns on investment. Drive investment creates opportunities

**TUESDAY, NOVEMBER 21, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

for every community to enhance their assets for the future. Lastly, create an environment for prosperity by delivering essential tools for the region to get better as it grows bigger.

Central Ohio Rural Planning Organization Transportation Planning has dedicated funds, state fiscal years 2024-2025. Recommended projects approved and CORPO dedicated funds additional application round in November \$1,000,000. CORPO 2023-2050 Transportation Plan was adopted November 6, 2023. Safe Streets and Roads for all will complete a Safety Action Plan for the CORPO counties. This will allow CORPO communities to apply for implementation dollars in next round of SS4A funding.

The Ohio Rail Crossing Elimination Program has \$100 million available that eliminates dangerous railroad crossings. Pay match funds required for additional support from the Federal Railroad Administration. Submit railroad crossing elimination projects to the Ohio Rail Development Commission.

**In the Matter of**  
**WDC Group's Recommendation to Award the**  
**Heritage Hall Siding Replacement Project:**

Chris Wagoner, WDC Group, met with the Commissioner to discuss the Heritage Hall Project. WDC Group received bids for the Heritage Hall Siding Replacement Project on October 31, 2023. Upon review of the submitted bids from Stockmeister Enterprises, Inc. and Jay-Car Construction it was determined that Stockmeister Enterprises, Inc. did not include the removal and/or replacement of wall insulation and did not provide any specifics with how they would protect the existing building and roof during construction. It is the recommendation of WDC Group to award the project to Jay-Car Construction Company at the submitted bid of \$294,000 for 1A-General Work and Labor, \$13,300 for Labor Hours, \$3,750 for dumpsters, and \$30,000 for Owner's Discretion. Additionally, WDC Group recommend award Alternate #1 Metal Siding in the amount of \$6,700.

In reference to the bid opening held October 31, 2023, for the project referred to as Heritage Hall Siding Replacement Project, it is the recommendation of WDC Group to award the bid to Jay-Car Construction Company, in the amount of \$294,000.00 for 1A-General Work & Labor and \$13,300.00 for labor hours, \$3,750.00 for dumpsters, \$30,000.00 for Owner's Discretion and alternate #1 Metal Siding in the amount of \$6,700.00. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to award the bid to Jay-Car Construction Company for the Heritage Hall Siding Replacement Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Outreach with Ty Ankrom:**

Ty Ankrom stopped to request of a community food box could be placed at the service center on island road. It is a small box that holds perishable items for people to get items from. Mr. Ankrom does not see a problem with being able to gather items in the box. The Commissioner will discuss the request and get back with Mr. Ankrom.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending November 18, 2023.

A total of \$425 was reported being collected as follows: \$105 dog license; \$75 in dog license late penalty; \$120 in adoptions; \$50 in redemptions and \$75 in microchip fees.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

**TUESDAY, NOVEMBER 21, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk