

TUESDAY, MAY 8, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, May 8, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from May 1, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 9, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$162,994.03** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

- \$173,400.00 – 101.1105.5703 – Contingencies – Commissioners**
- \$2,000.00 – 101.1105.5703 – Contingencies – Commissioners**
- \$6,500.00 – 101.1105.5703 – Contingencies – Commissioners**
- \$89,383.19 – 101.1105.5703 – Contingencies – Commissioners**
- \$98,666.25 – 101.1105.5703 – Contingencies – Commissioners**
- \$13,813.28 – 101-1105.5703 – Contingencies – Commissioners**
- \$2,726.72 – 101.1105.5703 – Contingencies – Commissioners**
- \$52,078.31 – 101.1105.5703 – Contingencies – Commissioners**

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\$10,500.00 – 101.1105.5703 – Contingencies – Commissioners

\$12,513.65 – 101.1105.5703 – Contingencies – Commissioners

\$160,000.00 – 919.6908.5980 – Auditor’s Tax Sale Distribution – Auditor

\$160,000.00 – 919.0000.4926 – Other Receipts Tax Lien Sales - Auditor

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfers & Re-Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFERS and RE-APPROPRIATIONS OF FUNDS:

**\$173,400.00 from 101.1105.5703 – Contingencies – Commissioners
To
101.1112.5401 -Countywide Facilities/ Contract Service - Commissioners**

**\$6,500.00 from 101.1105.5703 – Contingencies – Commissioners
TO
101.1108.5401 – Contract Services – Commissioners**

**\$2,000.00 from 101.1105.5703 – Contingencies – Commissioners
To
101.1112.5404 -Advertising & Printing – Commissioners**

**\$89,383.19 from 101.1105.5703 -Contingencies – Commissioners
To
101.1101.5101 – Commissioners Salaries – Commissioners**

**\$98,666.25 from 101.1105.5703 – Contingencies – Commissioners
To
101.1101.5102 – Employees Salaries – Commissioners**

**\$13,813.28 from 101.1105.5703 – Contingencies – Commissioners
To
101.1101.5201 – PERS Employees – Commissioners**

**\$2,726.72 from 101.1105.5703 – Contingencies – Commissioners
To
101.1101.5202 – Medicare – Commissioners**

**\$52,078.31 from 101.1105.5703 -Contingencies – Commissioners
To
101.1101.5203 – Insurance – Commissioners**

**\$10,500.00 from 101.1105.5703 – Contingencies – Commissioners
To
101.1101.5204 – Unemployment – Commissioners**

**\$12,513.65 from 101.1105.5703 – Contingencies – Commissioners
To
101.1101.5210 – PERS – Commissioners**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Create a New Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CREATE NEW LINE ITEM:

919.6908.5980 - Auditor's Tax Sale Distributions

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Back Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CASH ADVANCE BACK OF FUNDS:

**\$1,685.62 from 239.2059.5801 – Advance Out /HVEO – Sheriff
To
101.0000.4910 – Advance In – General Fund - Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-050818-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$160,000.00 for the Tax Lien Sales Fund #919 of resources for fund due to Auditor's tax sale; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2018:

**Tax Lien Sales Fund #919
\$160,000.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Report Provided by Erica Tucker, RHFP Solid Waste Director:

The following is a summary of the report provided by Erica Tucker, RHFP Solid Waste Director:

Erica Tucker recently returned from her trip to Washington D.C. with the Pickaway Leadership Group. She attended with ten other Pickaway County group members. Mrs. Tucker had a great time and enjoyed taking in the history and scenery of Washington D.C..

Mr. Tucker met with Brad Lutz, County Administrator and Mike Schmidt, Cramer and Associates, to discuss the brochure they will have printed to present for the fundraising of the Fairgrounds Revitalization Project. They discussed having it put on the Fairgrounds website for viewing. The Fairgrounds has a new website, which looks great according to Mr. Lutz, and the Fair Books are ready to be picked up.

In the Matter of
Tim McGinnis, Planning and Development Director:

The following is summary of the report provided by Tim McGinnis, Planning and Development Director:

- Mr. McGinnis is waiting on people to pay fees to continue with review of plans and approvals.

In the Matter of
Report Provided by Dave Conrad, EMA Director & 911 Coordinator:

The following is a summary of the report provided by Dave Conrad, EMA Director & Pickaway County 911 Coordinator:

EMA

- The Local Emergency Planning Committee held its tabletop exercise last Friday May 4th, fifteen agencies were in attendance. Testing of four objectives and all were met.
- During the exercise, a semi crashed on State Route 56 east, west of Zane Trail Road causing a diesel fuel leak from one of its saddle tanks. Pickaway Township Fire Department called Mr. Conrad to the scene. EMA was able to contain the spill with the assistance of the Circleville Fire Department.
- Mr. Conrad evaluated the Ross County Local Emergency Planning Committee full-scale exercise this past Saturday May 5th at Ohio University, Chillicothe. They did a good job, and appreciated the assistance of Pickaway County EMA.
- Mr. Conrad will be attending the safety council luncheon today at Circleville Fire.

E911

- Mr. Conrad will be working with the Pickaway County Sheriff's Office, Fayette County Sheriff's Office, Pickaway County GIS Office, Monroe Township, Fayette Life Squad, Tri-County Fire, Joint Sterling EMS, and the Ohio Department of Natural Resources on and Emergency Services Number change for, it is believe at this time just Monroe Township.

In the Matter of
Report Provided by April Dengler, Deputy County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group demo is continuing and should be complete in one more week. They are working through some questions from the general contractor regarding door height, office space configuration, etc. The next meeting, Wednesday, May 9th at 9:00 a.m.. Following the weekly contractor meeting, WDC Group will provide the next steps for window replacement project at Memorial Hall.

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- The Building Department re-started monthly meetings now that all open positions have been filled. Jeff Rush developed a document for the general public to use regarding the building of residential decks and building code compliance. Brien Bellous will be attending the BBS Code Academy on May 8th, 9th and 10th. Mr. Bellous is scheduled to take his Residential Mechanical exam on Thursday, May 24th in Gahanna. The commercial building projects in the northern part of the county are starting to bring in quite a bit of revenue. In March and April, commercial fee revenue was \$260,082.00 and residential was \$25,718.5.
- A new Worker's Comp case at the Sheriff's Office, Corrections Officer was injured on May 3, 2018. Physical altercation with an inmate, officer injured right knee, had scrapes that came into contact with the inmate's blood and inmate was both Hep B and C positive. It is a medical only claim. The Officer will be retested in six months.

In the Matter of
2018 VOCA Grant Award and Acceptance Form Signed
For Court Appointed Special Advocates (CASA):

Upon review, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, authorizing Commissioner Jay Wippel, President, to sign the 2018 VOCA -130348001 to accept the VOCA funds for CASA. The award amount of \$959.19 will allow the purchase of a new laptop and software to enhance CASA's volunteer training and public relations.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
2018 Application for Certificate of Coverage
Annual Fee Assessment Statement Signed for Submission to the
Petroleum Underground Storage Tank Release Compensation Board:

Commissioner Jay Wippel the motion, seconded by Commissioner Brian Stewart, authorizing Commissioner Jay Wippel to sign the 2018 Application for Certificate of Coverage Annual Fee Assessment Statement in the amount of \$1,050 for submission to the Petroleum Underground Storage Tank Release Compensation Board.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Agreement to Participate in the Multi-County Branch of
The Office of the Ohio Public Defender:

The Agreement to Participate in the Multi-County Branch of the Office of the Ohio Public Defender, was presented to the Commissioners for approval. The Agreement was discussed on Tuesday, April 17, 2018 during the meeting with Herman Carson, Office of the Ohio Public Defender Director of Multi-County Program. Upon review and approval of the Pickaway County judges, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the Agreement to Participate in the Multi-County Branch of the Office of the Ohio Public Defender.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Contract and Contract Addendum for
Pickaway County Precast Bridge Beams and
Block Foundations DEE-T116-0.40 WAS-T072-0.94:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Contract and Contract Addendum for Pickaway County DEE-T116-0.40WAS-T072-094 Precast Bridge Beams and Block Foundations.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Brad Lutz, County Administrator:

The following is summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz did more research on sales tax collection and contacted the Board of Elections for results. The sales tax was placed on as an emergency tax back in 1981 and 1983. Two public hearings will need to be held before Commissioners vote to make the 1983 1% emergency sales tax permanent.
- Liquor Permit for the Thursday through Saturday, during the 2018 Fair, for the Beer Garden that will be marked off with snow fencing. The profits will go into running the fair.
- Commissioner Stewart requested something in writing from the Pickaway County Agricultural Society stating that 50% of proceed will go back into the Fair Revitalization Project.
- Mr. Lutz provided the 2018 Pickaway County Expenses to review in preparation of mid-year books.
- Chris Mullins, County Engineer brought to Mr. Lutz's attention the Additional County Motor Vehicle License Tax increase of \$5 on driver license to go to road and bridge repairs. It would generate \$330,000 a year. Mr. Mullins has proposed is putting together a plan for the money to be specifically used on culverts and bridges. The Commissioners will re-address with additional information is provided by Mr. Mullins. Mr. Lutz will inform Mr. Mullins to continue with preparing his proposal to the Commissioners.
- Number of foreclosures filed in the Pickaway County Clerk of Courts: 2018- 60, 2017- 45, 2016- 57, 2015- 48 and 2014- 65.

In the Matter of
Approval for the Temporary
Liquor License for the Beer Garden
At the Fairgrounds for week of 2018 Fair:

The Commissioners reviewed the application for a temporary liquor license submitted by the Pickaway County Agricultural Society. The request if for June 21, 2018 through June 23, 2018, to provide liquor at a beer garden event held during the 2018 Fair, at 415 Lancaster Pike, Circleville, Ohio 43113.

Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson to approve the F Permit Application for a temporary liquor license for June 21, 2018 through June 23, 2018:

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Emergency Sales Tax
Public Hearings Scheduled:

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Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-050818-2

The Board of County Commissioners (the “Board”) of the County of Pickaway, Ohio (the “County”), met in regular session on May 8, 2018, at, at the offices of the Board, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator and Angela Karr, Clerk, was also in attendance.

Commissioner Harold Henson introduced the following resolution and moved its passage:

A RESOLUTION TO INITIATE THE REAUTHORIZATION OF AN EXISTING SALES AND USE TAX, INITIALLY APPROVED IN 1983 PURSUANT TO SECTIONS 5739.021 AND 5741.021 OF THE OHIO REVISED CODE, BOTH AT THE RATE OF ONE PERCENT (1%) FOR THE PURPOSE OF PROVIDING ADDITIONAL GENERAL REVENUES FOR A CONTINUING PERIOD OF TIME; TO INITIATE THE REPEAL OF THE 1983 SALES AND USE TAX; AND FOR RELATED MATTERS.

WHEREAS, on September 16, 1983 this Board of County Commissioners (the “Board”) of Pickaway County, Ohio (the “County”) passed a resolution to implement a sales tax and use tax (the “1983 Sales and Use Tax”) levied under Ohio Revised Code (“R.C.”) Sections 5739.021 and 5741.021 at the rate of one percent (1%) for the purpose of providing additional general revenues for the County; and

WHEREAS, Ohio law permits counties to finance capital infrastructure and improvement projects by issuing bonds or notes in anticipation of the receipt of a sales and use tax revenue, but in order for the County to avail itself of this financing tool, the 1983 Sales and Use Tax must be modified in order to “support” such financing; and

WHEREAS, the Board desires to reauthorize the 1983 Sales and Use Tax under R.C. Sections 5739.021 and 5741.021 at the rate of one percent (1%) to enable the County to use such revenue as qualified “support” and to take advantage of expanded options for financing future capital infrastructure and improvement projects; and

WHEREAS, no change in the rate or term of the 1983 Sales and Use Tax is being proposed by this action.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Pickaway, Ohio that:

SECTION 1. Intent to Reauthorize the 1983 Sales and Use Tax. This Board hereby finds and determines that as a result of the rate of development and needs of the County now and in the future, the Board expects that some debt financing will be necessary. This Board further finds and determines that it is in the County’s interest to provide for maximum flexibility in planning and providing for the needs of the County by reauthorizing, at the current rate and term, the 1983 Sales and Use Tax in such a manner that it qualifies as “support” for future public financing issues.

SECTION 2. Required Process. In support of the findings and determinations set forth in this Resolution, the Board directs the County Administrator or his designee to publish such notices and arrange for such public hearings as are required under Ohio Revised Code Sections 5739.021 and 5741.021 to implement this resolution.

SECTION 3. Reauthorization of the Sales Tax and the Use Tax. At such time that the County has published the notices and held the public hearings required by R.C. Sections 5739.021 and 5741.021, this Board may adopt a non-emergency resolution to reauthorize the 1983 Sales and Use Tax and for related matters.

SECTION 4. Open Meetings. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions occurred in meetings open to the public, in compliance with law, including Ohio Revised Code Section 121.22.

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Commissioner Brian Stewart seconded the motion, and after discussion, a roll call vote was taken and the results were:

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Public Hearings to be held
May 29th at 10:00 a.m.
June 5th at 10:00 a.m.

In the Matter of
Resolution Adopted Requesting Permission for the
Pickaway County Engineering Department to
Participate in the Purchase of Three Dump Trucks through State of Ohio
Department of Administrative Services Cooperative Purchase Program:

Chris Mullins, Pickaway County Engineer, met with the Commissioners to obtain authorization for the department to purchase two single axle dump trucks and one tandem axle dump truck through Contract #044-18 with the State of Ohio Department of Administrative Services' Cooperative Purchase Program from Kinstle Sterling/ Western Star Truck Center. Mr. Mullins stated the vehicles will be built per exact specifications and he is awaiting on a quote from the supplier. One received he will provide additional information, total and terms.

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No. PC-050818-3

WHEREAS, the Pickaway County Engineering Department is desirous to participate in the purchase of two single axle Western Star cab Chassis dump trucks and one tandem axle Western Star cab chassis dump truck through Contract #044-18 with the State of Ohio Department of Administrative Services (ODAS) Cooperative Purchase Program; and,

WHEREAS, the Pickaway County Engineering Department will be bound by such terms and conditions as the ODAS Cooperative Purchase Program prescribes and the Pickaway County Engineering Department will directly pay the vendor for each purchase; and,

WHEREAS, said trucks will be fully equipped and built by dealer as per exact specifications; and,

WHEREAS, said purchase will include a lease/purchase option with the successful bidder; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby requests permission that the Pickaway Engineering Department be authorized to participate in purchase of aforementioned vehicles through the ODAS Cooperative Purchase Program, Contract #044-18.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of the
Change Order No. 1 signed for
PIC-CR7GR-FY2018 Project:

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Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1 related to changes in Unit Price due to a change in the materials for the PIC-CR7GR-FY2018 Guardrail Project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Meeting of Investment Committee to
Review the 1st Quarter 2018 Investment Portfolio Report:

Ellery Elick, County Treasurer, and Dennis Yacobozzi of United American Capital Corporation, met with the commissioners to review the Pickaway County Quarterly Investment Portfolio for the period of January 1, 2018 – March 31, 2018.

Mr. Elick, Chairman of the Pickaway County Investment Committee, called the meeting to order and turned it over to Dennis Yacobozzi, to present the 2018 First Quarterly Investment Portfolio Report. Mr. Yacobozzi went on to explain the rates and growth, and with growth comes inflation. Mr. Elick had given more to United American Capital to invest in commercial paper and will provide more when available. An overview of the U.S. Treasury Actives Yield Curves showed increases in the last 5-years. We may be able to act quicker to make a larger investment as numbers seem to rise, as long as we are reinvesting maturities back into the market. With the short commercial paper, Mr. Elick may be able to purchase less of them and invest into CD's. The Pickaway County Portfolio Analysis commercial paper doubled to 10.8% from a year ago, and CD's have increased to 19.1%. Mr. Yacobozzi stated that you need to run money differently in different environments.

Mr. Elick is going to invest into a new super money market. You can only do six transactions a month. Commissioner Wippel asked Mr. Elick what is the latest CD he purchased, and Mr. Elick stated it was 6 months ago. He was wanting to try to keep some money local at a higher rate with the super money market, but keep the CD with STAR Ohio and invest some with United American Capital. The portfolio has regularity maturities to reinvest.

At the conclusion of the presentation and a question and answer session, the commissioners thanked Mr. Yacobozzi for the report.

In the Matter of
CDBG Allocation Funding
Application Review:

Bob Berquest provided the Commissioners with his recommendations and the requested number work based on the amount of funding available. The grant was awarded for the amount of \$193,600 allocated to completing five projects. Mr. Berquest stated this amount is lower than the past and recommends as follows:

Haven House	Fire/Security System	Public Service Facility	\$60,000
New Holland	Equipment Pump	Public Infrastructure	\$19,000
Pickaway Sr. Ctr.	Energy Saving Light	Public Service Facility	\$25,800
Ashville	W. Station Street Impr.	St. Impr. ADA Sidewalks	\$34,800 With \$3,400 match
Tarlton	Comm. Hall ADA-Ext	Public Facility Impr.	\$44,000

The public hearing is scheduled for May 22, 2018 at 11:00 a.m.

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Upon review the Commissioners, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the recommendation of Bob Berquest of the Community Development Block Grant, Community Development Allocation Program.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Adopted Approving Berqshire, LLC, to
Provide Professional Consultant Services for the
FY 2018 Community Development Block Grant Allocation Program:

Mr. Berquest explained a new program where counties can pay administration fees up front and get reimbursed from the grant in the same calendar year. Mr. Berquest asked for an upfront of \$15,000 of his fees. He will submit for billing and the draw will be submitted for reimbursement of \$15,000 to the county on the first draw.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-050818-4

WHEREAS, Pickaway County is anticipating an allocation amount of approximately \$193,600 in FY2018 Community Development Block Grant (CDBG) Allocation Program funds from the Ohio Development Services Agency; and,

WHEREAS, Pickaway County solicited for professional services from qualified firms and/or individuals to assist with the administration of the county's FY 2018 CDBG Allocation and Competitive Set-Aside Grant Programs; and,

WHEREAS, Mr. Berquest explained a new program where counties can pay administration fees up front and get reimbursed from the grant in the same calendar year. Mr. Berquest asked for an increase of \$15,000 for the additional work coming. He will submit for billing and the draw will be submitted for reimbursement for the county on the first draw; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby approve the contract with Berqshire, LLC, 1280 St. Rt. 540, Bellefontaine, Ohio 43311, to be the provider of professional consultant services for the administration of the aforementioned grant and allow for \$15,000 upfront retainer to be reimbursed with first draw submitted.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Adopted Approving Berqshire, LLC, to
Provide Professional Consultant Services for a
FY2018 Critical Infrastructure Grant for the Village of New Holland:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-050818-5

WHEREAS, the Pickaway County Commissioners applied for the FY2018 Critical Infrastructure Grant in the amount of \$193,600 related a Village of New Holland Infrastructure Project; and,

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WHEREAS, Mr. Berquest explained a new program where counties can pay administration fees up front and get reimbursed from the grant in the same calendar year. Mr. Berquest asked for an increase of \$15,000 for the additional work coming. He will submit for billing and the draw will be submitted for reimbursement for the county on the first draw; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby approve the contract with Berqshire, LLC, 1280 St. Rt. 540, Bellefontaine, Ohio 43311, to be the provider of professional consultant services for the administration of the aforementioned grant and allow for \$15,000 upfront retainer to be reimbursed with first draw submitted.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Executive Session:**

At 10:05 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Acting Clerk

At 12:14 p.m., the Commissioners exited Executive Session and Commissioner Henson offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Acting Clerk

No action was taken.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending May 5, 2018.

A total of \$830 was reported being collected as follows: \$18 in boarding revenue; \$105 in dog licenses; \$45 in dog license late penalty; \$40 in owner turn-in euthanasia; \$547 private donations and \$75 in redemptions.

Four (4) stray dogs were processed in; one (1) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk