

TUESDAY, MAY 11, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session at the Emergency Operation Center located at 160 Island Road, Circleville, Ohio, on Tuesday, May 11, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from May 4, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 12, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$219,627.10** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Expense Line Item Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$1,500.00 – 651.6050.5901 – Unclaimed Funds Other Expenses – Auditor

\$500,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$20,000.00 – 904.2062.5430 – Training LEAF – Sheriff

\$6,500.00 – 299.2006.5501 – Equipment CCW - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, MAY 11, 2021
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**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$500,000.00 – 101.1105.5703 – Contingencies - Commissioners
TO
101.1105.5701 – Transfer Out Miscellaneous – Commissioners**

**\$8,000.00 – 928.1261.5440 – ATP/ACS Contract Services – Juvenile Court
TO
928.1262.5102 – ATP/ACS Salaries – Juvenile Court**

**\$1,120.00 – 928.1261.5440 – ATP/ACS Contract Services – Juvenile Court
TO
928.1262.5201 – ATP/ACS OPERS Juvenile Court**

**\$120.00 – 928.1261.5440 – ATP/ACS Contract Services – Juvenile Court
TO
ATP/ACS Medicare Juvenile Court**

**\$100.00 – 928.1261.5440 – ATP/ACS Contract Services – Juvenile Court
TO
928.1262.5205 – ATP/ACS Worker’s Comp – Juvenile Court**

**\$5,000.00 – 928.1261.5440 – ATP/ACS Contract Services – Juvenile Court
TO
928.1262.5301 – ATP/ACS Supplies – Juvenile Court**

**\$16,000.00 – 101.5010.5438 – Relief – Veteran Services
TO
101.5011.5501 – Equipment- Veteran Services**

**\$8,000.00 – 928.1261.5440 – ATP/ACS Contract Services – Juvenile Court

\$1,500.00 – 101.5010.5438 – Relief – Veteran Services
TO
101.5011.5403 – Training – Veteran Services**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfers Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFERS:

**\$500,000.00 – 101.1105.5701 – Transfer Out Miscellaneous – Commissioners
TO
401.0000.4901 – Transfer In Capital - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay Biometric Information Management, LLC in a timely manner related to the concealed handgun license fund. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Biometric Information Management, LLC, in the amount of \$6,500.00 as follows:

\$6,500.00 299.2006.5501 Concealed Handgun License Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were two BWC claims filed this week. One was a Highway Worker and the other being a Corrections Officer. There was no unemployment claim filed for the week.
- Mr. Rogols reported no current listings on Govedeals.com.
- Mr. Rogols reported that the surveillance camera project is still underway with IPS. PCSO is still continuing and moving to the outside, Veteran Services installation finished last week, and the Fairgrounds started Monday. The electronic cabinets is pending equipment Mr. Rogols attended a training session last Wednesday in Columbus with Robert Adkins, IT Director.
- The biometric screenings are set for June 10th and July 28th at the JFS Building. The One hundred twenty appointments are filled.
- Mr. Rogols reported that Deputy Dog Warden Preston Schumacher resigned and turned in his two weeks' notice Monday, May 10th. Mr. Schumacher's last day will be Friday June 21st.
- Mr. Rogols reported that that the door replacement at the Dog Shelter is set to take place May 17th and 18th.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Derby Creek Subdivision – London Rd., Darby Township Single lot subdivision, preliminary & final plat approval.
- Mr. McGinnis provided Duroc Business Park Sketch Plan for review.
- Mr. McGinnis attended the CDBG Meeting May 5th with Hannah Diewald from CDC of Ohio. Ms. Diewald brought down her filing system for me to use as we coordinate the current CDBG programs. She plans to come meet with this Board in June to discuss future potential programs and hopes to have information pertaining to use of CARES Act monies.
- Request for Release of Funds pertaining to the Williamsport 2020 CDBG Critical Infrastructure Program.
- Mr. McGinnis attended the Tax Incentive Meeting May 6th, April, Angie and I had a good meeting with Melissa Betz and Ryan Scribner pertaining to the processing of future tax abatements, what would benefit each office, etc., as well as a review of current abatements. We also discussed the Tax Incentive Review Council (TIRC) as far as current members and member requirements, and scheduled a meeting for Monday, July 12th.
- Mr. McGinnis had a good conversation with new Sanitarian in Training (S.I.T.) at the Health Dept. yesterday, as to what to expect and how to optimize the flow of lot split approvals.
- At any given time, there are 4-8 active lot splits that I am aware of: Signed off on 5 lot splits last week. Currently I have 18 on my desk, most pending Health Dept. approval.

TUESDAY, MAY 11, 2021
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In the Matter of
Community Development Block Grant
Release of Funds and Certification
PY2020 CDBG Critical Infrastructure
Village of Williamsport Flood Drainage Improvement:

After a brief discussion regarding the appropriations, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Request for Release of Funds and Certification for Federally Funded State projects for the CDBG PY2020 Critical Infrastructure Program, Village of Williamsport Flood Drainage Improvement Project. Federal funds budgeted \$432,000.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continued Countywide Vaccinations – Ages 16+. Mr. Flick attended the Monthly Box 65 Meeting at EOC May 4th and Emergency Operations Plan Revision Meeting May 5th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continuing Countywide Vaccinations – Ages 16+ wall-in. Mr. Flick will be attending the Emergency Response on Scioto River Meeting with Parks Dept May 10th, Quarterly Court Security Meeting May 12th, E-911 Runcard Meeting with Zurcher and County Healthcare Coalition Meeting May 14th. Continuing Countywide Vaccinations – Ages 12+ - Walk In
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Continuing Countywide Vaccinations – Ages 16+. Mr. Flick will be attending the, Site Visit to Marion – Frontier VOIP Solution May 17th, Regional Threat Assessment Meeting May 18th, O’Shaughnessy Dam Exercise May 20th.

In the Matter of
Education Appreciation Week:

During business conducted while in session, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to adopt the following Resolution:

Resolution No. PC-050421-27

WHEREAS: Whereas Circleville Sunrise Rotary members live the Rotary International motto of Service Above Self; and

WHEREAS: Whereas the Club wishes to express appreciation to all frontline workers who have served above and beyond the call of duty during the COVID-19 pandemic; and

TUESDAY, MAY 11, 2021
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WHEREAS: Whereas school personnel who educate our children are critical to the future success of our community; and

WHEREAS: Whereas the COVID-19 pandemic has presented challenges to all citizens; especially to educators, students and parents; and

WHEREAS: Whereas our public school employees have given even more of themselves than in normal times to the point where we call them Superheroes; and

WHEREAS: Whereas educators include not only teachers and administrators, but the people in every position in our school systems; and

WHEREAS: Whereas community partners – Kingston National Bank, United Way of Pickaway County, and the Pickaway County Community Foundation – quickly volunteered to financially support this effort to recognize our county educators, then

THEREFORE, BE IT RESOLVED that we, the Pickaway County Commissioners, are honored to recognize Pickaway County educators and thanking them for their service to the students and community during the COVID-19 pandemic of 2020-2021 and proclaims Tuesday, May 11, 2021 through May 15, 2021, to be:

Educator Appreciation Week

in

Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Darin Flick, EMA Director
Training and Additional Education:

Darrin Flick, EMA Director, met with the Commissioners with discuss that his position is becoming more and more cyber scaled and would like to further his education in Network Cyber Security. There is a program available that Mr. Flick would like to take over a seven-month period. Mr. Flick feels that this is one of the costs that the county will face in the future with the internet and the cyber world and the program could be very beneficial. The Commissioners support the idea and encouraged Mr. Flick to further his education in the field.

In the Matter of
Engagement for Legal Services
With Bricker & Eckler for the
Pickaway County Port Authority:

After a brief discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Engagement for Legal Services with Bricker & Eckler for Pickaway County Port Authority for the formation of the Port Authority.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, MAY 11, 2021
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**In the Matter of
2021 Application for Certificate of Coverage
Annual Fee Assessment Statement Signed for Submission to the
Petroleum Underground Storage Tank Release Compensation Board:**

Commissioner Gary Scherer the motion, seconded by Commissioner Harold Henson, authorizing Commissioner Jay Wippel to sign the 2021 Application for Certificate of Coverage Annual Fee Assessment Statement in the amount of \$1,650 for submission to the Petroleum Underground Storage Tank Release Compensation Board.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Resolution in Support of
Paint Valley Alcohol, Drug Addiction and
Mental Health Services Board Levy Renewal:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-051121-28

WHEREAS, mental illness does affect on in five persons in any given year; and

WHEREAS, substance abuse and addition does affect business and families across all socio-economic groups; and

WHEREAS, treatment is effective and persons do recover to live productive and rewarding lives, and to contribute to the prosperity of the community; and

WHEREAS, access to mental health and addictions treatment and related services is critical to maintaining health individuals, livable communities, and productive workforce; and

WHEREAS, evidence-based prevention activities within our schools and communities is crucial to preventing both mental health and substance abuse disorders; and

WHEREAS, the 1.0 mill Paint Valley Alcohol, Drug Addiction and Mental Health Services (ADAMH) levy, which is necessary to address local needs and priorities for Mental Health and Recovery services to children and adults in our community, shall expires December 31, 2022, if not renewed;

BE IT RESOLVED, that the Pickaway County Board of Commissioners do hereby endorse the Paint Valley ADAMH Levy Renewal for approval in the November 2, 2021 election.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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TUESDAY, MAY 11, 2021
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In the Matter of
Bid Opening 2021 Pickaway County &
Township Resurfacing Project:

The Commissioners conducted a bid opening for the project referred to as 2021 Pickaway County and Township Resurfacing Project for the Pickaway County Engineer Department was held May 11, 2021 at 10:01 a.m.. Chris Mullins, County Engineer and Anthony Neff, Deputy County Engineer were in attendance. The attendance sheet of interested bidders that attended the bid opening is on file.

BID A -Engineer's Estimate: \$2,504,236.00

The following bids were received and read aloud:

- Kokosing Construction \$2,195,694.30
Westerville, Ohio 43081
- The Shelly Company \$2,132,184.30
Thornville, Ohio 43076

BID B -Engineer's Estimate: \$811,268.00

The following bids were received and read aloud:

- Kokosing Construction \$768,089.35
Westerville, Ohio 43081
- The Shelly Company \$740,084.10
Thornville, Ohio 43076
- Cox Paving \$706,148.78
Washington Court House, Ohio 43160

BID C -Engineer's Estimate: \$145,444.00

The following bids were received and read aloud:

- The Shelly Company \$142,248.02
Thornville, Ohio 43076
- Roese Bros Paving \$158,469.30
Ashville, Ohio 43103

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler informed the Commissioners that contractors have been contacted regarding the fiber project and should take approximately two months to complete.
- The Commissioners' Porch Project demo is still underway and should be done next week.
- Ms. Dengler reported that the windows will be delivered the first week of July for the Memorial Hall Window Project.
- Ms. Dengler attended a tax abatement meeting last week to talk about Tax Incentive Review Council and possible members. The next quarterly meeting is scheduled for July 12th at 9:00 a.m. at OCU OCUBIC.

TUESDAY, MAY 11, 2021
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PICKAWAY COUNTY, OHIO

- Ms. Dengler informed that a meet and greet is scheduled for the new Circleville High School Superintendent on Monday, May 17th at 3:30 p.m. in the Alumni Room.
- There is a webinar today at 1:30 p.m. regarding guidance on the American Rescue Plan. May be able to use funds to help with ventilation/ air movement in incarceration facilities under “Mitigation and Prevention”. Pickaway County is to receive \$11,354,587.00.

In the Matter of
Auditor’s End of Month Review:

Melissa Betz, County Auditor, met with the Commissioners to provide an update for month end April 2020. Mrs. Betz discussed the new State Auditors and that they may be reaching out to departments for any information needed. Mrs. Betz has spoken with Judy Wolford, Prosecutor regarding the DS Ditch Drainage and the final assessment. Mrs. Betz requested to front the funds from the general fund and have the final assessment applied on next year’s taxes. Mrs. Betz will get a listing and review the final calculations.

Mrs. Betz and Tim McGinnis, Planning and Development Director, discussed the Tax Incentive Review Counsel and new potential members to appoint to the Board. There needs to be a member from each of the Pickaway County school districts. The Commissioners will need to appoint three members to the Board in June.

Mrs. Betz went on to review the end of the months with a balance of \$12,599,163.06. Sales tax is still holding steady. Mrs. Betz addressed that the second half of the budget will need to be reviewed the end of May and requested that next year maybe consider giving the entire budget at the beginning of the year instead of doing half year. American Rescue Plan funds have not been received yet and Mrs. Betz is still waiting on the guideline for how the funds can be utilized. The Board of Revisions hearings are scheduled for May 20th and June 2nd.

In the Matter of
Sheriff’s Office Networking:

Robert Adkins Pickaway County IR Department and Mark Yarnell, Yarnell Consulting, met with the Commissioners to discuss the Sheriff’s Office network. The current network needs restructured with proper equipment. The redesign is to provide security to all the segments and monitor and log. It will limit who has what access to what. VOIP devices should not be able to talk to the LEADS program and so forth. The new design of the network can be added to in the future. The hardware for the new network is around \$120,000. The fiber line that is scheduled to run on Island Road could be used as a backup line to the network. The worry is migration of services and there are four sections that will be done so that it will be controlled. The goal is not speed it is being able to back up the system regularly. Mr. Yarnell is in hope to have pricing by the end of the week.

In the Matter of
Pickaway County Port Authority Board Appointment:

Commissioner Gary Scherer the motion, seconded by Commissioner Harold Henson, to appoint the following individuals to the Pickaway County Port Authority Board.

Scott Blue
Mark Leatherwood
Tim Colburn
April Dengler
Jay Wippel

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, MAY 11, 2021
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In the Matter of
Designation Alternate on the
Pickaway County Port Authority Board:

Pickaway County Commissioners designated the listed individuals to serve as alternate on the Pickaway County Port Authority Board; therefore, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the appointment.

Marc Rogols alternate for April Dengler
Harold Henson alternate for Jay Wippel

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Port Authority

Commissioner Gary Scherer the motion, seconded by Commissioner Harold Henson, to set the first meeting to be held for the Pickaway County Port Authority Board. The meeting is scheduled to take place June 1, 2021 at 1:30 p.m. for organization of the Board.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending May 8, 2021.

A total of \$1,381 was reported being collected as follows: \$200 in adoptions; \$75 in dog license; \$75 in kennel license; \$6 in additional kennel license; \$1,000 private donations and \$25 in redemptions.

One (1) stray dog was processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk