

**TUESDAY, MARCH 3, 2020**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 3, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from February 25, 2020, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**One Ohio Memorandum of Understanding**  
**For the Opioid Litigation Settlement Funds:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-030320-14**

AN EMERGENCY RESOLUTION TO ACCEPT THE ONE OHIO MEMORANDUM OF  
UNDERSTANDING

AN EMERGENCY RESOLUTION AUTHORIZING Pickaway County to accept the One Ohio Memorandum of Understanding regarding the pursuit and use of potential opioid litigation settlement funds.

WHEREAS, Pickaway County, Ohio (herein "County") is a county entity formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

WHEREAS, the State and its Local Governments, subject to completing formal documents effectuating the Parties Agreements, have drafted a One Ohio Memorandum of Understanding ("MOU") relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS, the MOU has been collaboratively drafted to maintain all individual claims while allowing the State and Local Governments to cooperate in exploring all possible means of resolution; and

WHEREAS, nothing in the MOU binds any party to a specific outcome; and

WHEREAS, any resolution under the MOU will require acceptance by the State of Ohio and the Local Governments; and

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WHEREAS, the Board of Commissioners understands that the purpose of the MOU is to permit collaboration between the State of Ohio and Local Governments to explore and potentially effectuating earlier resolution of the Opioid Litigation against Opioid Pharmaceutical Supply Chain Participants; and

WHEREAS, the Board of Commissioners understands that an additional purpose is to create an effective means of distributing any potential settlement funds obtained under the MOU between the State of Ohio and Local Governments in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic throughout Ohio; and

WHEREAS, the Pickaway County Board of Commissioners wishes to agree to the non-binding Memorandum of Understanding,

NOW THEREFORE IT BE RESOLVED, PICKAWAY COUNTY, OHIO.

Section 1. That the Pickaway County Board of Commissioners are authorized to accept the One Ohio Memorandum of Understanding on behalf of Pickaway County.

Section 2. That it is found and determined that all formal actions of the Commissioners relating to the adoption of this resolution were adopted in an open meeting of the Pickaway County Board of Commissioners, and that all deliberations of the Commissioners and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

Section 3. This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare and safety of Pickaway County. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 4, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$239,040.91 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-030320-15**

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**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$6,764,301.00 to amend the Auto License and Gas Tax Fund #201 due to initial appropriation for revenue line item; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**AUTO LICENSE AND GAS TAX #201  
\$6,764,301.00**

*201.0000.4260 - \$650,000.00 – Township/ Municipalities – Engineer  
201.0000.4405 – (\$649,750.00) – 55% Highway Pat  
201.0000.4504 - \$1,613,435.00 – Taxes License  
201.0000.4505 - \$2,245,181.00 – Taxes Gasoline  
201.0000.4546 – (\$3,408,616.00) – On Behalf Money  
201.0000.4559 – (\$450,000.00) Township/ Municipalities  
201.0000.4705 - \$20,000.00 – Int-Auto License Gas Tax  
201.0000.4901 – (\$20,000.00) Transfers  
201.0000.4930 - \$50,000.00 – Other Receipts  
201.0000.4930 – (\$50,000.00) – Debt Proceeds*

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF LINE ITEM:

**\$83,500.00 (2<sup>nd</sup> Half) – 101.1105.5703 – Contingencies - Commissioners**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriation:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATE:

**\$83,500.00 (2<sup>nd</sup> Half) – 101.1105.5703 – Contingencies - Commissioners  
TO**

**101.1201.5421 – Municipal Court Fees – Commissioners**

**\$190,000.00 – 202.3010.5505 – MVP Materials and Supplies – Engineer  
TO**

**202.3010.5506 – MVP Contract Projects - Engineer**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of  
Fund Transfer:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

**\$2.71 – 101.1105.5607 – HAVA Grant Security Interest - Treasurer  
TO  
931.0000.4710 – HAVA Grant Security Interest – Treasurer**

**\$30,556.25 – 101.1105.5720 – 101.1105.5720 – Fairgrounds Debt – Transfer Out - Commissioners  
TO  
325.0000.4901 – Transfer In Debt Fund - Commissioners**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW LINE ITEM:

**\$925.0000.4926 – Other Receipts – TCAP – Auditor**

**\$927.0000.4926 – Other Receipts Law Enforcement Diversion - Auditor**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Pickaway Public Health POD Drill and Pipeline Safety Exercise on February 25<sup>th</sup>, and the Earnhart Water Contingency Plan Review/Tabletop Exercise February 27<sup>th</sup>.
- This week Mr. Flick will be attending the Pandemic Influenza Meeting February 3<sup>rd</sup>, Rad/Nuc Detection Meeting with Ohio EMA February 4<sup>th</sup>, UAS for Emergency Management Meeting and CERT Meeting February 5<sup>th</sup>.
- Next week Mr. Flick will be attending the County Communications Meeting February 9<sup>th</sup>, Active Shooter Ex Meeting February 10<sup>th</sup> and PAAC Board Meeting February 13<sup>th</sup>.

**In the Matter of  
Report Provided by Mac Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

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- There were zero BWC claims submitted to the Bureau of Worker’s Compensation and one unemployment claim for the week. The Corrections Officers claim are non-certified, and an appeal has been filed. First officer resigned and second officer was terminated late last week.
- There are several items posted on Govedeals.com for the Pickaway County Sheriff’s Office and Solid Waste. Auction scheduled to end Friday, March 6<sup>th</sup>.
- The town hall meeting with a ThriveOn was held Thursday, February 27, 2020. The meeting was well attended with multiple department represented. There was a discussion of non-enrolled employees being eligible for the “4 for \$300 incentive”.
- The Dog Shelter confirmed a single isolated Parvo case at the shelter last week. There have been no further outbreaks.
- Mr. Rogols presented quotes from several waste facilities for trash removal for all county accounts. Rumpke still holds the proposal at the least cost to the county.

**In the Matter of  
Monthly Building Department Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending February 2020.

A total of \$14,267.38 was reported being collected as follows:

<b>Permits</b>		
Registration	36	\$2,700.00
Commercial	13	\$6,179.13
Residential	44	\$5,388.25
<b>Total Inspections Performed</b>		
Residential	200	
Commercial	48	
Violations/ Complaints	1	
<b>Total Inspections</b>	<b>249</b>	
Residential Plan Review	22	

<b>New Home Permits by Jurisdiction:</b>	
Madison Twp.	1
Pickaway Twp.	1
<b>Total New Homes</b>	<b>2</b>

**In the Matter of  
Rumpke Customer Service Agreement:**

Mr. Rogols presented a proposal from Rumpke of Ohio, Inc. for solid waste remove. The proposal was quoted as the following:

Pickaway County Courthouse	\$249.54 per month
Pickaway County Sheriff Station	\$794.25 per month
Pickaway County Service Center	\$338.85 per month
Pickaway County Annex	\$54.33 per month
Pickaway County Memorial Hall	\$149.82 per month
Pickaway County CRC Building	\$187.04 per month
Pickaway County Dog Shelter	\$75.25 per month
Pickaway County Prosecutor’s Office	\$14.26 per month/ \$14.24 per month

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel to approve the proposal from Rumpke of Ohio, Inc. to continue solid waste removal and authorize Commissioner Harold Henson to sign the Customer Service Agreement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of**  
**Complete Restoration Repairs at the**  
**Pickaway County Courthouse To be completed by**  
**The Durable Restoration Company:**

Mrs. Dengler presented a proposal from The Durable Restoration Company at the Pickaway County Courthouse. The proposal was quoted at \$49,980.00 for repairs to the stone balcony at the front entrance of the courthouse.

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart to approve the proposal from The Durable Restoration Company to complete work at the Pickaway Common Pleas Court and the Commissioners' Office. The invoice will be paid from the unplanned capital fund.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract with CARR Concrete,**  
**A Division of CXT, Inc. for the WAY-T102-1.61**  
**Prestressed Box Beams Project**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on February 25, 2020 referred to as WAY-T102-1.61 Prestressed Box Beams, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Jay Wippel offered the motion, second by Commissioner Brian Stewart, to approve the contract with, Carr Concrete A Division of CXT, Inc., P.O. Box 265, Waverly, West Virginia 26184, in the amount of \$114,448.00.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Notice of Commencement of a Public Improvement**  
**With CARR Concrete, A Division of CXT, Inc. for the**  
**WAY-T102-1.61 Prestressed Box Beams Project**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on February 25, 2020 referred to as WAY-T102-1.61 Prestressed Box Beams, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Jay Wippel offered the motion, second by Commissioner Brian Stewart, to approve the Notice of Commencement of a Public Improvement with, Carr Concrete A Division of CXT, Inc.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Agreement submitted by Robert B. Henry,**  
**Living By Faith Ministries for use of**  
**Pickaway County Property:**

The Commissioners reviewed the agreement for the use of Pickaway County property submitted by Robert B. Henry from Living By Faith Ministries. Mr. Henry is requesting the use of the front of the Courthouse and Memorial Hall on April 10<sup>th</sup> at 12:00 p.m. to April 12<sup>th</sup> at 3:00 p.m. for walking a wooden cross from the courthouse to Memorial Hall where the cross will remain for display .

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the Agreement for the use of Pickaway County property submitted by Robert B. Henry with Living BY Faith Ministries.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of December 2019 Sales Tax Collections:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to allocate the December 2019 Sales Tax collections in the following manner:

**\$29,111.00 to 401.0000.4121 – Capital Fund**  
**\$698,653.52 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Travel Authorizations Approved**  
**For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of March 2020, at the total probable cost \$2,083.74. Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the Out-of-Country Travel Authorization for March 2020.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**2020 Initial Boundary Validation Program**  
**The U.S. Census Bureau:**

Commissioner Jay Wippel offered the motion, second by Commissioner Harold Henson, to authorize Commissioner Brian Stewart to sign the 2020 Initial Boundary Validation Program for the U.S. Census Bureau.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler reported the there is no threat for cyber security and the work order is closed.
- Ms. Dengler held a conference call with Jodi Rees regarding the opt out program and 4 for \$300 incentive.
- A committee meeting regarding the Ag Hall of Fame is schedule for Friday, January 22, 2021.
- Ms. Dengler went to Byers Auto to sign the paperwork for the purchase of two used Ford Explorers for the Sheriff's Office.
- T -CAP and adult probation have left over money and the funds can be used to pay for salaries for work done for the department.
- Ms. Dengler has a meeting with the Visitor's Bureau and Fair Board President on Wednesday, February 4<sup>th</sup> at 11:00 a.m.
- A tour of the Fairgrounds is scheduled for Wednesday at 1:30 with McDonalds.

**In the Matter of**  
**Change Order No. 1B-1 signed for**  
**Pickaway County Memorial Airport Project:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 1B-1 received from WDC Group, to provide and install exterior access doors at both storage #101 and storage #142. The contract sum shall increase by \$2,750.00. Use allowance #4. Remainder of allowance #4 shall be \$3,750.00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of**  
**Pine Valley Proposal for**  
**Board of Elections:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following proposal from Pine Valley Construction for renovations at the Board of Elections. Proposal consist of demo existing countertops, build custom desk and countertop, install door between two rooms, install a new larger hallway door, install additional electrical outlets and circuits, replace existing carpet / linoleum were countertops were removed, paint both rooms and help move large filing cabinets and desk. The proposal is for the sum of \$20,100.00.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of**  
**WDC Group BID Document Timeline:**

Jason Funderburg, WDC Group, met with the Commissioners to provide a timeline for the bid documents for the Sheriff's Office Jail Sanitary and Commissioners' new porch. The timeline for the new porch is to start with the first publication of the legal ad on March 16<sup>th</sup> with bids being received by April 14<sup>th</sup>. Construction phase would be May 8<sup>th</sup> and completed by August 1, 2020.



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The Pickaway County Jail Sanitary Project started with the design meeting project review on August 6<sup>th</sup> and bids due May 12th. The construction of the facility is anticipated May 20th and scheduled for completion by October 22, 2020. The pre-bid meeting will be held at the Sheriff's Office.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the Commissioners' Porch Project to go out for bid process.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 29, 2020.

A total of \$754 was reported being collected as follows: \$50 in adoptions; \$240 in dog licenses; \$225 in dog license late penalty; \$160 in owner turn-ins; \$29 in private donations and \$50 in redemptions.

Three (3) stray dogs were processed in; one (1) dogs was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk