

**TUESDAY, JUNE 14, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 14, 2022, with the following members present: Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance. Mr. Jay H. Wippel was absent from today's session.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 7, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 15, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$220,751.39 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 15, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$4,491.80 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

**\$500.00 – 101.1105.5703 – Contingencies – Commissioners**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$500.00 – 101.1105.5703 – Contingencies – Commissioners**  
**TO**

**101.1101.5901 – Commissioners Other – Commissioners**

**\$30,000.00 – 201.3007.5506 – ALGT Contract Projects – Engineer**  
**TO**

**201.3007.5505 – ALGT Materials & Supplies – Engineer**

**\$500.00 – 506.6921.5402 – Orient Sewer Contract Projects – Engineer**  
**TO**

**506.6921.5300 – Orient Sewer Material/Supplies – Engineer**

**\$4,000.00 – 101.1440.5401 – Contract Services – Board of Elections**  
**TO**

**101.1140.5309 – Postage – Board of Elections**

**\$233.04 – 101.1140.5444 – Election Assistance – Board of Elections**  
**TO**

**101.1140.5201 -PERS - Board of Elections**

**\$51,361.43 – 101.1140.5444 – Election Assistance – Board of Elections**  
**TO**

**101.1140.5478 – Remit to State – Board of Elections**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for BLANKET PURCHASE ORDER:

**BL-220471 - \$601.00 – 101.1101.5901 – Commissioners Other - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission:**
  - Madison Township rezoning application for 2 parcels adjoining to the east of the current CT Realty Industrial Park site. This will be reviewed at the July 12th Planning Commission meeting.
- **Outstanding Plats:**
  - Expecting submittal of a sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762.
  - Expecting submittal of Bulen Pierce Road plat correcting the current right-of-way just south of State Route 762.
- **Lot Splits:**
  - Approved 1 lot split in the last week, 13 open applications currently.
- **CDBG:** No Update

**In the Matter of**  
**IT Department Report:**

The following is a summary of the report provided by Robert Adkins, Pickaway County IT Department Director:

- Spectrum port of phones for Garage and for Dog Shelter – Order Created waiting on Frontier to release lines.
- SO – Migration -Mark is finalizing document for Central Square directions of network changes needed.
- Fairgrounds – License applied to server for Fairgrounds.
- Update on Eline to Prosecutor office – Order placed
- Juvenile Court Database moved to SQL Server
- Rick still has been facilitating Pioneer’s connection to implement eCitations for JV Court. Update
- Wasabi offsite storage created, and copy has begun.

**In the Matter of**  
**Maintenance Department Report:**

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor:

- Mr. Brown reported that the Building Department porch is underway. The entrance is on an old porch and there are some vent holes that will need to enclose and a permanent fix.
- Memorial Hall is still coming along. Waiting on Columbia Gas to address the gas line that was located. The ramp install will proceed, and the gas line will be sleeved.
- The lighting at Service Center control was adjusted to run with daylight savings time.
- Mr. Brown provided a quote for 13 Zoll AED units at the rate of \$1,350 each. Mr. Brown stated that the total cost of \$17,500 will included additional units for other departments.
- Mr. Brown is waiting on shop drawing for the courthouse doors.

**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Mr. Cameron will attend the school walk through with first responders – Mound St, Fire Chief Meeting, Regional EMA Virtual Meeting, Ohio EMA Radiological Orientation
- Next week Mr. Cameron will attend County Fair
- General Information
  - Two drone deployments at the request of the PCSO.
  - Connection problems at the PCSO dispatching center persist
  - Completed update to Fair’s Emergency Operation Plan

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- Met with School Superintendents to discuss ongoing violence
- Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
  - Full scale pipeline disaster exercise in planning stages. Scheduled for August 31 at Deer Creek State Park. Exercise was sanctioned by the SERC.
  - Continued effort to train first responders in ICS and NIMS. Training request submitted to State.
  - EMA inventory audit – slow progress. Reorganization of EOC garage underway and transferring some PPE supply from Maintenance shop to EOC.
  - Continuing development of the Community Emergency Response Team – CERT scheduled to provide first aid assistance at County Fair.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed for the week.
- Currently no auctions pending on Govdeals.com. Received the last outstanding payment for the #3 Excavator for the Highway Garage (\$25,000). Mr. Rogols was contacted by Darby Township regarding sale of equipment. Previously sold a dump truck for them.
- Health Insurance update.
- Mr. Rogols reported that three new hire packets were sent out. Thirty-nine have been handed out year - to-date for all departments.
- Biometric Screening Event was held today at the Highway Garage for thirty-one employees.
- Mr. Rogols met with Von and Tiffany at the Fairgrounds regarding issue concerning the entrance gate. A independent license was purchased to give the fairgrounds full access 24/7. Programming issues are resolved. The new cameras in four additional barns are 100% on-line. Viewing access has been given to the fairground’s computers (Von & Tiffany) a week ago.
- A construction meeting for is schedule with April for tomorrow at 10:00 a.m. regarding the Building Department Porch Project.
- This Thursday, June 16<sup>th</sup> is a schedule virtual meeting with Franklin County JBC meeting to discuss contracts, orthopedic health support, ThriveOn updates and financial.
- The Ohio Supreme Court Grant submitted by Judge Harsha for door access and security was not selected. Mr. Rogols wanted thoughts on it being re-presented.

**In the Matter of**  
**Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending May 2022.

A total of \$28,735.02 was reported being collected as follows:

<b>Permits</b>		
Registration	28	\$2,100.00
Commercial	19	\$115,763.54
Residential	91	\$17,797.68
<b>Total Inspections Performed</b>		
Residential	543	
Commercial	115	
City Enforcement	1	
<b>Total Inspections</b>	<b>659</b>	
Residential Plan Review	0	

<b>New Home Permits by Jurisdiction:</b>	
Commercial Point	14
Jackson Twp.	1
Madison Twp.	2
Scioto Twp.	1

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<b>Total New Homes</b>	<b>18</b>
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**In the Matter of  
Executive Session:**

At 9:37 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:47 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Annexation Petition Filed for the Type II  
Annexation of 152.469 +/- Acres of Scioto Township  
& Jackson Township Into the Village of Commercial Point for  
SB Lane Crabtree & William M. Lane, Trustee:**

As the first official act related to a Type II Annexation petition filed for the annexation 152.469 +/- acres of Scioto Township and Jackson Township into the Village of Commercial Point, the commissioners' clerk informed them that the petition was filed on Wednesday, June 8, 2022, and is hereby entered upon the Pickaway County Commissioners' Journal #67, pages dated June 14, 2022. Agent for the petitioners is Jackson B. Reynolds, III, Smith & Hale, LLC, 37 West Broad Street, Columbus, Ohio 43215. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees and Jackson Township Trustee are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

➤ *The Annexation has been placed as a 10:45 a.m. agenda item on the commissioners' July 12, 2022, regular meeting day schedule.*

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed the email she received from WDC Group relative to planning the Fairgrounds new entrance and Phase II Project. WDC Group will have a display table at the Fair on Tuesday.
- Ms. Dengler provided an update from Clemons Nelson regarding arbitration. An official copy will be sent next week.
- The 2023 Tax Budget has been sent to the Auditor for review.
- Ms. Denler provided information regarding County Apiary's.
- Ms. Dengler discussed bills for the Sheriff's Office.

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- The Job and Family Services job posting for the Director’s position has ended and there was only one application.
- Ms. Dengler completed the property exemptions request for the wooded are on London Road and new road behind the Engineer’s Garage.
- Ms. Dengler informed that \$50 million for county jail construction and renovations were included in the capital bill. DRC will determine which applications and projects with the greatest need.

**In the Matter of  
Executive Session:**

At 10:21 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator and Marc Rogols, County Deputy Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:26 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Digital Preservation of Historical Records  
for the Pickaway County Engineer’s Office  
With Geopro Consultant, LLC:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the scanning project with Geopro Consultants, LLC for digital preservation of historical records for the Pickaway County Engineer’s Office documents at the following rates. The project includes transportation, imaging of content pages, post-processing, and conversion to digital format, and return delivery.

Map Cabinet Pricing	\$ 25,000.00
Jail Cell Pricing	\$ 39,000.00
<u>Fragile Road Map Pricing</u>	<u>\$ 50,000.00</u>
Total	\$114,000.00

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
CORO Med AED Plus Units  
For County Buildings:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the purchase of Zoll AED Plus units at the cost of \$17,500. The units will be housed in county buildings for emergency use.

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Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Executive Session:**

At 10:30 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber and Jenna Wood, P3, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Angela Karr, Clerk, Kyle Wolfe and Trey Fausnaugh, Teays Valley School District in attendance. Commissioner Wippel was present by teleconference.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:19 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of  
Market Adjustment for  
Custodial Department Payroll Line Item:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve a market adjustment to Custodial Employees wages effective July 1, 2021.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Geographic Information System  
Contract with Eagle View:**

Melissa Betz, Auditor and Jason Gillow, GIS, met with the Commissioners to provide information regarding the Eagle View Contract. Mr. Gillow presented large mapping to show different view options. One of the reasons for request for additional flights is due to the development and growth in South Bloomfield and Commercial Point. They are proposing five flights (one every year). Commissioner Scherer explained that he would like to get a quote to just do the northern part of the county yearly. Mrs. Betz stated that she will request the quote from Eagle View for specific areas to be yearly and others bi-annually. Commissioner Scherer suggested getting a rate to fly-over a township versus the county.

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**In the Matter of**  
**Liquor License Transfer Request in**  
**Walnut Township Trustees:**

Warren Spangler and Roger Cook, Walnut Township Trustees, met with the Commissioners to discuss a request to transfer a liquor license. The request is to transfer from Freeman Golf Course Property, DBA Upper Lansdown Golf Course to Countrytyme Land Specialists Ltd., DBA Upper Lansdowne Golf Course. Mr. Spangler discussed that back in 1960's it was voted to be a golf course and in the 2000's the public voted to allow a liquor license. It is not clear what Countrytyme's intentions are for the facility and license. Last it was known they were wanting to build homes. Thoughts are that they may want to keep it as a golf course. Mr. McGinnis explained that they were told that they had to re-zone, and it may be difficult to provide an access for the lots on Hagerty Road. The golf course is being maintained and mowed. Commissioner Henson stated that they would put in for a request for hearing. It was suggested that the Township reach-out to Countrytyme to get clarification.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to request a hearing regarding the liquor transfer request for Countrytyme Land Specialists LTD.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Executive Session:**

At 1:46 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Chris Mullin, County Engineer in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:01 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Market Adjustment for**  
**Engineer's Office Department Payroll Line Item**  
**For Increase to Karen Halley:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve a wage adjustment for Engineer's Office employee Karen Halley due to job duties modifications. Wage increase shall be effective July 1, 2021.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.



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Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 11, 2022.

A total of \$440 was reported being collected as follows: \$45 in dog licenses; \$40 in owner turn-in; \$80 in returns; \$100 in adoptions; \$25 in redemption fees; \$40 in transfer out- rescue and \$110 in private donations.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President – {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk