

**TUESDAY, JUNE 11, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 11, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from June 4, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 11, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$286,128.29 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 11, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$59,253.40 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**

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**Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS APPROVED:

**\$59,116.00 – 101.1105.5703 – Contingencies – Sheriff**

**\$43,860.00 – 201.3007.5401 – ALGT Contract Services – Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFERS AND REAPPROPRIATIONS APPROVED:

**\$35,000.00 – 101.1105.5703 – Contingencies – Sheriff**  
**TO**

**101.2096.5301 – Supplies PCSO Facilities – Sheriff**

**\$24,116.00 – 101.1105.5703 – Contingencies – Commissioners**  
**TO**

**101.1103.5442 – Group and Liability Insurance - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$246,990.47 – 101.1105.5720 – Fairgrounds Debt Transfer Out – Auditor**  
**TO**

**325.0000.4901 – Transfer In Debt Fund - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: June 11<sup>th</sup> No Agenda
- Outstanding Plats:
  - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
  - Approved 2 lot split in the last week, 5 open applications currently.

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- CDBG: Public Infrastructure Public Hearing
- Tax Incentive Review Council Meeting

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 21 dogs. There were 11 visitors to the shelter last week and 4 volunteers.
- The new bed cap has been installed in the new truck and lights are on order.
- The adoption fee special seems to be beneficial. First week and visitors have increased and adoptions in the process.
- Deborah Spantithos was recognized as a longtime volunteer and for her great service to the Pickaway County Dog Shelter. Michelle Martin was awarded for her hard work and dedication to our shelter and Kristen Lambert was awarded for her hard work and dedication to our shelter.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Upgrade PCSFTP to Windows Server 2022
- Create Windows Server 2022 Log Server
- Continued to troubleshoot Biamp at Jail – Mark onsite
- Met with TNT at fairgrounds – fiber termination underway
- Troubleshooting firmware issue with Meraki 120's
- County Meraki Switches and sensors and AP's upgrade firmware
- Worked with CMI to prepare for migration to occur Monday – migration complete
- Horizon change order for increased bandwidth to the fairgrounds

**In the Matter of**  
**Report Provided by Mike Sherron:**

The following is a summary of the report provided by Mike Sherron, EMA Director.

- This week South Central Power – Critical Infrastructure discussion with Ohio Homeland Security, Darby Township Trustees Meeting, Safety Council Meeting – Presenting Intro to Business Continuity Planning, Mass Fatality Training (Ed), Exercise and Evaluation Program Training (Ed) and Prep for Fair.
- Next week Fair and Fire Chiefs Association Meeting.
- General Information
  - Run card project continuing
  - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
  - County Fair – Ready for Fair.
  - Have several CERT volunteers who will be helping with the first aid room.
  - Rent2Own is sponsoring the refrigerator for the first aid room again this year.
  - Planning efforts seem to be coming together well with all parties. New maps are being printed showing the new fence, parking lot, and gates.
  - Would like Commissioners to fund NOAA Weather Radios for a raffle for stopping by the EMA display (~\$220).
  - Need the resolution prohibiting all but public safety drones from being launched or landed on the Fairgrounds.
  - Outdoor Warning Sirens – Feedback from the letter about entering into a cooperative agreement has been positive.
  - Need a resolution approving the 911 Final Plan
- EMA Projects
  - Futurity Orion Software – working with vendor to develop some enhanced capabilities.

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- Homeland Security grant of \$58,804 to purchase PPE for law enforcement – the mask project may not utilize all of the allotted grant funding. Considering other options to fully utilize the funds.
- Excess Radio Equipment: Working to distribute portable radios to departments who can use them for trade-in credit on new equipment. Working to get the out of service radios ready for electronics recycling.
- Replacement of ARES repeaters with County-owned equipment – getting quotes.
- Submitted Circleville PSAP documents for submission to Ohio 911 Program Office. Several additional documents are needed from the Circleville PSAP. They have been notified and awaiting response.
- Working with CDC of Ohio to develop an application for CDBG funding of storm shelters in our low to moderate income mobile home parks.
- Issues requiring Commissioners Support/Notification
  - NOAA weather radios
  - 911 Final Plan resolution
  - Drone policy for Fair

**In the Matter of  
Executive Session:**

At 9:28 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Preston Schumacher, Dog Warden and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:39 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Juvenile Court DYS Grant:**

Judge Shelly Harsha discussed that they are applying for a grant through DYS and may be short by 53,000. These funds will be utilized to purchase court software for Juvenile and Probate Court. Judge Harsha may request the \$53,000 from the Commissioners that can be payable over three years.

**In the Matter of  
Resolution Approving America-250:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-061124-75**

**A Resolution of Pickaway County Supporting the Ohio Commission  
for the United States Semiquincentennial (AMERICA 250-OH)**

**WHEREAS**, The Ohio General Assembly and Governor created AMERICA 250-OH in Ohio Revised Code Section 149.309 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Ohio's integral role in that event and the role of its people on the nation's past, present and future; and

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**WHEREAS**, AMERICA 250-OH strives to engage ALL Ohioans and ALL 88 counties through a variety of programs, projects and events through 2026 by inspiring future leaders and celebrating Ohio's contributions to the nation over the past 250+ years; and

**WHEREAS**, Pickaway County has much to contribute to the nation's 250th anniversary.

**THEREFORE, BE IT RESOLVED THAT** the Pickaway County hereby establishes a local AMERICA 250-Pickaway County Committee made up of a diverse group of citizens to work with AMERICA 250-OH on any and all activities within Pickaway County. The participants of the Pickaway County Committee will be strictly voluntary roles and there will be no compensation for participation; and

**FURTHER RESOLVED**, the County Commission agrees to designate one or more county liaisons within 30 days of the adoption of this Resolution who will serve as the point of contact for all local organizations, stakeholders, and communities within their county; and

**FURTHER RESOLVED**, that a copy of this resolution be sent to the Pickaway County legislative delegation and AMERICA 250-OH Commission headquartered at 41 S. High St., Suite 250, Columbus, OH 43215.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineers PIC-CR\_VAR\_PM – FY2024 Pavement Marking Project**  
**Recommendation to Award Project to Griffin Pavement Striping, LLC:**

In reference to the bid opening conducted June 4, 2024, for the PIC-CR\_VAR\_PM – FY2024 Pavement Marking Project for the Pickaway County Engineering Department it is the recommendation of the Pickaway County Engineering Department to award the bid to Griffen Pavement Striping, LLC, 2383 Harrison Rd., Columbus, OH 43204-3509 in the amount of \$106,156.88.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to award the PIC-CR\_VAR\_PM-FY2024 Pavement Marking Project to Griffen Pavement Striping, LLC.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineers Contract with Griffen Pavement Striping, LLC**  
**for the PIC-CR\_VAR\_PM – FY2024 Pavement Marking Project**

In reference to the bid opening conducted June 4, 2024, for the PIC-CR\_VAR\_PM – FY2024 Pavement Marking Project for the Pickaway County Engineering Department, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the contract with Griffen Pavement Striping, LLC for the PIC-CR\_VAR\_PM-FY2024 Pavement Marking Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineers Contract Addendum with Griffen Pavement Striping, LLC**  
**for the PIC-CR\_VAR\_PM – FY2024 Pavement Marking Project**

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In reference to the bid opening conducted June 4, 2024, for the PIC-CR\_VAR\_PM – FY2024 Pavement Marking Project for the Pickaway County Engineering Department, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the contract addendum with Griffin Pavement Striping, LLC for the PIC-CR\_VAR\_PM-FY2024 Pavement Marking Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Re-Plat of Northwood Park Subdivision,**  
**Lots 3 and 4, Section No. 1 in Circleville Township:**

Tim McGinnis, Planning and Development Director, presented a revision of the re-plat of Northwood Park Subdivision, Lots 3 & 4, Section No. 1, Circleville Township. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Re-plat of PEWAMO Subdivision, Phase 2, Lot 1B and execute said plate.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Prohibiting Launch and Landing of Non-Public**  
**Safety Drones During the 2024 Pickaway County Fair:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-061124-76**

**A RESOLUTION PROHIBITING LAUNCH AND LANDING OF NON-PUBLIC  
SAFETY DRONES DURING THE 2024 PICKAWAY COUNTY FAIR**

**WHEREAS**, the Board of Commissioners for Pickaway County, Ohio met in regular session on June 11, 2024; and

**WHEREAS**, the Pickaway County Fair will occur between June 15 and June 22, 2024; and

**WHEREAS**, the Pickaway County Board of Commissioners are the lawful owners of the Pickaway County Fairgrounds located on Lancaster Pike in Circleville, Ohio; and

**WHEREAS**, unmanned aerial systems (UAS), commonly referred to as “drones” are regulated as aircraft by the U.S. Department of Transportation, Federal Aviation Administration (FAA) while in flight; and

**WHEREAS**, drones can be used by persons wishing to harm the general public and can be operated in a manner which creates a nuisance and safety hazard; and

**WHEREAS**, the Board of Commissioners has the authority to prohibit the launching and landing of drones from the Fairgrounds property.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners:

**SECTION 1.** The Board of Commissioners hereby prohibits all persons from launching or landing a drone at the Pickaway County Fairgrounds from June 14 to June 23, 2024, with the exception of those drones under the control of remote pilots employed by the County in their official capacity.

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**SECTION 2.** The Pickaway County Sheriff is authorized to enforce this policy and take appropriate law enforcement action in accordance with Ohio law.

**SECTION 3.** This resolution shall be effective immediately upon adoption.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger presented a quote from Koorsen Fire Safety for the backflow for sprinkler system.
- Mrs. Metzger discussed co-sponsorship for the airport regarding improvements and a new 14 bay T-hanger.
- Mrs. Metzger presented the signature pages for the Teamsters contract.
- The fairgrounds parking lot variance was approved with conditions.
- The Northwest Ohio Regional Sewer District is performing habitat and fish community biological assessment this summer and requesting approval to enter through the fairgrounds.

**In the Matter of**  
**Agreement for Pickaway County Sheriff and Teamsters Union:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and sign the agreement with the Pickaway County Sheriff and Teamsters Union).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending May 2024.

A total of \$25,305.25 was reported being collected as follows:

<b>Permits</b>		
Registration	27	\$2,025.00
Commercial	8	\$18,202.43
Residential	20	\$15,672.30
<b>Total Inspections Performed</b>		
Residential	299	
Commercial	61	
<b>Total Inspections</b>	<b>360</b>	
Commercial Plan Review	62	
<b>New Home Permits by Jurisdiction:</b>		
Darbt Twp.	1	
Circleville Twp.	5	
Walnut Twp.	1	
Pickaway Twp.	1	
Commercial Point	12	
<b>Total New Homes</b>	<b>20</b>	

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**In the Matter of**  
**Community Development Block Grant**  
**PY2024 Critical Infrastructure Public Hearing:**

Thomas Perry, CDC of Ohio, opened the public hearing for Community Development Block Grant PY2024 Critical Infrastructure. The Critical Infrastructure for the Village of Ashville grant request is \$500,000 with \$30,000 to administration. The grant has a local match of \$235,938 to reconstruct Randolph Street for flood and drainage alleviation. The Critical Infrastructure for the Village of Circleville is a grant request of \$500,000 with \$30,000 administration. Local leverage Village of Circleville of \$817,000 to replace public waterlines for fire protection and lead abatement on Walnut Street in the City of Circleville.

**In the Matter of**  
**Executive Session:**

At 1:30 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, Ryan Scribner and Nate Green, Montrose Group, Jack Tzagournis, Fortressrec Real Estate, Bill Scala, Kilonova Real Estate April Dengler, County Administrator, Tim McGinnis, Planning and Development and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:15 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending June 8, 2024.

A total of \$245 was reported collected as follows: \$45 in dog license; \$60 in adoptions; \$20 in owner turn in; \$25 in redemptions; \$50 in microchip fees and \$45 in private donations.

Three (3) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President



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Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
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Attest: Angela Karr, Clerk