

**TUESDAY, JANUARY 8, 2019  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 8, 2019, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from December 26, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Budget Action Requests Approved by County Administrator:**

Per Resolution No. PC-121118-8 adopted by the commissioners on December 11, 2018, the following Budget Action Request forms were approved by April Dengler, County Administrator:

**APPROPRIATIONS:**

**\$18.10 – 656.6083.5203 – Insurance – RPHF Solid Waste  
\$686,209.00 – 201.0000.4546 – Auto License Gas Tax -On Behalf Money – Engineer  
\$686,209.00 – 201.3012.5506 – Auto License Gas Tax- On Behalf Money Contract Projects – Engineer  
\$36.93 – 296.1256.5203 – Misdemeanor Day Reporting Insurance – ISP  
\$1,967.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
\$1,202.00 – 101.1105.5703 – Contingencies – Magistrate’s Account  
\$600.06 – 101.1105.5703 – Contingencies – Sheriff**

**TRANSFER AND REAPPROPRIATIONS:**

**\$700.00 – 101.1145.5501 – Equipment – Recorder  
TO  
101.1145.5101 – Recorder Salary – Recorder**

**\$5,981.15 – 101.1102.5102 – Salary Maintenance – Commissioners  
TO  
101.1102.5203 – Insurance Maintenance – Commissioners**

**\$1,126.10 – 101.2005.5401 – Contract Services Coroner – Commissioners  
TO  
101.2005.5203 – Insurance Coroner – Commissioners**

**\$17.20 – 260.1150.5201 – PERS Real Estate – Auditor  
TO  
260.1150.5203 – Insurance Real Estate – Auditor**

**\$350.00 – 907.1226.5501 – Equipment Law Library – Law Library Resource Board  
TO  
907.1226.5102 – Employees Salary – Law Library – Law Library Resource Board**

**\$10.00 – 907.1226.5501 – Equipment – Law Library – Law Library Resource Board  
TO  
907.1226.5202 – Medicare – Law Library – Law Library Resource Board**

**TUESDAY, JANUARY 8, 2019  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$1,900.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
TO  
101.1210.5102 – Common Pleas Employee Salary – Common Pleas Court**

**\$12.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
TO  
101.1210.5201 – PERS Common Pleas – Common Pleas Court**

**\$55.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
TO  
101.1210.5202 – Medicare Common Pleas – Common Pleas Court**

**\$1,050.00 – 101.1105.5703 – Contingencies – Magistrate’s Account  
TO  
101.1211.5104 – Magistrate’s Salary – Magistrate’s Account**

**\$152.00 – 101.1105.5703 – Contingencies – Magistrate’s Account  
TO  
101.1211.5104 – PERS Court’s Magistrate – Magistrate’s Account**

**\$350.00 – 907.1226.5501 – Equipment Law Library – Law Library Resources Board  
TO  
907.1226.5102 – Employees Salary Law Library – Law Library Resources Board**

**\$10.00 – 907.1226.5501 – Equipment Law Library – Law Library Resources Board  
TO  
907.1226.5202 – Medicare Law Library – Law Library Resources Board**

**\$1,900.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
TO  
101.1210.5102 – Common Pleas Employee Salary – Common Pleas Court**

**\$12.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
TO  
101.1210.5201 – PERS Common Pleas – Common Pleas Court**

**\$55.00 – 101.1105.5703 – Contingencies – Common Pleas Court  
TO  
101.1210.5202 – Medicare Common Pleas – Common Pleas Court**

**\$1,050.00 – 101.1105.5703 – Contingencies – Magistrate’s Account  
TO  
101.1211.5104 – Magistrate’s Salary – Magistrate’s Account**

**\$152.00 – 101.1105.5703 – Contingencies – Magistrate’s Court  
TO  
101.1211.5104 – PERS Court’s Magistrate – Magistrate’s Court**

**\$600.06 – 101.1105.5703 – Contingencies – Sheriff  
TO  
101.2011.5203 – Insurance Corrections – Sheriff**

**\$1.33 – 101.2083.5527 – Vehicles – Sheriff  
TO  
101.2011.5203 – Insurance Corrections – Sheriff**

**\$36.44 – 101.2083.5496 – Medical -Sheriff  
TO  
101.2011.5203 – Insurance Corrections – Sheriff**

**\$783.34 – 101.2083.5430 – Training – Sheriff**

**TUESDAY, JANUARY 8, 2019  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$266.77 – 101.2083.5403 – Travel Expenses – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$859.80 – 101.2083.5401 – Contract Services – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$62.33 – 101.2083.5301 – Supplies – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$690.11 – 101.2082.5212 – PERS LE Investigations – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$47.25 – 101.2082.5202 – Medicare Investigations – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$78.77 – 101.2082.5201 – PERS Investigations -Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$29.75 – 101.2082.5102 – Salary Investigations -Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$0.76 – 101.2014.5201 – PERS Communications – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$9.41 – 101.2014.5102 – Salary Communications – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$30.43 – 101.2013.5202 – Medicare Court Services – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$574.28 – 101.2013.5201 – PERS Court Services – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$3.96 – 101.2011.5212 – PERS LE Corrections – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$142.40 – 101.2011.5202 – Medicare Corrections – Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$20.45 – 101.2011.5201 – PERS Corrections -Sheriff**

**TO**

**101.2011.5203 – Insurance Corrections – Sheriff**

**\$927.00 -101.2083.5301 – Supplies -Sheriff**

**TO**

**101.2014.5203 – Insurance Communications – Sheriff**

**TUESDAY, JANUARY 8, 2019  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$86.35 – 101.2082.5201 – PERS Investigations – Sheriff  
TO  
101.2082.5203 – Insurance Investigations – Sheriff**

**\$95.41 – 101.2013.5201 – PERS Court Services – Sheriff  
TO  
101.2013.5203 – Insurance Court Services – Sheriff**

**\$190.10 – 101.2013.5201 – PERS Court Services – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$1,111.00 – 101.2083.5313 – Memberships – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$0.05 – 101.2012.5211 – PERS Elected Administration – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$0.62 – 101.2012.5212 – PERS LE Administration – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$22.40 – 101.2012.5202 – Medicare Administration – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$20.28 – 101.2012.5201 – PERS Administration – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$3,596.64 – 101.2012.5203 – Insurance Administration – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$387.71 – 101.2010.5212 – PERS LE Road Patrol – Sheriff  
TO  
101.2010.5203 Insurance Road Patrol – Sheriff**

**\$64.59 – 101.2010.5202 – Medicare Road Patrol – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$493.57 – 101.2010.5201 – PERS Road Patrol – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**\$47.25 – 101.2010.5102 – Salary Road Patrol – Sheriff  
TO  
101.2010.5203 – Insurance Road Patrol – Sheriff**

**AMENDED CERTIFICATE:**

**AUTO LICENSE AND GAS TAX FUND #201  
\$686,209.00**

**TUESDAY, JANUARY 8, 2019  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$55,000.00 – 101.1105.5703 – Contingencies – Commissioners**

**-\$750.00 Total = -\$750.00 – 101.1210.5301 – Supplies – Commissioners**  
**-\$7,000.00 – 101.1210.5304 – Law Books – Commissioners**  
**-\$3,000.00 – 101.1210.5403 – Travel & Expenses – Commissioners**  
**-\$3,250.00 – 101.1210.5407 – Transcripts – Commissioners**  
**-\$3,750.00 – 101.1210.5408 – Expenses Foreign Judge – Commissioners**  
**-\$1,000.00 – 101.1210.5409 – Juror Fees – Commissioners**  
**-\$9,000.00 – 101.1210.5410 – Witness Fees – Commissioners**  
**-\$500.00 – 101.1210.5415 – Attorney Fees – Commissioners**  
**-\$5,000.00 – 101.1210.5901 – Other Expenses – Commissioners**  
**-\$2,500.00 – 101.1210.5915 – Notary/ COMM – Commissioners**

**ADD**

**\$7,000.00 – 101.1210.5301 – Supplies – Commissioners**  
**\$3,000.00 – 101.1210.5304 – Law Books – Commissioners**  
**\$3,250.00 – 101.1210.5403 – Travel & Expenses – Commissioners**  
**\$3,750.00 – 101.1210.5407 – Transcripts – Commissioners**  
**\$1,000.00 – 101.1210.5408 – Expenses Foreign Judge – Commissioners**  
**\$9,000.00 – 101.1210.5409 – Juror Fees – Commissioners**  
**\$500.00 – 101.1210.5410 – Witness Fees – Commissioners**  
**\$5,000.00 – 101.1210.5415 – Attorney Fees – Commissioners**  
**\$2,500.00 – 101.1210.5901 – Other Expenses – Commissioners**

**\$18,738.25 – 101.1105.5703 – Contingencies – Sheriff**

**\$3,077.50 – 101.1105.5703 – Contingencies – Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

**\$182,182.00 – 101.5005.5401 – Child Services Contract – JFS  
TO  
207.0000.4901 – County Maintenance of Children – JFS**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JANUARY 8, 2019  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Transfer and Re-appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

**\$200.00 – 101.3001.5301 – Supplies – Engineer  
TO  
101.3001.5401 – Contract Services – Engineer**

**\$55,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1140.5401 – Contract Services – Board of Elections**

**\$18,738.25 – 101.1105.5703 – Contingencies – Sheriff  
TO  
101.2083.5413 – Allowances – Sheriff**

**\$3,077.50 – 101.1105.5703 - Contingencies – Sheriff  
TO  
101.2083.5313 -Memberships – Sheriff**

**\$28.00 – 101.2083.5301 – Supplies – Sheriff  
TO  
101.2083.5901 – Other Expenses – Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Issuance of Blanket Purchase Order Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

**\$2,500.00 – 101.1210.5901 – Other Expenses – Common Pleas**

**\$3,000.00 – 901.1212.5901 – 901.1212.5901 – Special Projects Other Expenses – Common Pleas**

**\$34,000.00 – 110.2052.5901 – Other Expenses Commissary – Sheriff**

**\$7,800.00 – 103.2041.5901 – Other Expenses Marine Patrol – Sheriff**

**\$800.00 – 919.6908.5901 – Other Expenses Tax Lien Sales – Treasurer**

**\$1,000.00 – 903.1109.5403 – Other Expenses – GIS Dept.**

**\$5,000.00 – 206.5015.5901 – Other Expenses PA 2049 Budget – JFS**

**\$2,000.00 – 2575027.5901 – Other Expenses WIOA 2019 Budget – JFS**

**\$135.00 – 207.5020.5901 – Other Expenses PCSA 2019 Budget – JFS**

**\$2,000.00 – 260.1150.5901 – R.F. Other Expenses – Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- Mr. Rogols performed interviews for the Custodial Worker I position and will hold interviews for the Deputy Dog Warden position on Wednesday.
- Mr. Rogols has been in contact with Bialy Corporation regarding the South Pickaway Street property. Bialy Corporation will no longer be providing property management service and will be returning the keys to the property.

**In the Matter of**  
**Joshua Payne Hired as Custodial Worker I:**

Mr. Rogols, Deputy County Administrator and Jon Brown, Maintenance Supervisor, conducted interviews Monday for a Custodial Worker I position, and it was their recommendation to hire Joshua Payne.

Following a brief discussion regarding the recommendation, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to hire Joshua Payne, Circleville, Ohio 43113, as a Custodial Worker I for the 4:00 p.m. to 8:00 p.m. shift, effective January 14, 2019, at the rate of \$11.25 per hour.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Victoria Brown Hired as Custodial Worker I:**

Mr. Rogols, Deputy County Administrator and Jon Brown, Maintenance Supervisor, conducted interviews Monday for a Custodial Worker I position, and it was their recommendation to hire Victoria Brown.

Following a brief discussion regarding the recommendation, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to hire Victoria Brown, Circleville, Ohio 43113, as a Custodial Worker I for the 12:00 p.m. to 4:00 p.m. shift, effective January 22, 2019, at the rate of \$11.25 per hour.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Park District**  
**Director Pay Increase Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve a pay increase to \$28.71 per hour, retroactive to January 1, 2019, for Tom Davis, Pickaway County Park District Director. The salary increase is in regard to approval of the Pickaway County Park District on November 27, 2018.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Pickaway County Park District**  
**Executive Assistant Pay Increase Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve a pay increase to \$19.05 per hour, retroactive to January 1, 2019, for Arista Hartzler, Pickaway County Park District Executive Assistant. The salary increase is in regard to approval of the Pickaway County Park District on November 27, 2018.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick led the Local Emergency Planning Committee meeting and was voted 2019 Chairperson.
- Mr. Flick conducted the monthly tornado siren test. There was damage to the Pickaway Township siren from a wind downburst, but the siren still works.
- Mr. Flick met with New Holland Village Administrator, PC Sheriff, and Medcare ambulance to discuss EMS service in the village. Medcare will provide EMS service after Fayette County passed a levy for EMS and Fire services. New Holland had been receiving these services at no cost previously.
- Mr. Flick participated in a walkthrough of the new 911 center and was interviewed by the Columbus Dispatch for an article on the center.
- The HAZMAT trailers are being inventoried (Scioto and Circleville) Thursday to ensure equipment is serviceable and spread evenly across the county.
- Mr. Flick is working on Emergency Management Performance Grant submission for October -December and working on LEPC grant submission for 2019.
- Mr. Flick is finishing equipment inventory and year end closeout.

**In the Matter of**  
**Board of Elections Voting Machines:**

The Board of Elections reached out to the Commissioners by letter dated January 3, 2018, with their recommendation of voting machines. The Commissioners are gathering additional information and taking it under advisement. No decision has been made at this time.

**In the Matter of**  
**Designation of President of the**  
**Pickaway County Board of Commissioners for Year 2019:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to designate Jay Wippel as President of the Pickaway County Board of Commissioners for year 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, abstain. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Designation of Vice President of the**  
**Pickaway County Board of Commissioners for Year 2019:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to designate Harold Henson as Vice-President of the Pickaway County Board of Commissioners for year 2019.



**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, abstain; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Board of County Commissioners'**  
**Office Hours and Weekly Meeting Day:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, designating the Pickaway County Commissioners' office hours to be 8:00 a.m. to 4:00 p.m., Monday – Friday, and the Commissioners' regular meeting day to be Tuesday of every week.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Mileage Reimbursement Rate for Year 2019:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Harold Henson, to set the **mileage rate for year 2019, to be \$0.49 per mile for vehicles**, which is 85% of the IRS mileage reimbursement rate, and **\$0.33 per mile for motorcycles**.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Designation of Official Representative and**  
**Alternate Representative for the Purpose of**  
**Voting at the Annual Meeting of the County**  
**Commissioners' Association of Ohio in 2019:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-010919-1**

**RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE  
FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY  
COMMISSIONERS' ASSOCIATION OF OHIO IN 2019**

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and,

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory from of county government shall be by resolution of the board of county commissioners; and,

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; then,

NOW THEREFORE BE IT RESOLVED that Brian Stewart, County Commissioner, is designated as the Official Voting Representative of Pickaway County; and,

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

BE IT FURTHER RESOLVED that Harold Henson, County Commissioner, is designated as the Alternate Voting Representative of Pickaway County.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Determination of the Commissioners**  
**Serving on Various Boards and Commissions:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to set the following determinations that were made related to the Commissioners individually serving on various boards and/or committees or commissions for year 2019:

Pickaway Senior Center Board of Directors	Commissioner Brian Stewart
PICCA Board of Directors	Commissioner Harold Henson
High Education Learning Partners for Students (HELPS)	Commissioner Jay Wippel
Local Emergency Response Committee	Commissioner Harold Henson
P3 Executive Committee/P3 Board of Directors	Commissioner Jay Wippel
911 Planning Committee	Commissioner Jay Wippel
Pickaway County Planning Commission Chair	Commissioner Jay Wippel
Pickaway County Board of Revision	Commissioner Brian Stewart

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Designation County Commissioners**  
**Alternate on the Pickaway County Planning Commission:**

Pickaway County Commissioners, presented letters to Angela Karr, Clerk, designating the listed individuals to serve as their alternate on the Pickaway County Planning Commission; therefore, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the appointment.

Marc Rogols alternate for Jay Wippel  
April Dengler alternate for Brian Stewart  
Angela Karr alternate for Harold Henson

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Adopted Authorizing the**  
**Pickaway County Engineer to Proceed by Force Account:**

Per the written request from Chris Mullins, Pickaway County Engineer, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution authorizing Mr. Mullins to proceed by force account in year 2019, when competitive bidding is not required by the Ohio Revised Code or other law:

**Resolution No.: PC-010819-2**

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

IT RESOLVED that the Pickaway County Board of Commissioners hereby authorizes Sterlin C. Mullins, Pickaway County Engineer, to proceed by Force Account in year 2019, for the normal construction, reconstruction, improvement, maintenance, or repair of roads, bridges, and culverts when not required by O.R.C. 5543.19 or other law to use competitive bidding.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the  
Resolution Supporting Phase II of  
Pickaway Trail Development:**

Per the written request from Tom Davis, Pickaway County Park District Director, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-010819-3**

IT RESOLVED that the Pickaway County Board of Commissioners hereby authorize and support the Pickaway County Park District's 2019 Clean Ohio Trails/ Recreational Trails grant applications for the development and paving of approximately 1.3 miles of the Pickaway Trail from State Route 104 to Sisks Road; including the design and installation of a bridge over Lick Run. The project will be phase two of a multi-year task of clearing and paving the 15-mile trail corridor purchased by the county in 2009 with Clean Ohio Trail funds.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Community Development Block Grant,  
2018 CD Allocation, Request for Payment  
and Status of Funds:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve and sign the Request for Payment for Project #6 CDBG B-F-18-1-CH-1, in the amount of \$25,000.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Travel Authorizations Approved  
For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of January 2019, at the total probable cost \$1,580.31.

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- WDC Group: Mrs. Dengler received change orders for labor to install bathroom fixtures and accessories totaling \$2,160 and a change order to provide material, equipment and labor to install acoustical ceiling grid and tile for the ceiling to 16 rooms. Additionally, patch work and fill drywall in 6 rooms and add masonry infills for a total of \$14,339.18. Per the state, the earliest they only have time to provide help to move is on Feb 21st. The building should be done in the next two weeks and will be waiting for the occupancy of JFS. Mrs. Dengler is waiting to hear back from Sherri from Signs of Distinctions on the new signs at the CRC Building. The signs need to be in place before the open house of the CRC Building.
- Memorial Hall had a roof leak over the stage and is running down the cooper channels. Pine Valley Construction was working at the building for the restroom remodel and discovered the leak. Pine Valley Construction will work a quote for the repairs and also paint the turf while the lift will already be rented for the roof repairs. The quote will consist of patch for new foundation under the front porch, turret painting and replacement of copper valley since it was not done when roof was done.
- Estimates were received from Pine Valley Construction for silicone of the Annex roof (<\$50,000), John Brown, Maintenance Supervisor, is researching details; judges remodel at the Service Center (<\$50,000); the office at the Pickaway County Jail is more complicated than anticipated and Lt. Rhoades requested the Commissioner get a quote for framing drywall only, the rest they can do and get an electrician to complete.
- RNB Tailored Tints was able to successfully remove the old window tint from the BMV and Title Department windows. RNB Tailored Tints will start the remainder of the work once they receive 50% deposit up front. The remaining 50% will be paid upon completion. The funds shall be paid from the unplanned capital fund.
- Mr. Hess is to get the furniture layout plans for his new facility to house the Fourth District Court of Appeals Office and will need to schedule a time to take measurement of the office.
- Commissioner Wippel informed Mrs. Dengler that the horse barn is on track and the horse stalls need to be ordered for the Fairgrounds. Mrs. Dengler will gather information and start the process to order the stalls for the horse barn. Mrs. Dengler provided the Commissioners with information for benches at the Fairgrounds.
- Mrs. Dengler received a quote of \$100,000 for repairs to the Annex parking lot if it was to be purchased by the Commissioners. The quote does not include repairs that need to be made to the sidewalks. The owner, Scott Clifton, has an asking price of \$385,000, however the Auditor has it valued at \$118,000 and the property needs a \$100,000 in repairs. Commissioner Stewart will meet with Veteran's Services to discuss the parking lot.
- Mr. Dengler has a call in to meet with the prosecutor's office to give a tour and discuss the option of moving their office to the Service Center.
- The Dog Shelter is in need of a new furnace and ac unit and the total cost to replace both is an estimated \$7,000. The current unit has had several repairs and it may be more cost effective to replace.
- Mrs. Dengler met with the Sheriff's Office to discuss the need for new servers. They are requesting two new servers with ABC battery back-up at the cost of \$89,500 with an additional \$50,000 for training. Additionally, the Sheriff is looking into replacing three old inventoried cruisers with three used cruisers they have found that have 100,000 miles and are already equipped.

**In the Matter of**  
**Change Order No. 1A-8 General Work and**  
**Labor signed for Pickaway Job and Family**  
**Services Project at the CRC Building:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 1A-5 received from Stockmeister Enterprises, Inc., related to labor for installation of bathroom fixtures and accessories at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Change Order No. 15A-5 Plumbing & 15B Mechanical**  
**signed for Pickaway Job and Family**  
**Services Project at the CRC Building:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 15A-5 and 15B received from Stockmeister Enterprises, Inc., related to material, equipment and labor to install acoustical ceiling grid and tile for the ceiling to 16 rooms. Additionally, patch work and fill drywall in 6 rooms and add masonry infills modifications at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of**  
**Agreement for**  
**Pickaway County Sheriff and**  
**FOP/ OLC Gold Unit:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, approve and sign agreement with the Pickaway County Sheriff and FOP/ OLC Gold Unit (2018-MED-07-0591).

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Summary of Tentative Agreement for**  
**Pickaway County Sheriff and**  
**FOP/ OLC Dispatchers and Communications:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, approve and sign agreement with the Pickaway County Sheriff and FOP/ OLC Dispatchers and Communications (2018-MED-07-0593).

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Summary of Tentative Agreement for**  
**Pickaway County Sheriff and**  
**FOP/ OLC Blue Unit:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, approve and sign agreement with the Pickaway County Sheriff and FOP/ OLC Blue Unit (2018-MED-07-0592).

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Executive Session:**

At 10:53 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (7) to discuss county hospital trades secrets with April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:08 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**WDC Group and Memorial Hall Window Replacement:**

Chris Widener from WDC Group met with the Commissioners to address the replacement of certain windows at Memorial Hall. The Historical Review Board gave approval of the windows that will be replacing the existing windows and it has been forwarded to the State for grant submission. The window replacement consists of west elevation and 10 large windows on the north elevation. The grant is not allowed to be utilized toward masonry and tuck pointing, so the bid forms will be separated per masonry and windows. The idea is to get it all started now and get the project out for bid to avoid the busy season when the window companies are busy with the schools. The grant is for \$100,000 toward the estimated \$327,708.90 project.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize WDC Group to start bid process for window replacement at Memorial Hall.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Executive Session:**

At 11:10 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber, P3, Nate Greene, Montrose Group, David Robinson, Montrose Group, Marc Belluomini, CT Realty, Angela Karr, Clerk, and April Dengler, Deputy County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstained. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:40 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstained. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Updated Provided by Chris Mullins, Engineer:**

Chris Mullins, County Engineer, met with the Commissioners to provide an update on sanitary billing. The billing is up and running for the second month and a lot of customers are signing up for the ACH withdraw. The City of Circleville Utilities wants to charge the county a service fee of \$100 a month to accept credit cards. Currently, acceptance of credit cards is not an option, only check or cash. After discussion, credit cards will not be accepted, however, it may be revisited in the future. Mr. Mullins addressed the billing cycle from mid-November and December. An option to resolve year ending billing is short billing for November and December and the cycle will go back to normal billing for January. Mr. Mullins requested the City not charge any late fees on the November- December billing.

Commissioner Stewart wanted some input of the Engineer's role in the annexations coming in from the Southern Point area, and Mr. Mullins advised that he himself is the Access Manager for the roads and new development in areas and he felt that it causes an increase on roads that are a township road. Mr. Stewart had concerns that state route 104 already carries high traffic from commuters and was curious when will we start to see the annexations cause an issue with increased traffic. The mayor of Commercial Point has shared that there are 450 homes in the process or will be built near Southern Point area.

**In the Matter of**  
**Resolution Enacting Temporary Road Load Reduction on**  
**Blaine Road in Darby Township:**

The commissioners received Resolution No. 02-2018 adopted by the Darby Township Trustees requesting a temporary 50% road load reduction on Blaine Road located in Darby Township, Ohio. Upon reviewing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-010819-4**

WHEREAS, the Pickaway County Board of Commissioners received Resolution No. 02-2018 from the Darby Township Trustees requesting a temporary 50% road load reduction on Blaine Road located in Darby Township, Ohio, due to recent weather events combined with heavy truck traffic; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on Blaine Road, expiring April 30, 2019.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Enacting Temporary Road Load Reduction**  
**For All Roads in Monroe Township:**

The commissioners received Resolution No. 01-19 adopted by the Monroe Township Trustees requesting a temporary 50% road load reduction on all roads located in Monroe Township, Ohio. Upon reviewing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**TUESDAY, JANUARY 8, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**Resolution No.: PC-010819-5**

WHEREAS, the Pickaway County Board of Commissioners received Resolution No. 01-19 from the Monroe Township Trustees requesting a temporary 50% road load reduction on all roads located in Monroe Township, Ohio, due to recent weather events combined with heavy truck traffic; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on all roads, expiring May 1, 2019.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending December 22, 2018.

A total of \$1,789 was reported being collected as follows: \$40 in adoption fees; \$1080 in dog licenses; \$150 in kennel licenses; \$9 in additional kennel license; \$40 in owner turn-ins; \$450 in private donations; \$20 in transfer out rescue.

One (1) stray dog was processed in; Two (2) dog was adopted.

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 5, 2018.

A total of \$1,141 was reported being collected as follows: \$160 in adoption fees; \$510 in dog licenses; \$150 in kennel licenses; \$1 in additional kennel license; \$40 in owner turn-ins; \$10 in owner turn-ins (puppy); \$155 in private donations; \$75 in redemptions; and \$40 in transfer out rescue.

Five (5) stray dogs were processed in; Four (4) dog were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk