

TUESDAY, JANUARY 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 30, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from January 23, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 30, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$157,900.56 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 30, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$320,730.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-013024-26

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$44,330.00 to amend the following funds:

\$44,330.00 – 949.0000.4557 – CPT Fund - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$10,000.00 – 410.7104.5401 – Fairgrounds Contract Services – Commissioners

\$29,329.39 – 101.1105.5703 – Contingencies General Fund – Sheriff

\$168,000.00 – 658.6093.5401 – TID Contract Services – Commissioners

\$10,000.00 – 410.7104.5505 – Fairgrounds Materials & Supplies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Fund Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW FUND:

949 CPT Fund - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Line Items Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEMS:

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949.0000.4557 – State Share CPT – Sheriff

949.0000.4926 – Other Receipts CPT – Sheriff

949.0000.4901 – Transfer In CPT – Sheriff

949.2097.5403 – Travel/Expenses CPT – Sheriff

949.2097.5430 – Training CPT – Sheriff

949.2097.5901 – Other Expenses CPT - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$8,798.20 – 651.6050.57401 -Transfers Unclaimed Funds – Auditor
TO
101.0000.4997 – Transfer In Unclaimed Funds – Auditor**

This letter is a request to transfer \$ 8,798.20 from 651.6050.5701 Unclaimed Funds into 101.0000.4997 Unclaimed Funds. These monies have been held in the unclaimed funds account for five years or longer (2018) and by law must be placed into the General 101 Fund, (Claimants may still appeal to the Pickaway County Commissioners in the future).

Listed are the claimants:

RECIPIENT AMOUNT

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RECIPIENT	AMOUNT
ADAMS, TYLER	\$ 0.02
ADKINS, AUTUMN	\$ 0.62
AHRENS, PETER	\$ 7.00
ALEXANDER, CALEB M	\$ 354.00
BAKER, RICHARD	\$ 8.17
BALL, AMBER	\$ 15.00
BALLARD, JASON	\$ 6.00
BEARD, KRISTINE W	\$ 22.00
BEAVER, MCKENZIE	\$ 0.15
BERNARD, MICHAEL	\$ 0.01
BIGAM, JEFFREY	\$ 3.54
BIGAM, JEFFREY	\$ 0.47
BINKLEY, JOSHUA	\$ 0.04
BINKLEY, JOSHUA	\$ 0.04
BLACKWELL, BENJAMIN J	\$ 15.00
BLANKENSHIP, MELISSA	\$ 0.63
BLANTON, WILLIAM F. JR.	\$ 0.32
BLEVINS, COREY	\$ 17.00
BLEVINS, DAVID O	\$ 42.00
BOYER, JAGGER	\$ 0.06
BREHEIM, JACQUELINE	\$ 2.04
BRENTY, CODY	\$ 0.92
BUNCH, TANGANIKA	\$ 1.52
BURRIS, NATASHA	\$ 0.62
BURTON, TAMMY M	\$ 25.00
BUSH, STACEY A. JR.	\$ 24.50
CALLAHAN, GARY	\$ 10.60
CALVIN, BRIAN	\$ 0.09
CARRELL, WILLAND	\$ 9.00
CARTE, PATRICIA A	\$ 15.00
CASSADY, CLARK	\$ 3.24
CAUDY, PAUL C. SR.	\$ 2.00
CHAFFIN, HENRY H.	\$ 63.00
CHANDLER, MICHAEL	\$ 10.00
CLINE, MICKEY C. JR.	\$ 12.01
CLYNE, CODY	\$ 0.07
CODER, ERIC	\$ 8.00
COFFENBERGER, MOSETTA	\$ 500.00
COFFMAN, JAMES M	\$ 15.00
COLEMAN, KARLA	\$ 0.18
COOPER, MICHAEL	\$ 15.00
CORNETT, KELLIE J	\$ 15.50
CORNETT, KELLIE J	\$ 70.88
CORNETT, KELLIE J	\$ 32.76
CORNETT, KELLIE J	\$ 15.50
CORNETT, KELLIE J	\$ 21.32
CORNETT, KELLIE J	\$ 40.56
CORNETT, KELLIE J	\$ 46.80
CORNWELL, CODY	\$ 0.12
CORNWELL, DAVID	\$ 0.47
COURTRIGHT, JOSEPH A.	\$ 2.52
CRAG, ELYSE	\$ 1.94
CREMANS, DOUGLAS	\$ 2.59
CROSBY, HOLLY	\$ 1.05
CROSBY, HOLLY	\$ 0.15
CROSBY, LESLIE	\$ 24.17
CROSS, BO T.	\$ 2.00
CRUM, RYAN M.	\$ 0.53
DANIELS, JAMES	\$ 2.57
DARNELL, DAVID	\$ 0.04
DAVIS, EVAN KIRBY	\$ 69.00
DAVIS, KENNETH	\$ 1.42
DAY, NICKLUS	\$ 1.00
DIALS, LISA	\$ 0.33
DOLL, CORY	\$ 0.45
DOTY, ERICA	\$ 0.20
DOWNES, SANDRA	\$ 0.28
DRASE, ANGIE	\$ 50.00
DRASE, ANGIE	\$ 39.12
DUNHAM, TERESA ANN	\$ 114.00
DYE, ROBERT E.	\$ 0.17
EGGERS, ZEBADIAH	\$ 0.14
EMBRY, SERENA	\$ 0.05
EMERSON, LINDA	\$ 0.14
FAILE, TRAVIS	\$ 0.69
FEE, ROBERT	\$ 0.35
FINDLEY, ROBERT	\$ 7.00
FRANCIS, JON	\$ 0.06
FRANK & WOLDRIDGE	\$ 98.00
FULTZ, BARBARA	\$ 11.00
GAMBILL, MARY ANN	\$ 464.79
GANNON, SCOTT	\$ 19.80
GARVEY, SEAN P	\$ 15.00
GIBSON, TYLER	\$ 0.20
GIBSON, TYLER	\$ 0.38
GLOYD, BROCK	\$ 1.10
GRABILL, CHAD	\$ 0.13
GRAHAM, ASHLEY	\$ 9.00
GRAHAM, ASHLEY	\$ 9.00
GRAHAM, MASON	\$ 8.00
GRAVES, ANNE	\$ 0.05
GREEN, HERSHEL R	\$ 0.76
GREENO, BILLY	\$ 0.07
GRIFFITH, JONATHAN	\$ 5.37
GROVES, NATHAN	\$ 0.41
GUNN, SEAN	\$ 8.00
HADDOX, WHITNEY	\$ 0.34
HAMMOND, DOMINK	\$ 12.03
HARDING, KENDRA	\$ 3.00
HARMAN, MARTIN	\$ 11.00
HARRELL, RICHARD D.	\$ 1.17
HARRISON, ALLISON L	\$ 39.00
HARVEY, CHARLES JR.	\$ 0.07
HAYNES, HEATHER	\$ 40.00
HILL, JONI	\$ 0.30
HONEYCUTT, ARMINDA	\$ 1.30
HUGHES, ROBIN S. C/O GARY D KENWORTHY, ATTORNEY	\$ 137.69
HUGHES, KYLE	\$ 0.41
HUNLEY, JOHN	\$ 13.02
HYATT, KIMBERLY	\$ 0.84
JM PRINTING & GRAPHICS LLC	\$ 395.42
JOHN D. CLUNK LAW OFFICE	\$ 12.00
JOHNSON III, JOHN M	\$ 19.10
JOHNSON, KAITLYN	\$ 5.84
JOHNSON, MARY	\$ 13.17
JOHNSON, SHANE	\$ 5.17
JOHNSON, TYLER	\$ 3.98
JOHNSTON, MARLAND	\$ 0.42
JULIEN, QUINTESSENCE	\$ 25.00
JUSTICE, LILLY	\$ 50.00
KEAN, ROBERT	\$ 0.64
KEATON, GREGORY M	\$ 15.00
KIM, JOSHUA	\$ 0.15
KING, PAUL F	\$ 15.00
KITCHEN, BRIAN	\$ 0.34

KNECE, HEATHER	\$ 0.25
KOVAL, AUDRA	\$ 12.70
KUHN, ASHLEY	\$ 0.13
LAW OFFICES OF BERNARD J KELLY	\$ 250.00
LEASURE, NICOLE	\$ 1.11
LEASURE, NICOLE	\$ 0.07
LEMASTER, LISA K	\$ 319.68
LEMASTER, RICK A	\$ 488.33
LEWIS, STACEY	\$ 0.70
LOGAN, THOMAS	\$ 0.10
LONG, ELDON J. III	\$ 10.00
LOVE, CRYSTAL	\$ 4.00
LOWE, TAYLEN	\$ 12.00
LYNCH, RANDY	\$ 1.42
MACDONALD, PAULETTE	\$ 3.34
MALLOW, BRENT A	\$ 75.00
MARBURGER, LESLIE	\$ 1.00
MARROW, DARRELL	\$ 5.23
MCCANDLISH, JESSICA	\$ 1.81
MCELHINNY, RICHARD	\$ 0.79
MCFANN, LARRY K	\$ 13.50
MCGOWAN, SHAWN	\$ 5.72
MCMANNIS, MICHELLE	\$ 8.44
MCMICHAELS, JASON	\$ 0.50
MEYERS, BRIAN	\$ 20.00
MITCHELL, BRIAN	\$ 0.16
MOODY, DANIEL	\$ 2.20
MOORE, ASHLEY	\$ 0.55
MOORE, GARY	\$ 0.50
MOORE, KEVIN	\$ 7.02
MORGAN, RANDALL	\$ 22.00
MORRISON, HERMAN	\$ 4.20
MOSHER, NICOLE	\$ 0.20
MOSHER, TODD	\$ 0.48
MYATT IV, EARLY A	\$ 50.00
MYERS III, MICHAEL R	\$ 50.00
NAIR, GOPINATH A	\$ 25.00
NUCHOLS, KYLE	\$ 0.04
ORIN, TRAVIS	\$ 0.06
OROS, DANIEL	\$ 1,000.00
OSBOURNE, ZINOBIA	\$ 6.50
OSEI, EMANUEL	\$ 664.00
OWENS, QUENTIN	\$ 3.00
PARK, BRENT T	\$ 61.50
PATETE, GIOVANNI	\$ 3.05
PETROFF LAW OFFICES, LLC	\$ 9.00
PICCOLO, JULIA	\$ 3.79
POANE, DARRELL	\$ 0.34
PRICE, JIM	\$ 6.00
QUINCEL, MARY J	\$ 15.00
RADCLIFF, NICHOLAS	\$ 0.19
RAGLAND, JOHN	\$ 0.21
RAMSEY, JAGGER	\$ 0.06
RAMSEY, ERICA	\$ 6.00
RAMSEY, RICKY	\$ 6.00
RAQUET, FREDERICK M	\$ 15.00
REID, KAYLA	\$ 0.16
REIMER ARNOVITZ CHERNEK & JEFFREY CO., LPA	\$ 36.00
REMY, LORI	\$ 0.06
RESAR, KAYLA RENEE'	\$ 7.50
RITCHEY, IAN	\$ 1.18
ROBINETTE, JAMES	\$ 0.11
ROBINSON, GAVIN T	\$ 125.00
ROESE, CHANCE	\$ 1.83
ROLPH, JESSICA	\$ 0.08
ROLPH, JESSICA	\$ 0.27
ROSE, RALPH	\$ 1.68
ROSS, SANTANA	\$ 0.07
ROY, JACK D	\$ 15.00
SARANIERO, EDWARD M.	\$ 26.83
SCHAFFNER, DOUGLAS	\$ 0.01
SCHLEGLE, KEITH A	\$ 50.00
SCHOEN, COLLIN P	\$ 90.00
SCHWALBACH, CODY	\$ 3.87
SCOTT, TIFFANY	\$ 3.50
SEAGLE, ROBERT SR.	\$ 0.12
SELBY/PERKINS, CHERRY ANN	\$ 1.50
SIKES, JESSICA	\$ 8.23
SKAGGS, ANTHONY C	\$ 15.00
SMITH, BREDED	\$ 0.47
SMITH, CODI	\$ 0.37
SMITH, JAMIE	\$ 3.60
SMITH, TECUMSEH	\$ 0.92
SMITH, TODD	\$ 0.24
SMITH, TONY D.	\$ 500.00
SOWERS, RICKY	\$ 0.09
SPAUDLING, AARON M. J	\$ 60.00
SPEAKMAN, JUSTIN	\$ 0.11
SPRINGER KLACK, GABRIELLE	\$ 7.50
STALEY, CHARLES SR.	\$ 0.59
STAPLETON, JVN	\$ 0.16
STARR, RYAN	\$ 12.92
STATEN, TIMOTHY L	\$ 15.00
STEVENS, CLARK	\$ 4.15
STEWART, MISTY D	\$ 15.00
STIVER, NICOLE M	\$ 65.00
STRASSEL, ANTHONY	\$ 0.21
STUMP, LESLIE D.	\$ 13.50
SUTHERLAND LUMBER CO.	\$ 560.75
THOMPSON, JUSTIN	\$ 3.14
TOOPS, JEFFREY	\$ 1.05
TREGO, CHAD	\$ 0.39
TRIPPLETT, BILLY	\$ 3.34
VACHERESSE, JOSEPH	\$ 100.00
VALENTINE, TARA	\$ 0.45
VANHORN, PAUL	\$ 2.14
VERNON, PENNY	\$ 1.67
VIGOT, JEFFREY SR.	\$ 0.24
VITTOE, RICHARD	\$ 1.57
WALLACE, DEANNA	\$ 0.34
WALLACE, DEANNA	\$ 41.97
WALLACE, DEREK	\$ 5.03
WALLACE, JEREMY L	\$ 43.78
WAMBLEY, JAMIE	\$ 0.07
WASEM, JEFFREY M	\$ 15.00
WEARS, MATTHEW J	\$ 15.00
WELSH, ANDREW	\$ 20.00
WEST, ALLEN	\$ 0.22
WHITAKER, GARY L	\$ 15.00
WHITMER, DAWN	\$ 5.60
WHYTE, MAURICE L.	\$ 381.63
WILLIAMS, JOSHUA	\$ 0.65
WILSON, JASON	\$ 4.11
WINSTEAD, BRADLEY	\$ 0.02
WONDERLY, JOSHUA	\$ 0.82
WOOLEVER, ASHLEY	\$ 8.00
WRIGHTSEL, ALISSA	\$ 4.52
WRIGHTSEL, ALISSA P.	\$ 2.12
WYMER, STANLEY E	\$ 25.00
YOUNG, WILLIAM JR.	\$ 0.69
TOTAL	\$ 8,798.20

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 21 dogs due to the intake of multiple puppies. There were 26 visitors to the shelter last week and 8 volunteers.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: February 13th Agenda
 - Replat Pewamo Subdivision Phase 2 – Proposed Zoning Planned Industrial
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 4 lot splits in the last week, 8 open applications currently.
- CDBG: No update

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There was one BWC claim filed for the week for a Pickaway County Sheriff's Office Deputy. No unemployment claims filed this week. Fraudulent unemployment claims remain at 2 fraudulent and 1 legit claim for 2024.
- CCAO Benefits+ continues to roll out this week. Mr. Rogols attended a meeting with Andrew Loewen and Justin Cox from Aflac. All user emails were sent out with details and brochures. Introductory employee meetings Monday, February 5th. Individual office meetings being scheduled.
- 2023-2024 CEBCO Incentive Program emails forwarded. 2022-2023 incentive pay outs (58 employees x \$600) to be paid 2024 payroll #4 (1/28/24-2/10/24) (2/23/24).
- Seven new hire packets were sent out last week. A total of 15 new hire packets have been handed out in 2024. The part-time custodial positions were posted with no applicants. Dog Shelter Kennel Attendant position posted with six applications received and interviews pending. The Maintenance Worker for the Sheriff's Office re-posted with one application received. Deputy EMA Director position posted with three applicants and two interviews completed. Park District Administrative and Finance Manager and Park District Education Coordinator positions both filled. Auditor's Accounts Payable Clerk position filled. Accounts Payable Administrative Assistant position posted with six applicants and interviews scheduled for this Thursday.
- Maintenance:
 - Back flow inspections completed (Annex, Building Department, Commissioners' Office, Courthouse, EMA Building, JFS, Memorial Hall, PDI, Dog Shelter and Service Center).
 - Generator – PDI, Fairgrounds, and Courthouse completed.
 - The 22 tower, Dog Shelter, EMA inspections completed Thursday, January 25th. Grant Clifton met with Scott Crawford from Pillar Innovations (WV) for inspection of the 56 tower (140ft.) and Dog Shelter (160ft.). Completed decommission quotes pending.
- Miscellaneous:
 - Fairgrounds dump station –Met with Brian Frost, Von Cremeans and Water Department staff Thursday, January 18th. Suggested to do a holding tank like at the Dog Shelter.

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- Completed 2023 Public Employment Risk Reduction Program's 300-AP (BWC annual summary due January 31st).
- Completed and filed SERB 2024 Public Employer Annual Information Report (Due January 31st).

In the Matter of
Report Provided by Mike Sharron:

The following is a summary of the report provided by Mike Sharron, EMA Director.

- This week Ashville CISA Assessment, Conference call to discuss problems with tone transmitting from PCSO console, Respiratory Protection (Gas Masks) Program Discussion with PCSO, Teams meeting with Futurity software developers, EOC Training at Fayette County and MARCS programming at South Bloomfield Police.
- Next week Wayne Township Trustees meeting, CISA recommendations meeting, Williamsport Village Council, Tarlton Village Council, Police Chiefs meeting, School Superintendents meeting about Eclipse,
- County Eclipse planning meeting, Board of Elections meeting – Emergency Response Plan and ICS for Elected Officials meeting.
- General Information
 - Run card project continuing.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - NIMS Training for Elected Officials – February 10, 2024
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
 - BOE Continuity Planning – Our intern has developed a list of rental facilities with generators and lights. Working on other options. Meeting with them next week.
- EMA Projects
 - Futurity Orion Software – meeting this week to see what changes have been developed for the software.
 - PCSO fiber connection conversion – Fiber optic line crossed the railroad on Monday.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE. Meeting with an industrial hygienist this week to help agencies develop a respiratory protection program.
 - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.).
 - Replacement of ARES repeaters with County-owned equipment – getting quotes.
 - School safety planning with Teays Valley – Scheduling dates with Ashville and Walnut Elementary Schools.
 - April 2024 Solar Eclipse – Beginning the discussions of this event and its implications for Pickaway County. Healthcare (PCPH/ODH) tabletop exercise on February 23.
 - Received approximately \$13,750 from the Healthcare Coalition (HCC) to develop capability for bleeding control. Isaac has constructed 37 bleeding control bags to be distributed at the February Fire Chiefs meeting.
 - Reviewing Circleville PSAP documents for submission to Ohio 911 Program Office.
 - 911 Committee: Awaiting appointment of committee members from townships and villages to schedule meeting.
- Issues requiring Commissioners Support/Notification
 - Funding for Eclipse glasses for the public?

In the Matter of
Executive Session:

At 9:40 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:47 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Allocation of Fourth Quarter 2023 Casino Revenue:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the 2023 fourth quarter Casino Revenue in the following manner:

\$10,438.00 to 401.0000.4575 – Capital Fund
\$198,325.68 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees – February 2024:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of February 2024, at the total probable cost \$2,073.65. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Generator Maintenance Agreement Quotes with
Generator Systems for Dog Shelter, 22 Tower and EMA:

The Commissioners reviewed and authorized the quotes with Generator Systems for 2-year maintenance plans for the Dog Shelter, 22 Tower and EMA. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quotes with Generator Systems for generator maintenance plans for the following locations:

Dog Shelter	\$2,397.00
22 Tower	\$2,835.60
EMA	\$2,111.40

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Metzger, County Administrator:

- Ms. Dengler submitted the ARPA report for October through December 2023.
- Mrs. Metzger discussed the cost per head for Leadership Breakfast this year. Dr. Smith from Ohio Christian University will be the guest speaker.
- Mrs. Metzger presented a quote from Geopro Consultants for Highway Garage scanning project. Estimated cost of \$18,100.00.

In the Matter of
2024 Leadership Breakfast Cost:

Upon discussion with April Metzger, County Administrator, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the cost of \$10.00 per guest to attend the 2024 Leadership Breakfast March 12, 2024.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appointment of Chuck Reisinger, Pickaway WORKS
To the Area-20 Workforce Development Board:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC PC-013024-27

WHEREAS, the Board of Commissioners adopted a resolution on December 6, 2011, approving the Intergovernmental Agreement governing the operation of the Pickaway, Fairfield, and South Central Ohio Workforce Development Area-20; and

WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the three counties to appoint a Workforce Development Board to establish by-laws and develop a system of rules for conducting WIB affairs that is efficient and promotes the principals of the Workforce Innovation and Opportunity Act within Area-20;

THEREFORE BE IT RESOLVED that the following individuals are appointed on behalf of Pickaway County to the Area-20 Workforce Development Board for the following terms, commencing, January 30, 2024:

Chuck Reisinger, Pickaway WORKS, term to expire June 30, 2025

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JANUARY 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Certificate of Countywide Cost
Allocation Plan with Maximus Inc.:

The Commissioners reviewed the Pickaway County Certificate of Countywide Cost Allocation Plan with Maximus Inc. for FY2024. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize April Metzger, County Administrator to execute said plan.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Sheriff's Report:

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff's Office:

- Chief Brown advised that there have been twelve crashes since Saturday.

In the Matter of
Soil and Water Conservation District:

Tawn Seimer, Brad Hughes and Adriauna Karr, Soil and Water Conservation District, met with the Commissioners to provide a quarterly update.

Administrative

Tawn Seimer attended the Area 5 Administrator's meeting in Ross County (topics of policies). The group set ups and ran the Pumpkin Show Parking Thursday morning, making \$1,741 for their annual scholarships. Mrs. Seimer attended an ODA/ADP training in Reynoldsburg on Cash Basis reporting and Records Retention and the end-of-year meeting with the Auditor's Office. Staff evaluations were performed and reports for end-of-year employee evaluations with the board. The district collected Milkweed pods for Pollinator Initiative. Staff and supervisors attended the Area 5 Winter meeting in Circleville. Updates from NRCS and ODA were given, with area employees awards. Mrs. Seimer attended the end-of-year County Commissioners meeting on budget and agency updates. The tree and fish sales are happening now.

Education/ Outreach

SWCD completed the 2023 Annual Report. Forty-five classroom programs were completed with 1,047 students. SWCD provided 805 copies of the farm-to-table children's book to all first grade students in Pickaway County and partnered with three FFA Chapters to read the books to students from their schools. SWCD hosted the FFA District 7 Soils Judging Contest for 19 schools and 151 students. They attended partnership meetings for Pickaway County Farm Bureau, Area 5 and Ohio Envirothon, FFA Ag Advisory Committees, and county educators' collaboration meeting. The October Newsletter was emailed out to 2,036 people.

Technical

SWCD worked on nine CRP grassed waterway projects on county farms, all in various stages of progress/ completion. Completed two CRP Waterway contracts, six CRP Grass Waterway Contracts under construction, assisted with two ditch petitions and with three drainage complaints/ land evals for county landowners and completed one technical training.

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In the Matter of
City Law Introduction of
Kendra Kinney:

Kendra Kinney, City Law Director, met with the Commissioners to introduce herself. Mrs. Kinney was a Public Defender, sat on various boards and has strong ties to the community. Her office is directly across the street from the Municipal Courts, which makes great access to the courts. The Commissioners addressed the increase that was approved in early January and stated that it can be addressed yearly. Mrs. Kinney will provide yearly stats and brought last year's for review.

In the Matter of
Land Banks with By the Books Advisor:

Todd Book, By the Book Advisors LLC, Tim Colburn and Tiffany Anderson, Pickaway Progress Partners, Chris Mullins, County Engineer, Ellery Elick, County Treasurer, Tim Mc Ginnis, Planning and Development, met with the Commissioners to discuss land banks. There are 66 counties that have land banks. Land Bank combines the private sector efficiency of a non-profit organization with the public purpose, responsibilities, and funding of a governmental organization. The core Land Bank powers tackles the challenges of vacant, abandoned and tax-delinquent properties with new tools, offers a dedicated funding source for these efforts, builds and grows community partnership and opens doors to federal, state and private funding sources. A Land Bank has four statutory purposes in Ohio, facilitating the reutilization of vacant, abandoned and tax-foreclosed real property, efficiently holding such property pending reutilization, assisting entities to assemble and clear the title of such property in coordinated manner and promoting economic and housing development.

A Land Bank would develop a Board of Directors consisting of the County Treasurer, two County Commissioners, largest City representative, Township representative and two or four additional members. The Board bridges county, municipal and township roles and provides a place where residents and stakeholders can learn the Land Banks work. The Board can delegate day-to-day work to staff. Funding sources for the County Land Bank is up to 5% DTAC, property sales and governmental grants. A County Land Bank's income may be excluded from federal income taxation as a Section 115(1) entity. Donations are tax-deductible and no annual filing is required or expected. An Ohio land bank may also seek an IRS determination as a 501(c)(3) charitable organization.

Mr. Book would like to see a land bank established for the County and to continue to provide guidance as an advisor. He will provide a proposal for By the Books Advisors, LLC services.

In the Matter of
Executive Session:

At 12:05 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn and Tiffany Anderson, P3, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Tim McGinnis, Planning and Development and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 12:22 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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PICKAWAY COUNTY, OHIO

No action taken.

In the Matter of
Treasurer Robert Sprague's Office Update
With Kelly Smith and Brooke Bihlman:

Kelly Smith and Brooke Bihlman, Treasurer Robert Sprague's Office, met with the Commissioners to provide an update. Ms. Bilham will be taking over Pickaway County for Mrs. Smith. They have started a new savings program for individuals to save funds to be used for a down payment first time homebuyers program. It allows one to save up to \$100,000 in five years to be utilized as a down payment.

In the Matter of
Executive Session:

At 1:55 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (4) to discuss collective bargaining matters pertaining to the Pickaway County Sheriff's Office employees, with April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:20 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending January 27, 2024.

A total of \$1,193 was reported collected as follows: \$630 in dog license; \$225 in kennel license; \$23 in additional kennel license; \$150 in adoption fees; \$30 in boarding revenue; \$50 in micro-chip fees; \$25 in redemptions and \$60 in private donations.

Eight (8) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner

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OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk