

TUESDAY, JANUARY 29, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 29, 2019, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from January 22, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 30, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$259,804.81** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$3,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$10,780.00 – 203.3015.5505 – Roads & Bridges- Materials & Supplies – Engineer

\$606,443.00 – 202.3012.5401 – Contract Services/ On Behalf – Engineer

\$16,500.00 – 203.3015.5501 – 203.3015.5501 – Roads & Bridges – Equipment – Engineer

\$718,385.00 – 202.3012.5506 – Contract Projects/ On Behalf – Engineer

\$13,000.00 – 925.1207.5102 – Salary T-CAP

\$1,700.00 – 925.1207.5201 – PERS – T-CAP

\$175.00 – 925.1207.5202 – Medicare – T-CAP

\$120.00 – 925.1207.5205 – Workers Comp – T-CAP

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\$252,400.00 – 925.1207.5401 – Contract Services – T-CAP

\$10,000.00 – 925.1207.5501 – Equipment – T-CAP

\$-21,812.75 – 101.1105.5703 – Contingencies – Sheriff

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Funds Transfer Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFERS:

**\$90,000.00 – 101.6102.5499 – Soil & Water Agriculture Grant – Soil & Water
TO
601.0000.4513 – Soil & Water County Match – Soil & Water**

**\$4,896.67 – 651.6050.5701 – Transfers -Unclaimed Funds – Auditor
TO
101.0000.4997 – Transfers In – Unclaimed Funds – Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-appropriation of Funds Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

**\$3,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1112.5901 -Countywide – Other Expenses – Commissioners**

**\$3,077.50 – 101.2083.5313 – Memberships – Sheriff
TO
101.1105.5703 - Contingencies – Sheriff**

**\$18,738.25 – 101.2083.5413 – Allowances – Sheriff
TO
101.1105.5703 – Contingencies – Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Blanket Purchase Order Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

\$1,300.00 – 248.2030.5901 – LEPC – Oher Expenses – Commissioners

\$7,000.00 – 249.2035.5901 – EMA – Other Expenses – Commissioners

\$3,500.00 – 929.2069.5901 – COTS HCC – Other Expenses – Commissioners

\$400.00 – 101.1102.5901 – Maintenance – Other Expense – Commissioners

\$1,396.00 – 101.2005.5901 – Coroner – Other Expense – Commissioners

\$125.00 – 101.1108.5901 – Building Dept. – Other Expenses – Commissioners

\$8,000.00 – 101.1145.5901 – Other Expenses – Recorder

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-012919-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$119,365.50 for the FELONY T-CAP FUND #925 to amend budget for T-CAP; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2018:

FELONY T-CAP FUND #925
\$119,365.50

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick meet with Frontier Communications to discuss some E-911 line issues. Mr. Flick felt there was good conversation and immediate resolution of some issues with renewed effort to fix others.

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- Mr. Flick responded to a large fire at American Wood Fibers. The fire was finally contained after several hours of team work from local fire departments.
- Met with Ohio EMA to discuss future efforts and avenues for support from the state.
- Mr. Flick met with the Circleville Schools School Resource Officer and Pickaway County General Health District to discuss the Stop the Bleed program and plan to put more tourniquets in schools.
- Mr. Flick will be meeting with Fairfield and Hocking Counties to discuss a tri-county Community Emergency Response Team (CERT) program.
- Mr. Flick will be participating in the quarterly Homeland Security Region 4 meeting.
- Mr. Flick will be working with Maintenance to develop a radio trouble ticket to better track issues and repairs.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- Mr. Rogols presented the 2017 vs. 2018 report for the Dog Shelter. Adoption rates have decreased by 17% and the intake of strays is up by 4%. The purchase of dog license is up 10% and private donations increased by 17%. The new furnace has been installed at the shelter and is working great. Preston Schumacher started yesterday and is doing a great job. Mr. Schumacher had been volunteering before starting employment on Monday.
- There was one BWC claim filed that was medical only. The claim was a juvenile court probation officer that fell on the ice in the parking lot.
- Mr. Rogols and Mrs. Dengler got in touch with Gary Dean at HER Realty regarding the house located on South Pickaway Street. Mr. Dean is going to gather comparable home to set an asking price. He is also going to check on the zoning regulations regarding the park on South Pickaway Street. The property will have to be sold by sealed bid or auction. After discussion it was decided to proceed by sealed bid.
- Mr. Rogols will be attending the Thrive-on launch meeting in Columbus on February 11th.

In the Matter of
Preliminary Legislation for Bridge Replacement of
McLean Mill Road over Big Darby:

Following a brief discussion, Commissioner Harold Henson offered the motion, second by Commission Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-012919-2

PID Number 109316
PRELIMINARY LEGISLATION
RC 5521.01
PID Number 109316
PIC-TR127-2.39
ODOT Agreement Number 33265

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project: This project proposes to replace the structure on Township Road 127 (McLean Mill Road) over Big Darby Creek.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

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SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III - Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PID Number 109316

CERTIFICATE OF COPY
STATE OF OHIO
Board of County Commissioners
Pickaway County, Ohio

I, Angela Karr, as Clerk of the Board of Commissioners of Pickaway County, Ohio, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the legislative Authority of the said Board of Commissioners on the 29th day of January, 2019, that the publication of such Resolution has been made and certified of record according to law; that no proceedings looking to a referendum upon such Resolution have been taken; and that such Resolution and certificate of publication thereof are of record in Resolution Record Number PC-012919-2, Page 523, Journal 65.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this day 29th of January 2019.

Angela Karr, Clerk

In the Matter of
Expedited Type II Annexation Petition Filed for the
Annexation of 28.386 +/- Acres of Scioto Township
Into the Village of Commercial Point:

As the first official act related to an Expedited Type II Annexation petition filed for the annexation 28.386 +/- acres of Scioto Township into the Village of Commercial Point, the commissioners' clerk informed them that the petition was filed on Friday, January 25, 2019, and is hereby entered upon the Pickaway County Commissioners' Journal #63, pages dated January 29, 2019. Agent for the petitioners is Craig Moncrief, Plank Law Firm. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Expedited Type II Annexation has been placed as a 10:00 a.m. agenda item on the commissioners' Match 5, 2019, regular meeting day schedule.

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In the Matter of
Steven Collins, Circleville Herald:

Steven Collins stopped in for a photo of the Commissioner, County Administrator and Deputy County Administrator for the hard work of County employees and being the recipient of the Gold Healthy Worksite Award. Pickaway County has received the gold award from Healthy Business Council of Ohio for two consecutive years thanks to the participation of employees in incentive programs and events that the county provides to become eligible for lower insurance rates and deductibles. By the county participating in the program, it not only benefits the County and employees, but also and taxpayers. The Commissioners are proud of Mrs. Dengler for her hard work and glad to see Pickaway County employees participating to benefit the county.

Mr. Collins requested an update of the Fairgrounds project to provide to the community. Commissioner Henson had a tour of the fairgrounds yesterday and expressed that it was unbelievable the changes, and how they are moving along even with the conditions of the weather. The metal was delivered yesterday for the multi-purpose building and the building should be enclosed in the next couple days. The horse barn is still having metal installed and the should be scheduling another tour in the next couple weeks and the crew is moving along to have the project completed in five months for the opening of the 2019 County Fair. The Pickaway County Welcome Center has events scheduled and has had a lot of interest in renting the facility. Permanent electric should be hooked up within a week. Commissioner Stewart feels that it is encouraging to be able to give tours to get a visual perspective of the progress of the project and this project is something for the County to be proud of.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- WDC Group: Mrs. Dengler received a change order to delete the remainder of unused allowance. The contract sum will be decreased by \$9,845.28 for #4 and #5. The roof issue is being addressed, the shingles and flashing needs fixed, and drywall needs replaced.
- Mrs. Dengler informed the Commissioners that the process will need to be started for the Request for Qualifications (RFQ)/ Request for Proposal (RFP) for a CDBG critical infrastructure grant consultant to administer future grants.
- Robert Adkins, IT Department, met with Lieutenant Rhoades to discuss the possibility of purchasing new servers for the Sheriff's Office. Mr. Adkins is going to show Lieutenant Rhoades examples of what may be suitable for what the Sheriff's Office needs and works within the budget. Mrs. Dengler and John Brown, Maintenance Supervisor met with Lieutenant Carpenter and Randy Davis to review a plumbing situation that the jail is currently having under the booking area the women's pod. Scoping of all piping is needed in order to put together a contingency plan for future repairs. Schedule 40 of the building code does not state that cast iron pipes have to be replaced with cast iron, the old piping could be replaced with PVC. The kitchen drain repairs are estimated at \$3,000. The Commissioners suggested that the entire plumbing and pipe situation needs to be assessed and repairs may be needed in several locations. The maintenance department will need to evaluate with Mr. Davis and get a plan in the works. A new line may be able to run through the basement to avoid the last option of taking up concrete flooring. Mrs. Dengler will touch base with Mr. Brown to start a plan.
- Pine Valley Construction gave a brief estimate for roof repair at Memorial Hall. The copper valleys and flashing are estimated to cost around \$10,500 and the turret painting at \$3,000. Brian Mosley will work up an official estimate.
- The Sheriff's office is contacting Anderson Township to purchase two used cruisers. The cruisers are 2010's and will cost \$3,600 each.

In the Matter of
Change Order No. 15A-6 Plumbing
Signed for Pickaway Job and Family
Services Project at the CRC Building:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 15A-6 received from Stockmeister Enterprises, Inc., to deduct

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remainder of unused allowance #4 and #5 regarding the CRC Building. The contract sum shall decrease by \$9,845.28.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Travel Authorizations Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of February 2019, at the total probable cost \$1,730.50.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 26, 2019.

A total of \$2,698 was reported being collected as follows: \$120 in adoption fees; \$1,890 in dog licenses; \$375 in kennel licenses; \$38 in additional kennel license; and \$275 in private donations.

One (1) stray dog was processed in; Three (3) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk