

**TUESDAY, FEBRUARY 5, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 5, 2019, with the following members present: Mr. Jay H. Wippel, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance. Mr. Brian S. Stewart arrived mid-morning.

**In the Matter of  
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from January 29, 2019, with no corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 6, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$510,308.01** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$450,323.00 – 101.1105.5703 – Contingencies – Auditor**

**\$6,290,319.51 – 410.7104.5401 – Fairgrounds Capital Improvement – Commissioners**

**\$4,000.00 – 101.1105.5703 – Contingencies – Commissioners**

**\$94,000.00 – 101.1105.5703 – Contingencies – Soil & Water**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Funds Transfer Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFERS:

**\$6,000.00 – 101.1105.5720 – Transfer Out Fairgrounds – Auditor  
TO  
325.0000.4901 – Fairgrounds – Auditor**

**\$94,000.00 – 101.6102.5499 – Soil & Water Agriculture Grant  
TO  
601.0000.4513 – Soil & Water County Match – Soil & Water**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Re-appropriation of Funds Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

**\$450,323.00 – 101.1105.5703 – Contingencies – Auditor  
TO  
101.1105.5720 – Transfer Out Fairgrounds – Auditor**

**\$94,000.00 – 101.1105.5703 – Contingencies – Soil & Water  
TO  
101.6102.5499 – Soil & Water Agriculture Grant – Soil & Water**

**\$4,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.6102.5499 – Soil & Water Agriculture Grant – Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW LINE ITEM:

**101.1105.5720 – Transfer Out Fairgrounds - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

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**In the Matter of**  
**Blanket Purchase Order Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

**\$500.00 – 255.5036.5901 – 800 MHz Other Expenses – Commissioners**

**\$3,000.00 – 246.4010.5901 – Dog Shelter Other Expenses – Commissioners**

**\$6,000.00 – 101.1112.5901 – Countywide Other Expenses – Commissioners**

**\$500.00 – 101.2001.5901 – EMA Other Expenses – Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick met with Circleville Schools School Resource Officer and Pickaway County General Health District to discuss the Stop the Bleed program and came up with a plan to put more tourniquets in schools.
- Mr. Flick met with Fairfield and Hocking Counties to discuss a tri-county Community Emergency Response Team (CERT) program. The next step is to meet at the end of Feb to work out specifics.
- Mr. Flick conducted a walk thru of Sofidel with area safety directors to discuss and share emergency management/preparedness best practices.
- Mr. Flick will attend the County 911 center walk through with City of Circleville leadership.
- The Countywide Tornado Siren Test on Wed at 1:00pm.
- Mr. Flick will be attending the Pickaway County Fire Chiefs Meeting and the Region 4 Homeland Security meeting that was rescheduled from last week.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- Gary Dean will be dropping off comparable values and estimates for the South Pickaway Street properties today. Mr. Rogols will prepare the legal notice for sealed bids for publication in the Circleville Herald.
- Monday, February 11<sup>th</sup>, Mr. Rogols will be attending the 2019 Thrive On luncheon in Columbus. The meeting will be the rollout of the new portal and possible information on health incentives for this year.
- The Thrive On Health and Wellness Program has scheduled an on-site events March 11<sup>th</sup>- March 29<sup>th</sup>.
- Mr. Rogols and Mrs. Dengler are still reviewing job descriptions the for the Commissioners' Office. Mr. Rogols will present job descriptions to the Dog Shelter for signatures. Copies of all job descriptions will be update in personnel files.

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**In the Matter of  
Executive Session:**

At 9:11 a.m., Commissioner Harold Henson offered the motion, seconded by Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mrs. Dengler and Mr. Rogols in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:19 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Pickaway County Building Inspector III Hourly Pay  
Increase Approved in Regard to Certification:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve a \$4.00 per hour pay increase, retroactive to February 4, 2019, for Jeffrey S. Ruch, Pickaway County Building Inspector III. The salary increase is in regard to Mr. Ruch passing the Residential Building Officer Certification.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Ohio Power Company  
Contribution in Aid of Construction Agreement for the  
Pickaway Agricultural and Event Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to sign the Ohio Power Company Contribution in Aid of Construction Agreement for service at the Grandstands located at the Pickaway Agricultural and Event Center.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Cultural Project Cooperative Use**  
**Agreement for Memorial Hall:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to sign the Cultural Project Cooperative Use Agreement for Circleville Memorial Hall.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Agreement Signed with Prime AE Group as**  
**Consultants to Perform Construction Inspections of Design Build**  
**Projects PIC-TR31-0.52, PIC-CR31-2.93/CR500-0.37 and PIC-TR28-1.36:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and sign Agreement No. 31345-1 between the Pickaway County Commissioners (acting through the Pickaway County Engineer) and Prime AE Group (Consultant). Prime AE Group agrees to perform Construction Inspection and keeping of records and documents; detailed Plan Review and Comment; Constructions Contract Administration and Testing as may be authorized by the county for three separate Design Build-Structure projects, being PIC-TR31-0.52 (PID 103361); PIC-CR31-2.93/ CR500-0.37 (PID 97310) and PIC-TR28-1.36 (PID 103363) in Pickaway County. The amendment pertains to construction inspection for PIC-TR28-1.36 (PID 103363) and rates of pay compensation as authorized for each classification delineated below plus non-salary direct cost. The maximum prime compensation shall not exceed \$55,796.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Adopted Approving**  
**Resolution Re-Plat of Circleville Crossing:**

Following the commissioner's review of the re-plat, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-020519-1**

BE IT RESOLVED, that the Pickaway County Commissioners accepted and approved the Re-Plat of Lot 6 of Circleville Crossing, Circleville Township; then,

THEREFORE BE IT RESOLVED, that all right-of-ways for roads, streets, and easements be accepted for public use as shown on said plat.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Auditors Dept Payment Update:**

Melissa Betz, Auditor, met with the Commissioners to provide end-of-month reports for January 2019. The County's rating through Moody is now at a AAA3 and is more like the S & P Global credit rating for the fairgrounds. The current credit rating for the County looks like it will be increasing and should hear by February 11<sup>th</sup> or 12<sup>th</sup>. Mrs. Betz informed that Moody asked questions about how many commuters are from outside of the County and how Rocky's had gotten its evaluation. Mrs. Betz advised that an anticipation note was due and there is money held by US Bank and they have indicated that we will use those funds until it becomes depleted. Later, Mrs. Betz was told that the funds could not be used and had to be clarified with counsel. After clarification, Mrs. Betz was advised that yes, the fund can be used to pay the note. A separate account within the general fund will need to be set up for future transfers in order to make payment on the note. The energy conservation and JFS note Mr. Betz would just prepare a budgetary action request when payments became due. Mrs. Betz recommends that a BAR transfer the appropriations and a certain amount in the fairgrounds fund monthly to be able to pay each month. First monthly BAR will need to be done in June, 2019, for first payment due in July.

Mrs. Betz asked for clarification on letters for donations to the Pickaway County Community Foundation and Commissioner Wippel explained that all donations are to be paid to the Pickaway County Community Foundation and that they can provide documentation of the donation for the contributor.

- Commissioner Brian Stewart returned and was present for the remainder of the meeting.

**In the Matter of**  
**Soldiers Monumental Association:**

Pete Hartinger and Charlie Weaver, The Soldiers Monumental Association, met with the Commissioners to discuss the possibility of purchasing an elevator for the Soldiers Monumental at Memorial Hall. The unofficial estimates price the installation of a traditional elevator between \$90,000 to \$150,000. Mr. Hartinger stressed that this is just in the discussion phase and wanted to make sure that this was alright with the Commissioners and request if some funding would be available. Commissioner Stewart reminded that only the Commissioners are authorized to make changes to the building. Commissioner Wippel asked what the traffic into the museum is to see if it justified installing an elevator, and Mr. Hartinger believes that it would increase traffic if there was elevator access. Mr. Weaver suggested another option may be to update the controls on the existing lift to modernize it for today's use. Commissioner Stewart suggested that they request specs to see what route they need to take next to upgrade the chair lift. Mrs. Dengler will gather information on a lift for Memorial Hall since we just installed one at the new CRC Building.

**In the Matter of**  
**Phoenix Integrated Health:**

Burt Dhier and Melinda Moore from Phoenix Integrated Health met with the Commissioners to introduce themselves and give information about Phoenix Integrated Health. Phoenix Integrated Health is based out of Dublin, Ohio, and is a joint commission accredited to deal with mental health and addiction. Their vision is to help with drug addiction and integrated care model of treatment. Phoenix Integrated Health is state certified and accredited and would not require funding from Pickaway County. Phoenix Integrated Health is in hopes of starting an operation in Circleville/ Ashville area and is looking to lease a building at 32 Miller Avenue, Ashville, as a facility for short term and long-term goals of providing treatment and services. Transportation will be provided to transport from Ashville to the Dublin location for treatment if needed. There are no treatment facilities north of Circleville, and they are overwhelmed with a three-month waiting list for treatment. The continuance of care between services is gapped and difficult to provide ongoing treatment, and Phoenix Integrated Health will provide the service to fill in the gap with counseling, proper therapy and assessment and they would help additionally help life skills and job placement. Phoenix Integrated Health is wanting to work with local schools to provide drug testing and address bullying that causes the depression to which leads to drug use. Phoenix Integrated Health is currently trying to implement the MAT program behind bars to help better suite inmates for probation or life when they leave the facilities. Phoenix Integrated Health has been receiving calls from Berger Health Systems Emergency Room when they have any overdose patients and Phoenix Integrated Health will have the patient

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admitted within a week for treatment. Phoenix Integrated Health plans to hold a meeting in March for discussion and questions from the public.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- WDC Group: Getting security badges for door entry and furniture is being moved in. Joy Ewing has been working with Spectrum daily for Aaron to get IT up and running. JFS would like to do an Article with the Circleville Herald next Tuesday. An update should be provided on the Memorial Hall Window project legal agreement from the state to sign off on. The tuck painting section was removed per the state's advise and verbal approval was given for the project.
- Jon Brown, Maintenance Supervisor, requested the installation of a camera at the maintenance garage. There have been tools missing and the locks have been changed three times. The Commissioners will allow the installation of the camera.
- Mrs. Dengler received quotes for work that is needed at Memorial Hall and Fourth District Court of Appeal. Repairs are needed to the roof at Memorial Hall, and the north porch of Main Street. The Commissioners requested that Mrs. Dengler get an estimate for repairs to the porch at the Commissioners' Office.
- The maintenance department fixed the electrical issues at the Recorder's Office and Juvenile Court. The outlet in Juvenile Court was separated from the circuit for the Recorder's Office and two dedicated outlets are now on an independent circuit for the plotter located in the Recorder's Office.
- Mrs. Dengler is completing a report for the Auditors' Office for projects completed in 2018.
- Mrs. Dengler is waiting on appraised value of two vacant properties to get the ads placed in the newspaper, website, etc. for sealed bids.
- Mrs. Dengler reached out to the Prosecutor's Office again regarding a tour of the Service Center. Apparently, the Prosecutors Office has no interest in moving their office and is not interested in a tour.

**In the Matter of**  
**Will London, Public Affairs Liaison for the**  
**State of Ohio, Treasurer Sprague's Office:**

Will London, the new Public Affairs Liaison to State of Ohio Treasurer Robert Sprague, stopped in to introduce himself to the Commissioners. Mr. London has twelve Counties that he is involved with and has offered his services in anyway he can help. Mr. London advised that the Checkbook program will stay in effect with no changes to the program. Commissioner Stewart expressed he was glad to hear that some thing will remain the same and that Pickaway County was the first County in the State of Ohio that passed a resolution in support of the Checkbook program. Commissioner Stewart gave his concern of the indigent program and the different rates paid to counties. The Commissioners thanked Mr. London for stopping by and looks forward to working with him in the future.

**In the Matter of**  
**Meeder/ United American Capital**  
**Corporation Quarterly Update:**

Ellery Elick, County Treasurer opened the meeting of the Investment Advisory Committee for the purpose of quarterly review, and turned the meeting over to Dennis Yoccabozzi, UACC/ MIMC. Mr. Yoccabozzi went into explaining buying higher yields at a faster rate if the Counties liquidity is at a level the Treasurer sees fit. The intent is to stay with commercial paper and to continue to buy commercial paper to keep at a steady rate. Jim McCourt and Jason Headings explained the new look of the portfolio and the difference from the old look. This is the fourth time this year the committee voted to raise the fed funds target range to 2.25%-2.50%. There is a lot of uncertainties out there at this time and need to take a look at long term investments. We have a strong economy considering all the spike at this time. Unemployment rates are down, and the feds watch the inflation rate as they increase. The size of the portfolio decreased by \$3 Million dollars due to the payment of the Fairgrounds Note from the Treasurer. The portfolio has increased steadily over the last several years. Commissioner Stewart requested a more detailed report of the investment earnings generated through the portfolio. In 2018, the investment portfolio earned approximately

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\$650,000. Presently, CD rates averaging 2.4%, Star Ohio is now 2.55%. The merger of Meeder Public Funds and UACC has been seamless and the County should realize little or no effect of this change. Overall, the County's investments are well positioned to maximize earnings.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 2, 2019.

A total of \$4,584.08 was reported being collected as follows: \$80 in adoption fees; \$2,655 in dog licenses; \$45 in dog license late penalty; \$ 975 in kennel licenses; \$73 in additional kennel license; \$100 in private donations; and \$656.08 in P4P expense reimbursement.

Four (4) stray dog was processed in; two (2) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk