

TUESDAY, FEBRUARY 20, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 20, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from February 13, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 20, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$286,150.45 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 20, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$275,702.05 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Fund Transfer Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

\$133,340.00 – 101.1105.5722 – JFS Note Miscellaneous – Auditor
TO
304.0000.4901 – Transfer In - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Fund Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW FUND:

950 – Special Projects Community Outreach Fund - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Line Item Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

950.0000.4926 – Other Receipts – SPCO – Sheriff

950.0000.4943 – Donations SPCO – Sheriff

950.0000.4901 – Transfer In SPCO – Sheriff

950.6925.5301 – Supplies SPCO – Sheriff

950.6925.5401 – Contract Services SPCO – Sheriff

950.6925.5501 – Equipment SPCO – Sheriff

950.6925.5901 – Other Expenses SPCO -Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Mike Sharron:

The following is a summary of the report provided by Mike Sharron, EMA Director.

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- This week SE Sector Meeting, Safe Communities Coalition – Prom Safety Meeting, Homeless Coalition Meeting, Fire Chiefs Meeting, Fayette County Functional Exercise and National Weather Service (NWS) visit.
- Next week Red Cross Coordination Meeting and CERT Training.
- General Information
 - Introduction of Deputy Director Warner and Communications Technician Rinehart.
 - Run card project continuing.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
 - BOE Continuity Planning – We have a plan to provide generators from DynaHoe and other rental facilities. Working on additional physical security concerns.
 - Eclipse – Met with representatives from towing companies to ensure we are prepared for the event last Friday.
 - Superloads – ODOT emailed last week that the dimensions provided in the permit application were incorrect. The permits are needing to be resubmitted and ODOT must review the bridges again to ensure they will support the loads. This will extend the project timeline.
- EMA Projects
 - Futurity Orion Software – working with vendor to develop some enhanced capabilities.
 - PCSO fiber connection conversion –
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE.
 - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.). Reprogramming settings in South Bloomfield Police radios last week went well and provided some great training for new personnel.
 - Replacement of ARES repeaters with County-owned equipment – getting quotes.
 - School safety planning with Teays Valley – Scheduling dates with Ashville and Walnut Elementary Schools.
 - April 2024 Solar Eclipse – Beginning the discussions of this event and its implications for Pickaway County. Healthcare (PCPH/ODH) tabletop exercise on February 23.
 - Reviewing Circleville PSAP documents for submission to Ohio 911 Program Office. Still awaiting some information to complete the review. Possible meeting on February 28.
 - 911 Committee: Awaiting appointment of committee members from townships and villages to schedule meeting.
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed this week. Fraudulent unemployment claims remain at 2 fraudulent and 1 legit claim for 2024.
- CCAO Benefits+ continues to roll out this week. Introductory employee meetings were held, February 5th (14 attendees). Individual office meetings are being conducted. Enrollment ends Friday, February 20th.
- One new hire packet was sent out last week (Maintenance). A total of 20 new hire packets have been handed out in 2024. The part-time custodial positions were posted with no applicants. Dog Shelter Kennel Attendant position posted with six applications received with three interviews pending. Truman Sullivan was introduced and started today as the new Maintenance Worker for the Sheriff's Office. A new hire started at the Title Office today.
- Maintenance:
 - Generator – Maintenance contracts were approved three weeks ago.
 - The 22 tower, Dog Shelter, EMA service and certification continue. Scott Crawford from Pillar Innovations (WV) completed inspections of the 56 tower (140 ft.) and Dog Shelter (160 ft.). Proposals presented last week (tabled). Discussion with Mike Sherron planned.
 - Cintas rug proposal for Annex, EMA, Commissioners, Building Dept, Service Center and Courthouse.

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- Accurate proposal for courthouse chiller plumbing replacement.
- Miscellaneous:
 - Filed 2024 SERB Health Insurance (required by March 1st)
 - OhioHealth Contract for Substance Testing

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: February 13th Agenda
 - Replat Pewamo Subdivision Phase 2 – Proposed Zoning Planned Industrial approved.
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 4 lot splits in the last week, 4 open applications currently.
- CDBG: No update

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Upgraded BOE Desktop to Windows 11
- Promoted PCDC1 and PCDC2 to Domain Controllers
- Upgrades applied to BOE Fortinet Firewall
- Darktrace Unified View
- Microsoft Licensing changes to occur soon.

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 15 dogs. There were 20 visitors to the shelter last week and 5 volunteers.
- Mr. Schumacker readdressed the owner on Cox Road that owns a total of 58 dogs.

In the Matter of
Tower Site Decommission:

Mike Sherron, EMA Director discussed the decommission of two radio towers located in Pickaway County that are no longer in use. The towers are aged and need maintenance which is costly. It is estimated at \$141,000 to decommission both towers and have removed from the premises. The Dog Shelter is estimated at \$58,000 and Morris Salem is estimated at \$83,000. If it was decided to keep the unit's, maintenance would be needed, and they would need to be x-rayed before any work is started. Having an x-ray machine brought in would cost at least \$30,000.

In the Matter of
County Sheriff's Report:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff's Office:

- Sheriff Hafey discussed interviewing of four applicants for patrol Sargent. They should have the recommendation from Sargent's Board later this afternoon.
- Planning for prom season with safe driving and safety belt use awareness.

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- MARCS Radios will need to be upgraded to accept the new systems authorization that will take affect 2025. The average cost is \$2,500 per radio. This would include schools, villages, Engineer and Sheriff's Office.
- Discussion of the establishment of the Cadet Program. The program can be paid for by the county with an employment agreement of a term to stay working with Pickaway County.

In the Matter of
Allocation of December 2023 Sales Tax Collections:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the December 2023 Sales Tax collections in the following manner:

\$53,474.00 to 401.0000.4121 – Capital Fund
\$1,015,996.57 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Port Authority's Application for
Brownfield Remediation Grant Program
Cleanup/ Remediation Grant Letter of Support for
FORJAK 600 Clinton Street:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and provide a letter of support for the Pickaway County Port Authority's application for a Brownfield Remediation Grant Program Cleanup/ Remediation for FORJAK located at 600 Clinton Street, Circleville, Ohio.

Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer



Administrator:
April Metzger
Clerk:
Angela Karr

February 20, 2024

To: Director of Ohio Department of Development
Re: **Re: FY 24 Brownfield Remediation Grant Program – Cleanup/Remediation Grant for the FORJAK 600 Clinton Street, Circleville, OH. Site**

Director Mihalik,

We are providing this letter of support on behalf of the Pickaway County Board of Commissioners in support of the Pickaway County Port Authority's application for a Brownfield Remediation Grant Program Cleanup/Remediation grant for FORJAK's property located at 600 Clinton Street, Circleville, OH.

The Phase II assessment of the property identified soil and groundwater contamination present on the property. The Pickaway County Port Authority will be remediating the soil and groundwater contamination with this grant funding. The Pickaway County Board of Commissioners supports the remediation of soil and groundwater at this property and believes these activities will improve the community of Circleville, Ohio.

Remediation of the contaminated soil and groundwater allows for the redevelopment of the property. The long-term plan is to redevelop this property as a mixed-use commercial/industrial facility, which provides the potential for economic development and is in the best interest of the local community.

The Pickaway County Board of Commissioners is encouraged by the Pickaway County Port Authority's grant application and believes the FORJAK property would greatly benefit from the grant. Thus, I ask for your full and fair consideration of the Pickaway County Port Authority's application.

If you have any questions or need additional information from me, do not hesitate to contact my office at 740-474-6093.

Respectfully submitted,

Pickaway County Board of Commissioners


Jay Wippel, Commissioner


Harold Henson, Commissioner


Gary Scherer, Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Pickaway County Port Authority's Application for
Brownfield Remediation Grant Program
Cleanup/ Remediation Grant Letter of Support for the
Former Purina Manufacturing Facility:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and provide a letter of support for the Pickaway County Port Authority's application for a Brownfield Remediation Grant Program Cleanup/ Remediation for the former Purina manufacturing facility located at 901 S. Court Street, Circleville, Ohio.

Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer



Administrator:
April Metzger
Clerk:
Angela Karr

February 20, 2024

To: Director of Ohio Department of Development
Re: **FY 24 Brownfield Remediation Grant Program – Assessment Grant for the former Purina manufacturing facility located at 901 S Court Street, Circleville, OH**

Director Mihalik,

I am providing this letter of support on behalf of the Pickaway County Board of Commissioners in support of the Pickaway County Port Authority's application for a Brownfield Remediation Grant Program Assessment grant for the former Purina manufacturing facility located at 901 S Court Street, Circleville, OH.

The structures at the property have been vacant and abandoned for many years and have fallen into a state of disrepair that has rendered these structures as a safety hazard to the public. The Pickaway County Board of Commissioners supports the investigation and assessment of this property and believes these activities will direct future activities that will improve the community of Circleville, Ohio.

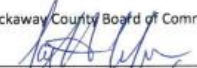
Investigation and assessment of the property will provide the initial steps to returning the property to a usable space. The long-term plan is to redevelop this property as a beneficial re-use, currently undetermined, which provides the potential for economic development and is in the best interest of the local community.

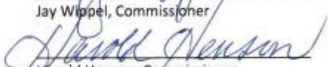
The Pickaway County Board of Commissioners is encouraged by the Pickaway County Port Authority's grant application and believes the property would greatly benefit from the grant. Thus, I ask for your full and fair consideration of the Pickaway County Port Authority's application.


If you have any questions or need additional information from me, do not hesitate to contact my office at 740-474-6093.

Respectfully submitted,

Pickaway County Board of Commissioners


Jay Wippel, Commissioner


Harold Henson, Commissioner


Gary Scherer, Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Port Authority's Application for
Brownfield Remediation Grant Program
Cleanup/ Remediation Grant Letter of Support for the
Pickaway Education Service Center Mound Street School Building:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and provide a letter of support for the Pickaway County Port Authority's application for a Brownfield Remediation Grant Program Cleanup/ Remediation for the Pickaway Education Service Center school building located at 424 E. Mound Street, Circleville, Ohio.

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Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer



Administrator:
April Metzger
Clerk:
Angela Karr

February 20, 2024

To: Director of Ohio Department of Development

Re: **Re: FY 24 Brownfield Remediation Grant Program – Cleanup/Remediation Grant for Pickaway ESC's Mound Street School Building**

Director Mihalik,

We are providing this letter of support on behalf of the Pickaway County Board of Commissioners in support of the Pickaway County Port Authority's application for a Brownfield Remediation Grant Program Cleanup/Remediation grant for the Pickaway ESC school building located at 424 E Mound Street, Circleville, OH.

A previous asbestos survey identified the presence of asbestos containing materials (ACM) within the building. The structure at the property serves as one of Pickaway ESC's current school buildings and the ACMs pose a safety hazard to the public. The Pickaway County Board of Commissioners supports the abatement and remediation of the ACM at this property and believes these activities will improve the community of Circleville, Ohio.

Removal of the ACM immediately eliminates the risk of exposure to students, faculty, and visitors. The long-term plan is to update and renovate the school building to provide a more beneficial use to the students and faculty, which provides the potential for economic development and is in the best interest of the local community.

The Pickaway County Board of Commissioners is encouraged by the Pickaway County Port Authority's grant application and believes Pickaway ESC would greatly benefit from the grant. Thus, I ask for your full and fair consideration of the Pickaway County Port Authority's application.

If you have any questions or need additional information from me, do not hesitate to contact our office at 740-474-6093.

Respectfully submitted,
Pickaway County Board of Commissioners


Jay Wippel, Commissioner


Harold Henson, Commissioner


Gary Scherer, Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Village of Commercial Point Filing with the Pickaway County Recorder's Office
Annexation of 267.59 Acres +/- in Scioto Township into the Village of Commercial Point –
Eric Young, Trust of James, R. Jahn, Alice N. Jahn and K-Nova LLC, Petitioners:

The Village of Commercial Point approved Ordinance No. 2023-11 on December 4, 2023, and filed the Annexation petition for the annexation of 267.59 +/- acres of Scioto Township of Pickaway County into the Village of Commercial Point with the Pickaway County Recorder's Office January 9, 2024. Craig J. Moncrief, Attorney at Law, Plank Law Firm is the agent for the petitioners, Eric Young, Trustee of James R. Jahn Trust, 5230 Denton Road, Orient, Ohio 43146, Alice N. Jahn, 10569 State Route 104, Lockbourne, Ohio 43137 and K-Nova, LLC, 700 Home Road, Akron, Ohio 44310 Petitioners.

In the Matter of
Village of Commercial Point Filing with the Pickaway County Recorder's Office
Annexation of 109.863 Acres +/- in Scioto Township into the Village of Commercial Point –
Devin B. Weller, Andrea L. Weller and John C. Steck, Petitioners:

The Village of Commercial Point approved Ordinance No. 2023-13 on December 4, 2023, and filed the Annexation petition for the annexation of 109.863 +/- acres of Scioto Township into the Village of Commercial Point with the Pickaway County Recorder's Office January 9, 2024. Jackson B. Reynolds, III, Smith and Hale LLC, is the agent for the petitioners, Devin B. Weller and Andrea L. Weller, 6828 Darby Creek Road, Circleville, Ohio 43113 and John C. Steck, 5964 Durrett Road, Orient, Ohio 43146.

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In the Matter of
Ohio Health Corporation, Employer Solutions Agreement
For Employment and Pre-Employment Substance Abuse Testing:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Employer Solution Agreement with OhioHealth to provide employee and pre-employment substance abuse testing.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Tower Decommission Proposals with Pillar Innovations for
Dog Shelter Tower and Salem Road Tower:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the proposals with Pillar Innovations for the decommission of the following towers and to be paid from capital improvement fund:

Salem Road Tower

Fence removal	\$6,500.00
Shelter removal	\$10,450.48
Tower removal	\$59,417.90
Underground propane tank removal	<u>\$6,500.00</u>
Total	\$82,868.38

Dog Shelter Tower \$57,604.87

Combined total **\$140,473.25**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Accurate Proposal for Replacement of
Condenser Water Piping and Pump at the
Pickaway County Sheriff's Office:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the proposal with Accurate Mechanical for the replacement of condenser water piping and pump at the Pickaway County Sheriff's Office. The scope of work is to install new pump and piping from chiller to existing cooling tower. Cost is \$205,000.00 to be paid from American Rescue Plan fund.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
OhioHealth Circleville-Pickaway
Lease Oversight Board:

Casey Liddy, Berger Ohio Health CEO, met with the Commissioners to provide an update. The Circleville Tax Withholding for 2023 was \$1,246,036. 75% of surgeries at OhioHealth Berger are outpatient, and they are looking to spend \$8 million dollars to renovate the surgery area to become more private. \$600,000 unallocated will be held for any repairs needed for the hospital. OhioHealth Berger is recruiting for an Urgent Care Physician, Pulmonologist/ Critical Care, OB/GYN, Gastroenterologist, Hospice/ Palliative Physician and General Surgeon.

Ohio Health Berger continues to focus on quality and safety. All employees are going through training to standardize safety. Regional strategic planning for the southern district to see what the future looks like for healthcare in the community. They have been spending a lot of time with local schools and Pickaway WORKS for the workforce. They are offering a pilot program to offer tuition reimbursement and hiring 16-year old's to start their career in fields and continue education through the tuition program.

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger sent out Leadership Breakfast invites February 16th. RSVP is by Friday, March 1st.
- Mrs. Metzger filled the State Auditor's records request.
- Mrs. Metzger discussed the Sheriff's Office contract negotiations.
- Harrel and Stevenson Engineering requested to submit a site plan for the fairgrounds project.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending February 17, 2024.

A total of \$1,058 was reported collected as follows: \$210 in dog license; \$75 in dog license late penalty; \$75 in kennel license; \$53 in additional kennel license; \$420 in adoption fees; \$175 in micro-chip fees and \$50 in redemptions.

Eight (8) stray dogs were processed in; seven (7) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk