

**TUESDAY, FEBRUARY 16, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 16, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from February 9, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 10, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$353,992.81** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Expense Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

**\$33,336.42 – 101.1105.5703 – Contingencies – Auditor**

**\$15,000.00 – 101.1105.5703 – Contingencies – Commissioners**

**\$1,610.00 – 101.1105.5703 – Contingencies - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, FEBRUARY 16, 2021  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$5,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.2001.5301 – EMA Supplies – Commissioners**

**\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.2001.5401 – EMA Contract Services – Commissioners**

**\$33,336.42 – 101.1105.5703 – Contingencies – Auditor  
TO  
101.1105.5722 – JFS Note Transfer Out – Auditor**

**\$97,250.00 – 202.3010.5505 – MVP Materials & Supplies – Engineer  
TO  
202.3011.5401 – MVP Contract Services – Engineer**

**\$1,610.00 – 101.1105.5703 – Contingencies – Auditor  
TO  
101.6906.5901 – Unclaimed Funds - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the FUND TRANSFER:

**\$33,336.42 – 101.1105.5722 – JFS Note Transfer Out – Auditor  
TO  
304.0000.4901 – JFS Note Transfer In – Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Create Line Item:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests to CREATE LINE ITEM:

**101.2001.5401 – EMA Contract Services - Commissioners**

**TUESDAY, FEBRUARY 16, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week and no unemployment claims filed this week.
- There are no current postings on Govedeals.com.
- Mr. Rogols introduced Gary Cameron as the new Chief Warden. Mr. Rogols will be taking Mr. Cameron to the shelter this morning to meet his staff.
- Mr. Rogols attended a virtual meeting with Pickaway Family & Children First Council Wednesday, February 10<sup>th</sup>.
- Surveillance Cameras: Pickaway County Sheriff's Office organizational meeting last Wednesday, February 10<sup>th</sup> in the morning. Mr. Rogols met all afternoon with IPS IT crew to coordinate links to each building & software installation. The updated proposal for the Fairground gates that was presented last week is still pending.
- Mr. Rogols attended a virtual February Wellness Champion meeting last Thursday. Arista Hartzler, new Wellness Champion Assistant. Health and Safety Committee to be reconvened Thursday, February 25<sup>th</sup>.
- There is a full-time and part-time custodial position open and posted on the county website.

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Ohio's State Emergency Response Commission (SERC) Executive Meeting, Quarterly Court Security Meeting and COVID Vaccination Clinic – Commercial Point Men's Club February 10<sup>th</sup>, COVID Vaccination Clinic – Teays Valley Schools/Circleville City Schools and COVID Vaccination Clinic – Logan Elm Schools/Westfall Schools February 12<sup>th</sup> and COVID Vaccination Clinic – AMVETS Hall – Weekly 1b and 2nd doses February 13<sup>th</sup>.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending Continuing Countywide Vaccinations – Phase 1b: February 17<sup>th</sup>-20<sup>th</sup>, Monthly Fire Chiefs Meeting February 17<sup>th</sup> and Zurcher Mobile CAD Training at S.O. February 18<sup>th</sup>.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending the Public Health Operational Readiness Review February 21<sup>st</sup>, Monthly Amateur Radio Emergency Service (ARES) meeting February 22<sup>nd</sup> and Continuing Countywide Vaccinations – Phase 1b: February 24<sup>th</sup>-26<sup>th</sup>.

**In the Matter of**  
**Allocation of December 2020 Sales Tax Collections:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the November 2020 Sales Tax collections in the following manner:

**TUESDAY, FEBRUARY 16, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**\$35,450.00 to 401.0000.4121 – Capital Fund**  
**\$850,788.44 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Development Block Grant**  
**PY2020 CDBG Critical Infrastructure**  
**Neighborhood Revitalization and Allocation Program**  
**For the Village of New Holland Participation Agreement:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and execute the CDBG Participation Agreement Village of New Holland, PY2020 CDBG Critical Infrastructure, Neighborhood Revitalization and Allocation Programs.

COUNTY PAYMENTS TOWARD VILLAGE CDBG PROJECTS

The Board of County Commissioners of Pickaway County, Ohio shall make payments of up to \$1,307,400 (\$470,000 Critical Infrastructure / \$837,400 Neighborhood Revitalization and Allocation) towards the cost of construction for the following projects, as selected by the Village for PY 2020 CDBG Program funding, or as such budget is revised with the approval of the Ohio Development Services Agency:

ACTIVITY DESCRIPTION – CRITICAL INFRASTRUCTURE:

12 Culverts/Catch Basins installed, 2,700 Linear Feet of Drainage Tile, 1,500 Linear Feet of Street Paving

ACTIVITY DESCRIPTION – NEIGHBORHOOD REVITALIZATION AND ALLOCATION:

2 Structures Demolished, 2 Items of Parks & Rec. Equipment Installed/Repaired, 1,900 Linear Feet of Walkway, 4 Parking Spaces, 450 Square Feet of Pavement/Landscaping 2,250 Linear Feet of Sidewalk, 2,850 Linear Feet of Street Improvements, 1 Handicapped Ramp Installed

The source of such County payments shall include and only include a PY 2020 grants to the County from the Ohio Development Services Agency through the Community Development Block Grant (CDBG) program, Grant Number B-X-20-1CH-1 and B-F-20-1CH-1, and County payments are therefore conditioned upon actually receiving such CDBG funds.

The disbursement and expenditure of County CDBG funds shall be made only in compliance with the requirements of the County's GRANT AGREEMENT with the State of Ohio. All work must be completed by August 31, 2022, unless such time period is extended by the Ohio Development Services Agency. Disbursements are limited by the approved "Project Costs and Use of Funds" to costs directly associated with the GRANT AGREEMENT.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Volunteer Peace Officer's Dependents Fund Board:**

The Ohio legislature's establishment (SB 11) of the Volunteer Peace Officers' Dependents Fund (Fund) is to assist dependents of volunteer peace officers killed in the line of duty and to assist volunteer peace officers that become totally and permanently disabled as a result of a line of duty injury, which is contained in Ohio Revised Code (ORC) Chapter 143.

**TUESDAY, FEBRUARY 16, 2021  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

Each political subdivision with a police or sheriff's department that employs volunteer peace officers will be made a member of the Fund and each Fund member must establish a "Volunteer Peace Officers' Dependents Fund Board" to administer claims for the benefits from the Fund and will only meet to objectively verify eligibility that files for assistance. (This is not a county-wide board as each political subdivision with a policing agency must establish its own board.) ORC 143.01 (C) defines "volunteer peace officer" as any person who is employed as a police officer, sheriff's deputy, constable, or deputy marshal in a part-time, reserve, or volunteer capacity, is not a member of the public employees retirement system, Ohio police and fire pension fund, state highway patrol retirement system, or the Cincinnati retirement system.

A board must have the following members: two members elected by the commissioners, two members elected by the volunteer peace officers of the sheriff's department, and one member elected by the other four members which cannot be a public employee, member of the legislative authority, or peace officer for that department; must be a citizen registered to vote in that area.) One of the five elected board members must be identified as a chairperson and another as the secretary by the members of the board.

Board members must be named by April 22<sup>nd</sup>, and initial terms last one year. Each board's secretary must submit all of the following information to the Ohio Department of Commerce, which has been tasked with administering this fund: name and address of board members, names of the board's chairperson and secretary, and a certificate indicating the current assessed property valuation of the Fund member.

Each Fund member pays an initial premium of \$300-\$500, which is based on the member's assessed property valuation (ORC 143.06). Additional premiums may be required. The benefit amounts are (1) \$1,000 award to a surviving spouse, plus \$300/month; (2) \$125/month to the parent or guardian of dependent children; (3) \$300/month for disabled volunteer peace officers.

Sheriff Matthew Hafey and Melissa Betz, County Auditor, have agreed to be appointed by the commissioners to the board. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint the following members:

**Sheriff Matthew Hafey – One year term commencing February 16, 2021**

**Melissa Betz, Auditor – One year term commencing February 16, 2021**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
BID Opening SALT-T207-1.85, WAY-T102.1.61  
MAD-C008-11.33 Superstructure Replacement & Materials  
For Pickaway County Engineer Department:**

BID Opening SALT-T207-1.85, WAY-T102.1.61, MAD-C008-11.33 Superstructure Replacement and Materials, for Pickaway County Engineer Department was held February 16, 2021 at 10:00 A.M.. Chris Mullins, County Engineer, Anthony Neff, Deputy County Engineer were in attendance.

Engineer's Estimate: \$795,970.50

The following bids were received and read aloud:

The Ohio Bridge Corporation	\$791,027.50
DBA U.S. Bridge	
201 Wheeling Avenue	
P.O. Box 757	
Cambridge, OH 43725	

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

**TUESDAY, FEBRUARY 16, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**BID Opening SALT-T207-1.85, WAY-T102.1.61**  
**MAD-C008-11.33 Guardrails**  
**For Pickaway County Engineer Department:**

BID Opening SALT-T207-1.85, WAY-T102.1.61, MAD-C008-11.33 Guardrails, for Pickaway County Engineer Department was held February 16, 2021 at 10:15 A.M.. Chris Mullins, County Engineer, Anthony Neff, Deputy County Engineer were in attendance.

Engineer's Estimate: \$52,976.00

The following bids were received and read aloud:

Lake Erie	\$47,550.00
25 South Norwalk Road	
Norwalk, OH 44857	

M.P. Dorey Company	\$41,466.00
2001 Integrity Drive South	
Columbus, OH 43209	

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

**In the Matter of**  
**BID Opening 2021 Traffic Signs**  
**For Pickaway County Engineer Department:**

BID Opening 2021 Traffic Signs, for Pickaway County Engineer Department was held February 16, 2021 at 10:30 A.M.. Chris Mullins, County Engineer, Anthony Neff, Deputy County Engineer were in attendance.

Engineer's Estimate: \$62,105.20

The following bids were received and read aloud:

Kleem Incorporated	\$56,586.02
6370 Gano Road	
West Chester OH 45069	

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler asked Sheriff Hafey to meet with the Commissioners next Tuesday at 9:30 a.m. to discuss IT contract with Cracker Jack Technologies.
- Ms. Dengler addressed the Commissioners side parking lot. The blacktop needs redone and need to figure out when to go out for bid.
- The Health Department wants to terminate contract with InfoLink and join the county with Robert Adkins providing IT services.
- Mrs. Dengler addressed an email received regarding the Dog Shelter. Will work with Gary, the new Dog Warden.
- Mr. Dengler discussed the Prosecutor's Office and their building. Discussion of potential buildings available to house the Prosecutor's Office. A Building Department Inspector will be sent to the Prosecutor's Office to evaluate the facility.

**TUESDAY, FEBRUARY 16, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- A County snowplow slid into the airplane hangar while cleaning off the runway.

**In the Matter of**  
**Sherriff's Office IT:**

April Dengler, County Administrator and Robert Adkins, IT Department, discussed with the Commissioners IT services for the Sheriff's Office. A contract was provided for review from Cracker Jack to provide services. The contract had not been approved by the Commissioner (appointing authority). The contract is \$2,301.00 a month for 15 hours, anything above that is \$85.00 an hour. The Commissioners do have concerns with the contract and feel that it is not in the best interest for the Sheriff's Office. Mr. Adkins is scheduled to meet with Sheriff Hafey Monday to discuss IT for the Sheriff's Office and his concerns. April Dengler will be attending the meeting as well. The Commissioners asked Mr. Adkins if an IT employee would need to be stationed at the Sheriff's Office and Mr. Adkins explained that with their equipment and all the different software, yes, there does need to be an IT employee at the Sheriff's Office.

Commissioner Wippel asked Mr. Adkins if he had any thoughts of the Health Departments request to join the County network and Mr. Adkins responded that he could gather more information before deciding. April Dengler requested a copy of the Health Departments contract with Info Link for review.

**In the Matter of**  
**Pickaway County Airport Authority Board:**

Tim Wilson and Ryan Scribner, Airport Authority Board Members met with the Commissioners to discuss the past and future of the Airport and the Board. The Boards thought is to utilize the airport through economic development with all the growth in Pickaway County in stead of just a flyers club. There have been new members appointed to the board from all aspects of backgrounds. Mr. Scribner explained changes and updates that have been done to the Airport. Mr. Scribner asked how the Airport was viewed as an asset any different than the Fairgrounds. They are up for a million and a half grant to re-pave the run way and a grant to hire an employee to maintain the facility. Mr. Scribner is trying to apply for grants that they may be eligible for. Another discussion that Mr. Scribner want to have is payment for the Airport Hangar. Is it a County asset that the County maintains, or the Board has to maintain with revenue? Some of the grants are local match and their revenue is limited but can increase it as an asset with the funds from the grant. Mr. Wilson brought up that we have local business that have commercial aircrafts and if they can get a grant to fund an addition footage to the landing strip those business could land locally instead of Ross County or Bolton Airfield. Ross County has the required 5,000' runway. Mr. Scribner and Mr. Wilson are looking to take the next steps to do something excited at the Airport for Pickaway County.

Commissioner Wippel explained that the Commissioners are on board with the future goals and that is what the goal was with new Board members being appointed. They want to see the Airport succeed and it is important to them all. They realize that there is not much revenue at the time, but willing to discuss figures. Mr. Scribner stated that the first thing that probably need to be done is hire an employee to maintain the facility daily. They are nearing the approval on the FAA Plan. Mr. Scribner stated that the Board will have to readdress how to pay their 40% of the cost of the hangar and how to go about hiring an employee. The Commissioners stated that they will re-review the figures for the cost of the hangar. Commissioner Wippel addressed why a new hangar is being utilized to house a tractor and mower and Mr. Wilson stated that renters do not want to move from the hangar they are renting in the old building. The new hangar can be cleaned out if the building becomes full and someone is wanting to rent it. New bylaws were set in place last December and appointed a new treasurer.

The Commissioners advised for them to set up a meeting with the Board to discuss the next phase for the Airport.

**In the Matter of**  
**Park District:**

Tom Davis, Park District Director, met with the Commissioners to discuss supporting the Pickaway County Park District's 2021 ODNR Park and Watercraft Paddling Enhancement Grant Application for the construction of a canoe and kayak access into the Big Darby Creek at Columbus and Franklin County Metro

**TUESDAY, FEBRUARY 16, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Park's property on State Route 762. The project will create the second public access site to Big Darby Creek and make a river trail connection between Franklin and Pickaway County.

Commissioner Wippel asked if this would affect Trapper John's Canoe and Mr. Davis explained that Trapper John's you can only pick up, you cannot put in personal canoes at their location. Trapper John's does not go past that location on State Route 762. Commissioner Henson addressed concerns of the kayaks being able to go down the creek through personal property. The deadline for the application is March 1<sup>st</sup>. The Commissioners explained that they will discuss their support and follow-up with Mr. Davis upon their decision.

**In the Matter of**  
**Dog Shelter:**

Marc Rogols explained that he was out at the Shelter last week and gave instructions to clean the Dog Shelter office area and shovel the sidewalks. The new Dog Warden, Gary Cameron's first priority is to get the Dog Shelter open to the public. They have barriers up and could be setting appointments. Mr. Rogols explained that some complaints may be coming from individuals that applied for the Dog Warden position. The shelter has gone down in terms to cleanliness. With the Dog Shelter having a new Dog Warden, you should start to see positive changes.

**In the Matter of**  
**Contract Award for Project Referred to as the**  
**SALT-T207-1.85, WAY-T102.1.61, MAD-C008-11.33**  
**Superstructure Replacement & Materials**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on February 25, 2020 referred to as SALT-T207-1.85, WAY-T102.1.61, MAD-C008-11.33, Superstructure Replacement & Materials, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to award to the contract to the lowest bidder, The Ohio Bridge Corporation, DBA U.S. Bridge, 201 Wheeling Avenue, Cambridge, OH 43725, in the amount of \$791,027.50.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway Agricultural and Event Center**  
**Gate and Security Camera Project:**

Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign to pay the IPS Gate and Camera Project from the general fund.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk



**TUESDAY, FEBRUARY 16, 2021  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest:

Angela Karr, Clerk