

TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 11, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from February 4, 2020, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 5, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$226,398.96 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF EPENSE LINE ITEM:

\$10,000.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners

**TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**TO
101.1105.5954 – Education Improvement – Commissioners

\$1,000.00 – 249.2035.5901 – EMA Other – Commissioners
TO
249.2035.5301 – EMA EOC Supplies - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Fund Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the CREATION OF NEW FUND:

933 – Supervision Fees – Probation

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Item Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the CREATION OF NEW LINE ITEMS:

933.0000.4261 – Revenue Fund Supervision Fees – Adult Probation

933.1213.5501 – Equipment – Adult Probation

933.1213.5301 – Supplies – Adult Probation

933.1213.5403 – Travel Expense – Adult Probation

933.1213.5418 -Offender Recovery Support – Adult Probation

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Planning & Development:**

Tim McGinnis, Planning and Development Director, provided a lot split for the Commissioners review prior to the Planning Commission meeting today. They will have to apply for a variance for road frontage before Mr. McGinnis can approve the lot split.

TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Coronavirus Meeting with County Health Department, 911 Backup Meeting February 4th and Mass flu Vaccination Exercise Meeting February 5th.
- This week Mr. Flick attended the Hazard Mitigation Plan Update Meeting, Monthly Communications Meeting February 10th, Circleville City Council Meeting February 11th and Homeland Sec Region 4 Communications Meeting February 13th.
- Next week Mr. Flick will attend Monthly Fire Chiefs Meeting February 19 and Regional Evacuation Planning Meeting February 21st.

A short discussion regarding 911 consolidation with the City of Circleville before tonight meeting with City council.

In the Matter of
Report Provided by Mac Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

- There were two BWC claims submitted to the Bureau of Worker’s Compensation. The claims are for two offices from the Pickaway County Sheriff’s Office. There were no unemployment claims for the week.
- The 1997 Kobelco Excavator that sold on Govedeals.com was picked up on Monday, February 10th. The Radio equipment sold and has been paid for. The units have not been picked up. Five other assets are pending completion Friday, February 14th. Govedeals.com total to date is \$291,317.
- ThriveOn kicked off Monday, February 3rd with no real problems. Multiple emails went out, bio screening dates have been set and a town hall meeting has been scheduled with a ThriveOn representative for Thursday, February 27th.
- The Health and Safety Committee held “Wear Red Contest” Friday, February 7th. There was a total of 58 participants with photos submitted. The prize drawing will be held at the Health and Safety meeting on Thursday, February 13th. The Life Simple 7 Program held its first presentation in the courthouse lobby Wednesday, February 5th. The event will move to other locations with Job & Family Services next.
- Mr. Rogols will be attending the Family and Children First Council meeting Wednesday, February 12th.
- Mr. Rogols informed Commissioner Henson of his application for appointment to the PICCA Board. All paperwork has been completed and no additional information has been received.
- Mr. Rogols held a staff meeting with the Dog Shelter to discuss Ross County issues, spay and neuter program, etc. to make sure all are on the same page. Friday, February 14th Mr. Rogols will be meeting with Chief Dog Warden, Sherri Rarey, to go over the DEA and Pharmacy Renewal. An adoption event will be held at Pet Value on Friday, February 14th.
- Craig Stevenson at Harral and Stevenson Civil Engineering and Surveying, is reviewing the legal description and tentative media posting/ advertisement.

In the Matter of
Monthly Building Department Report:

The monthly report for the Pickaway County Building Department was filed for the month ending January 2020.

A total of \$29,010.71 was reported being collected as follows:

Permits		
Registration	121	\$9,075.00
Commercial	10	\$16,119.91
Residential	29	\$3,815.80
Total Inspections Performed		
Residential	237	

**TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Commercial	43	
City Enforcement	1	
Total Inspections	281	
Residential Plan Review	7	

New Home Permits by Jurisdiction:	
City of Circleville	1
Commercial Point	1
Jackson Twp.	1
Total New Homes	3

**In the Matter of
Executive Session:**

At 9:45 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:02 a.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
PY2019 Community Development Block Grant
Critical Infrastructure Grant Participation Agreement:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve and authorize Commissioner Harold Henson to sign the CDBG Participation Agreement for City of Circleville and Pickaway County PY2019 CDBG Critical Infrastructure Program.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
PY2019 Community Development Block Grant
Critical Infrastructure Grant Agreement:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve and authorize Commissioner Jay Wippel to sign the CDBG Grant Agreement Agreement for PY2019 CDBG Critical Infrastructure Program.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
PY2019 Community Development Block Grant
Critical Infrastructure Turner Drive Project
Request for Release of Funds and Certification for
Federally Funded State Projects:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve and authorize Commissioner Harold Henson to sign the CDBG PY2019 CDBG Critical Infrastructure Program, Turner Drive Project Request for Release of Funds and Certification for Federally Funded State Projects.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Gabe S. Carpenter Appointed to
Paint Valley Alcohol, Drug Addiction and Mental Health Services Board:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to appoint Gabe S. Carpenter to the Paint Valley Alcohol, Drug Addiction and Mental Health (ADAMH) Services Board for an additional term, expiring February 10, 2024.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Park District and Support of
Paddling Enhancement Grant:

Tom Davis, Park District Director, met with the Commissioners to request their support of the Paddling Enhancement Grant. Mr. Davis would like to apply for a new Paddling Enhancement Grant from ODNR to put in a canoe/kayak access site on Big Darby Creek at Scioto Darby Rd. Currently there is no public access on the entire 20 miles of Big Darby Creek in Pickaway County. Mr. Davis has spoken with Sterlin Mullins, County Engineer and Anthony Neff, Deputy County Engineer and they are both on board. The Grant is due March 1st.

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to support the Paddling Enhancement Grant for the Pickaway County Park District.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Second Amendment Sanctuary County:

Tyson Rathburn, Carl Fuller and Gary Caldwell met with the Commissioners to request their support and a resolution symbolizing they oppose the infringement on the second amendment right and to support the National and Ohio constitution. Commissioner Brian Stewart stressed that the Commissioners are 2nd amendment supporters but asked if Tyson was under the understanding that if a resolution was received from the Commissioners, that it would stop anything from being passed at the State level. Tyson went on to explain that it depends on the kind of resolution. Mr. Rathburn feels that this supports the US Constitution and does not state that it involves harboring illegals, as that is what some individuals may think it means. He feels that it should be called "Pickaway County Strong Hold" and not use the word sanctuary due to the confusion. Mr.

TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Rathburn would like to see a resolution stating that “We support the Second Amendment and unite as a protector for Pickaway County and its citizens”. Mr. Rathburn stressed to his group that they want the Commissioners to review, take thought and consideration in signing a resolution, and not just sign every resolution that comes across their desk without evaluating. Mr. Rathburn asked the Commissioners what can he take back to his 700 plus members as their thoughts and Commissioner Stewart asked for the day for the Commissioners to discuss before making a final decision. Mr. Rathburn agreed and looks forward to hearing from the Commissioner soon.

In the Matter of
Resolution Adopted Re-Designating
PICCA to Continue as the Grantee of
Rural Public Transit in Pickaway County:

The re-designation process will require a resolution from the commissioners re-designating PICCA as the grantee of the Rural Public Transit in Pickaway County for the next 3 years, which will be sent to ODOT, along with a letter from the commissioners requesting ODOT’s written concurrence of the re-designation.

Therefore, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution, and to authorize Commissioner Harold Henson to sign the letter to ODOT:

Resolution No.: PC-021120-9

WHEREAS, the designation of the Pickaway County Community Action (PICCA) organization as the Grantee for Rural Public Transit in Pickaway County will expire December 31, 2023; and,

WHEREAS, PICCA of Pickaway County has satisfactorily fulfilled all requirements of the designated grantee; and,

WHEREAS, PICCA of Pickaway County will continue to meet all Federal, State, and Local requirements and regulation of the 5311 Rural Public Transit Program; and,

WHEREAS, PICCA of Pickaway County continues to have the requisite financial, administrative, and operating capacity for the Section 5311 Program; then,

NOW, THEREFORE BE IT RESOLVED by the Pickaway County Board of Commissioners:

1. The Pickaway County Board of Commissioners re-designate and recommend to the Ohio Department of Transportation that PICCA of Pickaway County continue as the grantee of capital and operating assistance projects pursuant to 49 USC Section 5311 and the Ohio Public Transportation Grant program in Pickaway County, Ohio;
2. This re-designation shall remain in effect from January 1, 2021, through December 31, 2023, and shall be subject to regular review by the Pickaway County Board of Commissioners.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler received a request from ODNR requesting additional regarding issues with a home on Canal Road.

TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Ms. Dengler inquired who will be attending the City Council Meeting this evening regarding Primary Safety Answering Point (PSAP). City Council requested attendance of a commissioner or staff to answer questions and concerns of the board before deciding to accept or decline the Commissioners offer to take over PSAP from the City of Circleville.
- While the Maintenance Department was doing plater repair in the basement of the courthouse water issues were found and it is determined to need repairs. Jon Brown, Maintenance Supervisor is locating the source.
- Ms. Dengler was contact by Darrin Flick, EMA Director to notify that he had received false information of a death in Pickaway County due to the Asian Coronavirus.
- There was an incident at the Pickaway County Sheriff's Office with two correction officers resulting in a BWC claim that the county will not be certifying.

In the Matter of
County Auditors End-of-Month Review:

Melissa Bets, Auditor, met with the Commissioners to provide an end-of-month review for January 2020. The county started February with a cash balance of \$7,753,491.98. The end of the month balance of \$7,618,452.25 was close to January 2019 balance. Per Mrs. Betz, the difference would be more bills and a timing issue. The fairground payment was already in the fund at the time of running balances. There was a huge amount of docket bills that were processed, and longevity was paid out in December. Commissioner Wippel noticed that the Casino revenue was not reflected, and Mrs. Betz replied with the Casino revenue in fact was not reflected in the numbers. Notice around the County is growth and people have funds to purchase the want items and not just the need items. Commissioner Wippel asked Mrs. Betz about the change in submission of bills for payment and Mrs. Betz stated that they started sending individual checks for each invoice versus one check for multiple invoices to help vendors to avoid miss-posting of our payments. It causes a lot of work for the Auditors Office but in hope to stop errors in posting payments. One is the County Workers' Comp Acct and County Relief Account, there are two separate submission slips, one check and the vendor miss-posted and causing one of the accounts to go past due and the other account to have an overpayment. Commissioner Wippel asked Mrs. Betz why only certain departments are having to follow the new rules regarding bill submission and Mrs. Betz informed Mr. Wippel that it is mandatory for all departments. Commissioner Wippel asked why the Sheriff's Office does not have to follow and Mrs. Betz stated that they do have to follow as well. Commissioner Wippel stressed that the vendors should know how to apply a payment and resources should not be wasted to cut so many checks to pay several invoices to one vendor. Commissioner Wippel stated that it is not just the departments problem it is County Governments problem. Peoples time and resources are being misused when it should be an easy process for vendors. Commissioner Wippel suggested that it clearly be communicated to Nancy Graham, Fiscal Specialist and other departments to alleviate the stress of processing vouchers/ bills properly for payment to be made in a timely manner. Mrs. Betz is currently working on new measures to make the process easier by ACH payments and check scan. Commissioner Stewart stated that going wireless actual creates a better paper trail. Commissioner Wippel asked how much it would cost to make the updated changes and expressed that the Commissioners would review for possible approval. The conversations are being had with CMI on conversion per Mrs. Betz.

In the Matter of
Solar Energy:

Ryan Scribner & David Glass with Pickaway Progress Partners and John Werkman, Ohio Development Services Agency met with the Commissioners to gather additional information regarding solar energy. Mr. Werkman explained that the program is a voluntary program and an application is filed with Ohio Development Services Agency. The application consists of who are you, where are you and what it is being requested to do and declare themselves as alternative energy solution. The rules can be set up for all that come into the county with the same project, they will pay the same per megawatt, or just consider applications on a "project by project" basis. The \$7,000 is required and the additional \$2,000 is for projects over 25,000 megawatts. Once the application is filed and the Commissioners approve the project it becomes a go and 85% of the employees have to be Ohio based (proving residency). Commissioner Wippel asked about once OQDA (Air Quality Development Agency) is involved and Ohio Air Quality Control is finalized, and the funds can be distributed to the schools. Mr. Werkman explained that the project would be both Public Utility Property Exempt and Real Property Exempt. Commissioner Wippel believes this is the new alternative green energy and there are more companies that will show interest in Pickaway County. Mr.

TUESDAY, FEBRUARY 11, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Werkman stated that none of the big projects are complete. The Commissioners thanked Mr. Werkman for meeting and providing additional information regarding solar energy.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 8, 2020.

A total of \$659 was reported being collected as follows: \$100 in adoptions; \$12 in boarding revenue; \$105 in dog licenses; \$75 in dog license late penalty; \$225 in kennel licenses; \$75 in dog kennel license late penalty; \$7 in additional kennel license; \$10 in private donations and \$50 redemptions.

Three (3) stray dog were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk