

TUESDAY, DECEMBER 17, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 17, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from December 10, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 17, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$589,539.64 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 17, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$131,042.54 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-121724-137

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$185.00 to amend the following funds:

-\$1,850,906.90 – 251.0000.4574 – CDBG 2020 - Commissioners

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

-\$92,300.00 – 251.6229.5522 – CDBG 2020 Fair Housing Expense – Commissioners

-\$645,000.00 – 251.6221.5520 – CDBG 2022 – Project Expense – Commissioners

-\$1,042,664.25 – 251.6229.5520 – CDBG 2020 Project Expense – Commissioners

\$4,826.36 – 101.1105.5703 – Contingencies – Auditor

\$514.33 – 914.6143.5901 – DS Drainage Other Expenses – Engineer

\$167.43 – 284.6133.5901 – Writsel Ditch Other Expenses – Engineer

\$323.78 – 271.6120.5901 – Wolfe Run other Expenses – Engineer

\$222.99 – 263.6112.5901 – Wilson Group Other – Engineer

\$1,466.61 – 274.6123.5901 – Mud Run Other Expenses – Engineer

\$1,226.63 – 272.6121.5901 – Metzger/Ewing/ Johnson Other Expenses – Engineer

\$2,575.06 – 277.6126.5901 – Hughes Upper Other Expenses Engineer

\$445.97 – 268.6117.5901 – Hughes Lateral #3 Other Expenses – Engineer

\$333.29 – 262.6111.5901 – George’s Run Other Expenses – Engineer

\$1,923.43 – 278.6127.5901 – Buskirk Ditch Other Expenses – Engineer

\$1,371.79 – 264.6113.5901 – Hughes Main Other Expenses – Engineer

\$656.19 – 275.6124.5901 – Congo Ditch Other Expenses – Engineer

\$138.63 – 281.6130.5901 – Cook Group Ditch Other – Engineer

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\$54,511.50 – 938.1123.5903 – American Rescue Plan Governmental Services – Commissioners

\$2,027.27 – 501.6915.5401 – General Sewer Contract Services – Engineer

\$1,988.52 – 946.1142.5203 – Insurance ARPA LE Hiring – Sheriff

\$77.88 – 299.2006.5102 – Salary CCW – Sheriff

\$10.89 – 299.2006.5201 – PERS CCW – Sheriff

\$52.00 – 946.1142.5212 – PERS LE ARPA Hiring – Sheriff

\$285.00 – 946.1142.5102 – Salary ARPA Hiring - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$798.69 – 507.6922.5300 – Material Supplies Orient Water – Engineer
TO**

507.6922.5608 – Notes Interest Orient Water

**\$4,826.36 – 101.1105.5703 – Contingencies – Auditor
TO**

101.1114.5901 – Auto Data Processing – Auditor

**\$152.99 – 201.3005.5480 – Telephone Communications ALGT – Engineer
TO**

201.3005.5445 – Expenses ALGT – Engineer

**\$1,721.80 – 101.2014.5203 – Insurance Communications – Sheriff
TO**

101.2010.5203 – Insurance Road Patrol – Sheriff

**\$644.67 – 101.2014.5203 -Insurance Communication – Sheriff
TO**

101.2011.5203 – Insurance Corrections – Sheriff

**\$2,133.00 – 101.2014.5203 – Insurance Communications – Sheriff
TO**

101.2013.5212 – Court Services PERS LE – Sheriff

**\$21.00 – 101.1211.5104 – Court Magistrate Salary – Court Magistrate
TO**

101.1211.5203 – Court Magistrate Insurance – Court Magistrate

**\$500.00 – 101.1211.5104 – Court Magistrate Salary – Court Magistrate
TO**

101.1211.5105 – Court Magistrate Admin Assistant – Court Magistrate

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

In the Matter of
Blanket Purchase Order Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for BLANKET PURCHASE ORDER:

\$37,450.00 – 101.2083.5901 – Other Expenses – Sheriff

\$2,000.00 – 101.1110.5901 – Other General – Auditor

\$6,000.00 – 103.2041.5901 – Other Expenses Marine Patrol – Sheriff

\$2,000.00 – 260.1150.5901 – Other REA - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 13 dogs. There were 9 visitors to the shelter last week and 4 volunteers.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Continuing to work on preparations for network migration.
 - Continuing to work on cleanup of group policy.
- Racked Servers and SAN, Configured Servers
- We are still testing the functionality of the MDR service with Darktrace.
- We're in the process of engaging with CISA for a Cyber Hygiene assessment at the SO.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - Executive Session - personnel
- This Week
 - Radio programming meeting 12/16 – Mrs. Nash
 - Pick up bed cots from Franklin County EMA 12/16 – Ed Warner and Grant Clifton
 - WebEOC virtual training 12/18 – Mrs. Nash
 - Post Pumpkin Show Safety Forces Meeting 12/19 – Mrs. Nash
 - Post Pumpkin Show Private Lot Owners 12/20 – Mrs. Nash
- Next Week
 - Light the Sky 12/22 – Mrs. Nash
 - Operation Santa Sleigh 12/23 – Mrs. Nash
- Programs
 - EMA Operations

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- No new information
- 911 Coordinator
 - E911 annual audit opened late last week. Due January 10th.
- LEPC
 - LEPC grant application open until February. Collecting training needs from the departments.
 - Departments are asking for hazmat refresher, solar field fire response, and hazmat for law enforcement classes in the hazmat arena.
- Radio Programming
 - FCC License
 - FCC granted temporary license for the call sign with the tornado siren. A permanent license is pending.
 - Training
 - L3Harris radio programming class scheduled for January 22-23 at the EOC.
- CERT
 - CERT team meeting on January 6th in the evening.
- Mitigation
 - Kickoff Meeting TBA
- General Information
 - Outdoor Warning Siren
 - Continue to gather MOUs for siren preventative maintenance.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: December 10th Agenda – K-nova Real Estate Group – 1500+ Acres, Agricultural to Industrial – Recommended Approval
- Outstanding Plats: Graham Ravines Sketch Plan
- Lot Splits:
 - Approved 8 lot splits in the last week, 4 open applications currently.
- CDBG - Contracts

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week and 6 total claims for the year. There was one unemployment claim since the last report (Highway Garage former seasonal employee). 2024 total at 4 fraudulent and 10 legit.
- GovDeals: Current auction of a 2014 Dodge Grand Caravan for JFS. Auction runs from December 12th through December 20th. Current bid at \$1,775.00.
- No new hire packets were sent out last week. A total of 95 new hire packets have been handed out in 2024. Job openings for part-time and full-time Custodial, EMA Communications Technician and Building Department Permit Technician (two applications received).
- Becky Hammond resigned from PICCA effective January 31, 2025 due to retirement.
- Maintenance:
 - Repairing PCSO underground sprinkler valve and backflow. Pending scheduling.
 - The renovation of the Clerk of Courts: Painting and wall resurfacing finished this week. Floors to start immediately following Christmas holiday.
 - The Williamsport Repeater project awaiting parts.

In the Matter of
Executive Session:

At 9:26 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment,

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employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Tiffany Nash, EMA Director, Spencer Bennett, Scioto Fire, April Dengler, County Administrator and Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

❖ Spencer Bennett left the session at 9:35 a.m.

At 9:45 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Executive Session:**

At 9:45 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Angela Karr, Clerk, and Tiffany Nash, EMA Director in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:50 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Allocation for October 2024 Sales Tax Collections:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the October 2024 Sales Tax collections in the following manner:

\$58,603.00 to 401.0000.4121 – Capital Fund
\$1,113,453.99 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Resolution Delegating Specific Authority
To the Pickaway County Administrator:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-121724-138

WHEREAS, pursuant to Ohio Revised Code Section 305.30, the Board of Pickaway County Commissioners is authorized to delegate specific authority to the County Administrator which include but is not limited to performing additional duties as the Board may determine by resolution: and

WHEREAS the Board of Commissioners desire to grant the authority to the County Administrator to perform those functions Tuesday, December 18, 2025, through January 31, 2025:

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Pickaway County, Ohio, that the County Administrator be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. LINE-ITEM TRANSFERS AND REAPPROPRIATIONS: The County Administrator is hereby authorized to approve all line-item transfers and reappropriations received from county departments.
2. APPROPRIATIONS: The County Administrator is hereby authorized to approve line-item appropriations received by county departments.
3. PAYMENT OF GOODS: The County Administrator shall allow and pay claims for goods received and services rendered upon receipt of written certification from the Auditor's Office that the county departments have provided sufficient documentation of the purchase of the goods or services.

THEREFORE, BE IT FURTHER RESOLVED, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Ross, Pickaway, Highland and
Fayette Solid Waste District:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Harold Henson to sign the 2025 Payroll increase for the RPHF Solid Waste Director, Erica Tucker and Assistant Director, Lauren Grooms.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Rental Lease Agreement Signed with
Ross, Pickaway, Highland, Fayette (RPHF) County Joint Solid Waste District:

The Commissioners reviewed the rental lease agreement for the space the RPHF Joint Solid Waste District office now occupies in the Pickaway County Annex building. The monthly rental amount is \$300 and is due at the first of each month. The lease agreement shall be effective November 1, 2024, and terminate November 1, 2027.

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After reviewing the rental lease, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, for its approval and signing of the lease agreement.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job and Family Services Vehicle Titles:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute a title for Job and Family Services. Vehicle was listed and sold through Govdeals.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Setting Attorney Fee Schedule
For the Fourth District Court of Appeals:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-121724-139

WHEREAS, the Board of Pickaway County Commissioners acknowledge that under the laws of the State of Ohio and the United States of America it is their responsibility to provide legal counsel for indigent individuals charged with serious offenses in the courts of Pickaway County, Ohio: and

WHEREAS, the Board of Pickaway County Commissioners utilize an assigned counsel system under the authority of the Ohio Revised Code Section 120.33 (A) and 2941.51; and

WHEREAS, the Board of Pickaway County Commissioners have established a set fee schedule pursuant to the Ohio Revised Code Section 120.33 (A) and 2941.51; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Pickaway County, Ohio, that pursuant to the Ohio Revised Code Section 120.33 and 2941.51 the attached schedule listed below, is adopted for use effective January 1, 2025; and

Hourly Rate In Court: \$75.00

Hourly Rate Out Court: \$65.00

Offense/ Proceeding

Fee Maximum

Aggravated Murder

\$5,000.00

Murder

\$3,000.00

Felony

\$1,500.00

Misdemeanor

\$1,000.00

Juvenile

\$1,000.00

Comments

County has contract with Ohio Public Defender's Office

Effective Date

January 1, 2025

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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~Certification~

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #68, pages dated December 17, 2024.

Angela Karr

In the Matter of
Agreement with Darby Creek Excavating, Inc. and Pickaway County Engineer for the
Knollwood and Wintergreen Wastewater Treatment Plant Consolidation
Contract #1 Knollwood Wastewater Treatment Plant and Wintergreen Lift Station:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Chris Mullins, Pickaway County Engineer to enter into contract with Darby Creek Excavating Inc. for the Wintergreen Wastewater Treatment Plant Consolidation, Contract #1 Knollwood Wastewater Treatment Plant and Wintergreen Lift Station Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Agreement with Precise Boring of Ohio, Inc. and Pickaway County Engineer for the
Knollwood and Wintergreen Wastewater Treatment Plant Consolidation
Contract #2 Sanitary Force Main from Wintergreen to Knollwood:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Chris Mullins, Pickaway County Engineer to enter into contract with Precise Boring of Ohio, Inc. for the Wintergreen Wastewater Treatment Plant Consolidation, Contract #2 Sanitary Force Main from Wintergreen to Knollwood Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Engineer's Notice of Commencement of a Public Improvement
Knollwood and Wintergreen Wastewater Treatment Plant Consolidation
Contract #1 Knollwood Wastewater Treatment Plant and Wintergreen Lift Station:

In reference to the Wintergreen Wastewater Treatment Plant Consolidation, Contract #1 Knollwood Wastewater Treatment Plant and Wintergreen Lift Station Project, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Notice of Commencement of a Public Improvement for the Wintergreen Wastewater Treatment Plant Consolidation, Contract #1 Knollwood Wastewater Treatment Plant and Wintergreen Lift Station Project with Darby Creek Excavating Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Engineer's Notice of Commencement of a Public Improvement
Knollwood and Wintergreen Wastewater Treatment Plant Consolidation
Contract #2 Sanitary Force Main from Wintergreen to Knollwood:

In reference to the Wintergreen Wastewater Treatment Plant Consolidation, Contract #2 Sanitary Force Main from Wintergreen to Knollwood Project, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Notice of Commencement of a Public Improvement for the Wintergreen Wastewater Treatment Plant Consolidation, Wintergreen Wastewater Treatment Plant Consolidation, Contract #2 Sanitary Force Main from Wintergreen to Knollwood Project with Precise Boring of Ohio, Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Satisfaction of Mortgage for
Melissa and Shannon Wolfe:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Melissa and Shannon Wolfe, 7916 Third Street, Orient, Ohio 43146. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder's Office. (*Mortgage Volume #294, Pages 775-779*).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Beth Brown's Request to Use Memorial Hall
For Travis Brown Band Video:

The Commissioners reviewed the request submitted by Beth Brown on behalf of the Travis Brown Band to utilize Memorial Hall for the purpose of shooting a music video. The requested date is January 6, 2025, 1:00 pm to 7.00 p.m..

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the written request from the Beth Brown for the use of Memorial Hall January 6, 2025, and authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
State of Ohio Easement Agreement with
Department of Rehabilitation and Correction and
Pickaway County Commissioners for
Sanitary Force Main Sewer Line:

Chris Mullin, County Engineer, present an easement agreement with the State of Ohio, Department of Administrative Services, General Services, Office of Real Estate and Planning and the Department of Rehabilitation and Corrections. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the State of Ohio Easement Agreement with the Department of Rehabilitation and Correction for Sanitary Force Main Sewer Line.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant Contract
With CDC of Ohio for Administration of PY 2024 CDBG
Allocation and Neighborhood Revitalization Programs:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the PY 2024 Community Development Block Grant Contract with CDC of Ohio for Administration of PY 2024 CDBG Allocation and Neighborhood Revitalization Programs.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant Contract
With CDC of Ohio for Administration of PY 2024
Critical Infrastructure Program – Village of Ashville:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the PY 2024 Community Development Block Grant Contract with CDC of Ohio for Administration of PY 2024 CDBG Critical Infrastructure Program – Village of Ashville.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant Contract
With CDC of Ohio for Administration of PY 2024
Critical Infrastructure Program – City of Circleville:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the PY 2024 Community Development Block Grant Contract with CDC of Ohio for Administration of PY 2024 CDBG Critical Infrastructure Program – City of Circleville.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed a meeting with the City of Circleville regarding EMA ordinance.
- Mrs. Metzger addressed the fee caps for the 4th District Court of Appeals.

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- Mrs. Metzger received the solar payment from the Atlanta Solar Project Friday. It will be deposited and transferred to capital improvements.
- Finalized the 2025 Capital Improvement Plan
- Mrs. Metzger addressed a resolution need allowing her to sign off on bills.

In the Matter of
Family and Children First Council
Discussion with Nick Tatman, JFS and June Green:

Nick Tatman, Job and Family Services, June Green, Family and Children First Council, met with the Commissioners to discuss funding for FCFC. Ms. Green explained the current avenues they use for nominal needs for the families. A current residential has cost JFS \$75,000 in six months (\$375 a day) to keep her in a group home so that they can get the child placed back with the family. FCFC receives \$12,000 a year for three years to help fund for this specific child. Developmental Disabilities will get involved once that child is moved back to Pickaway County. Sarah told a story of a juvenile that needed help with behavioral health. FCFC got involved and provided that for the entire family. They connected a boy back with his artistic abilities with painting class and supplies. His behavior got better, and he started to heal. He is no longer in probation and out of the system.

Ms. Green explained other ways of helping children by providing swimming lessons, horse riding lessons and music lessons. Ms. Green requested \$25,000 to allow them to continue to provide and do additional things for children and families that are in need.

In the Matter of
Auditor's Software Update:

Brad Washburn, Auditor, met with the Commissioners to provide an update of the new software implementation. The timeline is on task, and we should see it up and running in training mode with all departments February 2025 through June 2025. It will go live in June 2025. Mr. Washburn will be establishing a training room for any department that needs training.

In the Matter of
Executive Session:

At 10:58 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn and Tiffany Anderson, P3, Ryan Scribner, Montrose Group, Brad Washburn, Auditor, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

- ❖ Brad Washburn left the session at 11:05 a.m.
- ❖ Ryan Scribner left the session at 11:22 a.m.

At 11:50 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 17, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

No action taken.

**In the Matter of
Executive Session:**

At 11:59 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator and Dr. Seth Yates in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 12:14 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Approval of 2025 Capital Plan:**

The commissioners reviewed the various projects included in county's 2025 Capital Plan. The plan prioritizes the county's various capital needs such as, but not limited to upgrades to county buildings, and equipment purchases. The 2025 Capital Plan totaled \$814,483.27. At the conclusion of the review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the county's 2025 Capital Plan in the amount of \$814,483.27.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Pickaway County Family Children First Council:**

Upon discussion of Family and Children First Council request for \$25,000 toward their funding to be utilized for additional needs, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve \$25,000.00 from countywide contract services for Family and Children First Council.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 17, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Appointment of Dr. Seth Yates as
Interim Pickaway County Coroner:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint Dr. Seth Yates as the Interim Pickaway County Coroner effective January 1, 2025. Temporary term limit shall expire upon the appointment of a permanent Pickaway County Coroner.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Swearing in of Harold Henson as
Re-elected Pickaway County Commissioner:

Commissioner Jay Wippel administered the oath of office to Commissioner Harold Henson, re-elected as a Pickaway County Commissioner. Commissioner Henson's 4-year term shall commence January 2, 2025.

In the Matter of
Swearing in of Gary Scherer as
Re-elected Pickaway County Commissioner:

Commissioner Jay Wippel administered the oath of office to Commissioner Gary Scherer, re-elected as a Pickaway County Commissioner. Commissioner Scherer's 4-year term shall commence January 3, 2025.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 14, 2024.

A total of \$865 was reported collected as follows: \$270 in dog license; \$75 in additional kennel licenses; \$50 in adoptions; \$70 in micro chip fees; and \$400 in private donations.

Four (4) stray dogs were processed in; seven (7) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk