

**TUESDAY, DECEMBER 15, 2020**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 15, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from December 8, 2020, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 9, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$503,001.79 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-85**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$95,862.04 to decrease amended certificate for the TCAP Fund #925 to true up revenue with a negative adjustment,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**TCAP FUND #925**  
**\$95,862.04**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-86**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$2,900.00 to decrease the amended certificate to Probation Services Fund #933 to true up revenue with a negative adjustment,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**PROBATION SERVICES FUND #933**  
**-\$2,900.00**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-87**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$42,690.76 to amend Other Receipts Excess Delinquent Tax Sale Fund #921 to increase amended certificate,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**OTHER RECEIPTS EXCESS DELINQUENT TAX SALE FUND #921**  
**\$42,690.76**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-88**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$72,331.43 to amend the Certificate of Title Account Fund #230,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

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**CERTIFICATE OF TITLE ACCOUNT #230**

**\$72,331.43**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-89**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$9,460.03 to amend the Clerk Computer Fund #229,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**CLERK COMPUTER FUND #229**

**-\$9,460.03**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-90**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$17,700.00 to amend the CDBG 2019 Fund #251 to pay remaining CDBG 2019 invoices,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**CDBG 2019 #251**

**\$17,770.00**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-91**

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**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$15,500.00 to amend the Communication 800 MHz Fund #255,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**COMMUNICATION 800 MHz FUND #255**  
**\$15,500.00**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-92**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$159,991.13 to amend the Local Government COVID-19 Fund #935,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**LOCAL GOVERNMENT COVID-19 FUND #935**  
**\$159,991.13**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-93**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$3,000.00 to amend the COTS Healthcare Coalition Fund #929,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**COTS HEALTHCARE COALITION FUND #929**  
**\$3,000.00**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-94**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$20,000.00 to amend the Workforce Development State Share Fund #257,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**WORKFORCE DEVELOPMENT STATE SHARE FUND #257**  
**-\$20,000.00**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-95**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$86,097.36 to amend the Memorial Hall Window Project Fund #411,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**MEMORIAL HALL WINDOW PROJECT FUND #411**  
**-\$86,097.36**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-96**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$1,200.00 to amend the State Fees BOE Fund #120 to decrease revenue,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**STATE FEES BOE FUND #120**  
**-\$1,200.00**

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-97**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$69,414.79 to amend the Probation Services Fund #932 to true up revenue with a negative adjustment,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**PROBATION SERVICES FUND #932**  
**\$69,414.79**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF LINE ITEM:

**\$17,770.00 – 251.6228.5520 – Project Expense CDBG 2019 – Planning & Development**

**-\$600.00 – 120.1141.5901 – State Filing Fees BOE – Board of Elections**

**\$74,200.00 – 101.1105.5703 – Contingencies – Commissioners**

**\$200.00 – 501.6915.5486 – General Sewer District Permits Fees – Engineer**

**-\$20,000.00 – 932.1227.5301 – Supplies – Adult Probation**

**-\$8,000.00 – 932.1227.5527 – Vehicle Expenses – Adult Probation**

**-\$8,414.79 – 932.1227.5403 – Travel Expenses – Adult Probation**

**-\$19,000.00 – 925.1208.5102 – Employee Salary – Adult Probation**

**-\$30,000.00 – 925.1208.5401 – Contract Services – Adult Probation**

**-\$45,000.00 – 925.1208.5501 – TCAP Equipment – Adult Probation**

**-\$1,862.04 – 925.1208.5202 – Medicare – Adult Probation**

**-\$2,900.00 – 933.1213.5418 – Recovery Support – Adult Probation**

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**\$267.00 – 299.2006.5301 – Supplies Concealed Carry Sheriff – Sheriff’s Office**

**-\$33,000.00 – 932.1227.5401 – Contract Services – Adult Probation**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriation:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER AND REAPPROPRIATION:

**\$2,000.00 – 930.1204.5401 – Contract Services – Adult Probation  
TO  
930.1204.5102 – Salary – Adult Probation**

**\$500.00 – 907.1226.5301 – Law Library Supplies – Law Library Resource Board  
TO  
907.1226.5102 – Law Library Salary – Law Library Resource Board**

**\$2,000.00 – 101.1210.5403 – Travel and Expenses – Common Pleas Court  
TO  
101.1210.5102 – Employee Salaries – Common Pleas Court**

**\$5,000.00 – 101.1210.5407 – Transcripts – Common Pleas Court  
TO  
101.1210.5102 – Employee Salaries – Common Pleas Court**

**\$9,000.00 – 101.1210.5415 – Attorney Fees – Common Pleas Court  
TO  
101.1210.5102 – Employee Salaries – Common Pleas Court**

**\$3,000.00 – 101.1145.5901 – Other Expenses – Recorder  
TO  
101.1145.5102 – Recorder Employee Salary – Recorder**

**\$380.00 -101.1120.5301 – General Fund Supplies – Treasurer  
TO  
101.1120.5101 – Treasurer Salary – Treasurer**

**\$1,295.00 – 101.1120.5301 – General Fund Supplies – Treasurer  
TO  
101.1120.5102 – Employee Salary – Treasurer**

**\$700.00 -101.1145.5901 – Other Expenses – Recorder  
TO  
101.1145.5101 – Recorder Salary – Recorder**

**\$300.00 – 101.1220.5301 – Supplies Legal – Clerk of Courts Legal  
TO  
101.1220.5101 – Clerk of Court Salary – Clerk of Courts Legal**

**\$1,250.00 – 101.1220.5301 – Supplies Legal – Clerk of Court Legal  
TO**

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**101.1220.5203 – Insurance for Legal Office – Clerk of Courts Legal**

**\$4,415.13 – 931.1118.5301 – Supplies – Board of Elections  
TO**

**931.1118.5478 – Remit to State – Board of Elections**

**\$1,991.85 – 931.1118.5501 – Equipment – Board of Elections  
TO**

**931.1118.5478 – Remit to State – Board of Elections**

**\$2,153.75 – 931.1118.5102 – Salary – Board of Elections  
TO**

**931.1118.5478 – Remit to State – Board of Elections**

**\$12,754.80 – 931.1118.5401 – Contract Services – Board of Elections  
TO**

**931.1118.5478 – Remit to State – Board of Elections**

**\$155,246.30 – 202.3012.5401 – MVPT – On Behalf Contract Services – Engineer  
TO**

**202.3012.5506 – MCPT – On Behalf Contract Projects – Engineer**

**\$115.26 – 101.1210.5407 – Transcripts – Common Pleas Court  
TO**

**101.1210.5105 – Jury Commissioner Salary - Common Pleas Court**

**\$750.00 – 101.1210.5403 – Travel – Common Pleas Court  
TO**

**101.1210.5201 – PERS – Common Pleas Court**

**\$80.00 – 101.1210.5403 – Travel – Common Pleas Court  
TO**

**101.1210.5202 – Medicare – Common Pleas Court**

**\$5.98 – 234.2063.5901 – Other Expenses State SVAA – Victims of Crime  
TO**

**234.2063.5403 – Travel Expenses State SVAA – Victims of Crime**

**\$20.20 – 234.2063.5301 – Supplies – State SVAA – Victims of Crime  
TO**

**234.2063.5403 – Travel Expenses State SVAA – Victims of Crime**

**\$55.00 – 101.1145.5901 -Other Expenses – Recorder  
TO**

**101.1145.5202 – Medicare – Recorder**

**\$200.00 – 101.1145.5901 – Other Expenses – Recorder  
TO**

**101.1145.5301 – Supplies – Recorder**

**\$420.00 – 101.1145.5901 – Other Expenses – Recorder  
TO**

**101.1145.5201 – PERS Recorder Employee – Recorder**

**\$74,200.00 – 101.1105.5703 – Contingencies – Commissioners  
TO**

**101.1105.5701 – Transfers Out – Miscellaneous - Commissioners**

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the FUND TRANSFER:

**\$74,200.00 – 101.1105.5701 – Transfers Out Miscellaneous – Commissioners  
TO  
246.0000.4901 – Dog & Kennel Transfer In - Commissioners**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Creation of Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the CREATION OF LINE ITEM:

**251.6229.5520 – CDBG 2020 Project Expense – Commissioners**  
**251.6229.5521 – CDBG 2020 Administrative Expense – Commissioners**  
**251.6229.5522 – CDBG 2020 Fair Housing – Commissioners**  
**251.0000.4574 – CDBG 2020 Revenue - Commissioners**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Ricart, in a timely manner related to the Heath District vehicle purchase. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to waive the waiting period to issue payment to Ricart, in the amount of \$34,999.00 as follows:

\$34,999.00    #935.1122.5501    Co Lg COVID-19 - Equipment

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Mass Vaccination Planning Meeting December 7<sup>th</sup>, Evert Middle School Walk Thru and Long term care facility COVID meeting December 8<sup>th</sup>, County COVID Weekly Update December 10<sup>th</sup> and Pickaway County Healthcare Coalition meeting DECEMBER 11<sup>TH</sup>.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending the Mass Vaccination Planning Meeting December 14<sup>th</sup>, Long term care facility COVID meeting December 15<sup>th</sup>, Fire Chiefs Meeting December 16<sup>th</sup> and County COVID Weekly Update December 17<sup>th</sup>.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending the Mass Vaccination Planning Meeting, Anticipate First Vaccine Delivery, and Long term care facility COVID meeting December 22<sup>nd</sup> and County COVID Weekly Update December 24<sup>th</sup>.

**In the Matter of**  
**Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was no Bureau of Workers Comp claims or Unemployment claims filed this week. Another fraudulent claim was filed in the name of an adult probation officer. Claim was filed without their knowledge and JFS is investigating.
- There are no current listings on Govdeals.com. The multiple posting listed for the Sheriff's Office have sold (computer /electronic tower, nine cameras and desk computers).
- The Chief Dog Warden position remains posted and two applications have been received. The New Deputy Warden position posted has no applicants that have applied.
- Mr. Rogols reported that the surveillance cameras installation is almost complete at the Dog Shelter and the Linel system installation at the Commissioners' Office started yesterday, along with the Service Center. Robert Adkins was involved and will have full access. Installation on his PC will be completed tomorrow. Wiring is being finished and door hardware and cameras start today at the Service Center. Mr. Rogols will be meeting with the Board of Elections tomorrow along with IPS.
- Mr. Rogols received notice that Soldiers Monumental requested to place seven wreaths in front of the courthouse representing each branch of service for Wreaths Across America. The wreaths will be placed this Saturday thru March. This will be the first time displaying the wreaths on tri-pods in front of the courthouse and would like to do it every year. Wreaths are paid for by Soldiers Monumental.

**In the Matter of**  
**Executive Session:**

At 9:58 a.m., Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber and David Glass, P3, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

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Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:37 a.m., the Commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Resolution for Job and Family Services**  
**Temporary Assistance for Needy Families:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-121520-98**

**Pickaway County Plan for Temporary Assistance for Needy Families**

WHEREAS, the Pickaway County Job and Family Services receives a Temporary Assistance for Needy Families (TANF) Allocation from Ohio Department of Job and Family Services. These funds are Federal funds and based on ORC 5705.14, these funds can be used for Child Support Enforcement Agency (CSEA) or Public Children Services Agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5105:9-6-08(G), and

WHEREAS, the CSEA can access these funds through the Seek Work Program which assists low-income, non-custodial parents to obtain employment so that they may meet their child support obligation. The activities of the Seek Work Program are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan is financially supported through the use of the TANF funds, and

WHEREAS, Child PCSA can access these funds for Child Protective and Kinship Caregiver Services to prevent the removal of the child from the home; to permit the child's return to the home; or if it is necessary, to stabilize a kinship placement made by Pickaway County Children Services. The activities of Child Protective and Kinship Caregiver Services are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan and is financially supported through the use of the TANF funds, and

WHEREAS, to properly access these funds for the CSEA or PCSA, they must be transferred from the Public Assistance Fund (per ORC 5705.14) in which they are received from the Ohio Department of Job and Family Services and into the Child Support Enforcement Fund or Public Children Services Fund, and is allowable base on OAC 5101:9-6-83 (for CSEA) and ORC 5101.144 (PCSA), then

THEREFORE, we the Board of Commissioners of Pickaway County, do hereby grant to Joy Ewing, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund or PCSA Fund for calendar 2021, for the herein described purpose.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of**  
**Resolution for Job and Family Services**  
**Prevention, Retention and Contingency Plan:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-121520-99**

**Resolution for Prevention, Retention and Contingency Plan**

WHEREAS, pursuant to Ohio Revised Code 5108.07, the Board of County Commissioners is required to certify that the Pickaway County Department of Job and Family Services complied with chapter 5108 of the Ohio Revised Code in adopting the statement of policies governing the Pickaway County Prevention, Retention, and Contingency Plan, and

WHEREAS, the Board is satisfied that the Pickaway County Department of Job and Family Services has complied with said chapter, then

THEREFORE, be it Resolved that the Board of County Commissioners certifies that the Pickaway County Department of Job and Family Services has complied with chapter 5108 of the Ohio Revised Code in adopting the statement of policies governing the Pickaway County Prevention, Retention, and Contingency Plan to be implemented on December 16, 2020.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Courthouse Office Space:**

Judge Randal Knece and Magistrate Harsha met with the Commissioner to discuss available office space in the courthouse. Judge Knece asked if there are plans for the old Treasurer's and Auditor's Office and the Commissioners informed that they have not made any decisions, their goal was to get them moved out of their offices and into the Service Center. Their long-term plan is to have the courthouse as a law complex for the courts. Magistrate Harsha suggested moving the Juvenile Courtroom into the Treasurer's old office so that Judge Long's Court room could be utilized for Juvenile and Probate offices. Judge Knece made the suggestion of moving Juvenile Court to the front offices (Treasurer, Auditor and Recorder) so that Common Pleas Courts could utilize Juvenile Courts Office so that Common Pleas could be centralized the entire back of the courthouse on two floors. The Commissioners recommended for the Judge and Magistrate to come up with a plan and to schedule a time for them to perform a walk-thru with the Commissioners. Ms. Dengler will schedule a tour come the first of the year.

**In the Matter of**  
**Ohio Public Works Commission**  
**Disbursement Request Form and Certification for**  
**Engineers 2020 Pickaway County Resurfacing Project:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to execute the Ohio Public Works Commission Disbursement Request Form and Certification for the 2020 Pickaway County Resurfacing Project.

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**2021 Bed Rental Agreement Signed with**  
**Multi-County Juvenile Detention Center:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve and sign the Multi-County Juvenile Detention Center Bed Rental Agreement for the period of January 1, 2021 to December 31, 2021, for the detention of juvenile offenders at the rate of \$105 per diem based on availability of space.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Appointment of Gary Scherer to the**  
**Pickaway County Tax Incentive Review Council:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to appoint Gary Scherer to the Pickaway County Tax Incentive Review Council.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution for Engineer to Increase**  
**Pickaway County Water and Sewer Rates:**

Chris Mullins, County Engineer, met with the Commissioners to discuss potential water and sewer rates. General sewer rates last increased in 2008 and the newly suggested rate would still be \$3.00 below current state average. The General Sewer District is currently operating in the red (more expenses than revenue), with minimal capital improvements being completed creating a back log of much needed capital improvements. Orient Sewer rates were established 2010 and rates is two part \$30 for sanitary sewer plus \$35 for water surcharge. Water surcharge for operation and maintenance of water facilities. Sewer only customers still benefit from fire protection (water tower and fire hydrants), increase in property values for centralized water, and availability of connecting to water main. Orient Sewer is currently operating in the red (more expenses than revenue) with minimal capital improvements. Orient Water and Sewer was also established in 2010, with two part \$45 for water and \$30 for sanitary. The state average in 2018 for sewer was \$59.58 and water at \$53.25. Orient Water and Sewer is currently operating in the red with no carryover funds left to rely on and minimal capital improvements being completed.

Mr. Mullins went on to explain that Derby would have a minimal \$1.00 increase and has a newer system that has operating in the red the last two years. It should stabilize with improved maintenance. Clarks Lakes rates were originally established in 2003, two parts base charge \$30.19 (operation and maintenance), treatment charge per contract with ODRC. Mr. Mullins suggested a new rate of \$40 base operation and maintenance charge with a 3% annual increase. The current charge of \$2.60 per 1,000 gallons treated per contract with ODRC. The new rates would match the state average rates. Clarks Lakes is currently operating I the red (more expenses than revenue), with minimal capital improvements being completed, creating a back log of much needed capital improvements. The current rates are the following:

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General	\$45.35
Derby	\$53.19
Foxlair	\$4,516.86
Clarks Lakes	\$30.19
Orient Water	\$33.00
Orient Sewer	\$15, no surcharge for centralized water benefits

Sewer Rates (monthly)

Ashville	\$56.60*
Circleville	\$56.00*
South Bloomfield	\$88.25
Fayette Co.	\$63.50
Madison Co.	\$73.83
West Jefferson	\$70.25

\*Currently adjusting their rates

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121520-100**

**Pickaway County Water and Sewer Rate Increase**

WHEREAS, the Orient Water and Sewer rates were established in 2010 and Clarks Lakes established in 2003 with no increase. General Sewer District has not had an increase of water and sewer rates since 2008, and

WHEREAS, an increase will allow for capital improvements and Water and Sewer to operate from a positive budget, and

WHEREAS, the Water and Sewer rate increase would be effective January, 2021, with rates being reviewed every five years unless otherwise needed, and

WHEREAS, businesses, churches, other non-residential entities will be billed base on EPA recommendations for Equivalent Dwelling Units as compared to the business type and / or the number of employees, then

THEREFORE, be it Resolved that the Board of County Commissioners approves the Water and Sewer Rate increase, effective January 2021 and will be reevaluated every five years. Increases are as the following:

General	\$61.35 with 3% annual increase
Derby	\$54.19 with an increase of \$1.00
Foxlair	\$5,500 with 4% annual increase
Clarks Lakes	\$30.19
Orient Water & Sewer	\$75.00
Orient Sewer only	\$65.00 (includes \$35.00 surcharge for water) with 3% annual increase

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Resolution to Update Master Plan for  
Wastewater System Regulations:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

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**Resolution No.: PC-121520-101**

**Pickaway County Updated Plan for Wastewater Systems Regulations.**

WHEREAS, the Pickaway County Engineer presented the Commissioners with a revised Pickaway County Wastewater Regulations. The last time the wastewater regulations were revised, or update was October 2003, and

WHEREAS, the newly updated regulations would meet current EPA regulations and design standards and Pickaway County regulations and standards, then

THEREFORE, be it Resolved that the Board of County Commissioners approve that the Pickaway County Wastewater Regulations be revised to meet current EPA regulations.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Budget Action Request Form:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, for the Board to adopt and approve the amended Budget Action Request Form utilized by all department for financial adjustments made to the budget effective January 1, 2021.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Re-Appointment of Nick Courtright to the  
Pickaway County Airport Board:**

Commissioner Jay Wippel offered the motioned to recommend to re-appoint Nick Courtright to the Pickaway County Airport Board, seconded by Commissioner Henson. Mr. Courtright's second term will be Effective February 1, 2021, commencing a f-year term expiring January 30, 2026.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Request for use of County Property  
By Soldiers Monumental For Wreath Across America:**

Grant Clifton submitted a request on behalf of Soldiers Monumental to place seven wreaths on the grassy areas in front of the courthouse. The wreaths represent each of the seven different branches of service for participation in Wreaths Across America. Commissioner Jay Wippel offered the motioned to recommend approving the placement of the wreaths from December 16<sup>th</sup> through March 2021, seconded by Commissioner Brian Stewart.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office**  
**Agreement for Sale and Purchase of K-9 Joris:**

The Pickaway County Sherriff's Office submitted Agreement for Sale and Purchase of K-9 Joris (a 5-year-old German Shepherd) to employee. Employee is eligible to purchase the K-9 as outlined:

- \$3,600 upon Resolution by the Pickaway County Commissioners if purchased on or before December 31, 2021, or;
- \$2,400 upon Resolution by the Pickaway County Commissioners if purchased between January 1, 2020 and December 31, 2022, or;
- \$1,200 upon Resolution of the Pickaway County Commissioners if purchased between January 1, 2020 and December 31, 2023, or;
- \$1 upon Resolution by the Pickaway County Commissioners is purchased between January 1, 2024 and December 31, 2024.

Employee must tender payments to the County within seven (7) days of his off to purchase K-9. Employee's eligibility to purchase the K-9 under Parts A or B of Section I of this Agreement shall continue until the Employee separates employment from the Sheriff's Office for any reason, or the K-9 retires, whichever happens first. Delivery of the K-9 shall be made to the Employee immediately after he tenders payment to the County as outlined. The County will offer right of first refusal to Employee prior to agreeing to sell K-9 to any other party. If Employee chooses to exercise his right to purchase the dog at that time, according to the terms. Upon review of the contract, Commissioner Jay Wippel offered the motioned to approving the Agreement for Sale and Purchase of K-9 Joris, seconded by Commissioner Brian Stewart.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office**  
**Agreement for Sale and Purchase of K-9 Edguy:**

The Pickaway County Sherriff's Office submitted Agreement for Sale and Purchase of K-9 Edguy (a 5-year-old German Shepherd) to employee. Employee is eligible to purchase the K-9 as outlined:

- \$3,600 upon Resolution by the Pickaway County Commissioners if purchased on or before December 31, 2021, or;
- \$2,400 upon Resolution by the Pickaway County Commissioners if purchased between January 1, 2020 and December 31, 2022, or;
- \$1,200 upon Resolution of the Pickaway County Commissioners if purchased between January 1, 2020 and December 31, 2023, or;
- \$1 upon Resolution by the Pickaway County Commissioners is purchased between January 1, 2024 and December 31, 2024.

Employee must tender payments to the County within seven (7) days of his off to purchase K-9. Employee's eligibility to purchase the K-9 under Parts A or B of Section I of this Agreement shall continue until the Employee separates employment from the Sheriff's Office for any reason, or the K-9 retires, whichever happens first. Delivery of the K-9 shall be made to the Employee immediately after he tenders payment to the County as outlined. The County will offer right of first refusal to Employee prior to agreeing to sell K-9 to any other party. If Employee chooses to exercise his right to purchase the dog at that time, according to the terms. Upon review of the contract, Commissioner Jay Wippel offered the motioned to approving the Agreement for Sale and Purchase of K-9 Edguy, seconded by Commissioner Brian Stewart.

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office**  
**Agreement for Sale and Purchase of K-9 Mike:**

The Pickaway County Sheriff's Office submitted Agreement for Sale and Purchase of K-9 Mike (a 5-year-old Belgian Malinois) to employee. Employee is eligible to purchase the K-9 as outlined:

The Employee is eligible to purchase the K-9 for \$3,000 upon Resolution by the Pickaway County Commissioners and approval of the Pickaway County Sheriff. Employee must tender payments to the County within seven (7) days of his off to purchase K-9. Employee's eligibility to purchase the K-9 under Parts A or B of Section I of this Agreement shall continue until the Employee separates employment from the Sheriff's Office for any reason, or the K-9 retires, whichever happens first. Delivery of the K-9 shall be made to the Employee immediately after he tenders payment to the County as outlined. The County will offer right of first refusal to Employee prior to agreeing to sell K-9 to any other party. If Employee chooses to exercise his right to purchase the dog at that time, according to the terms. Upon review of the contract, Commissioner Jay Wippel offered the motioned to approving the Agreement for Sale and Purchase of K-9 Mike, seconded by Commissioner Brian Stewart.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office**  
**Agreement for Sale and Purchase of K-9 Kahn:**

The Pickaway County Sheriff's Office submitted Agreement for Sale and Purchase of K-9 Kahn (a 5-year-old Belgian Malinois) to employee. Employee is eligible to purchase the K-9 as outlined:

- \$2,100 upon Resolution by the Pickaway County Commissioners if purchased on or before December 31, 2021, or;
- \$1,400 upon Resolution by the Pickaway County Commissioners if purchased between January 1, 2020 and December 31, 2022, or;
- \$700 upon Resolution of the Pickaway County Commissioners if purchased between January 1, 2020 and December 31, 2023, or;
- \$1 upon Resolution by the Pickaway County Commissioners is purchased between January 1, 2024 and December 31, 2024.

Employee must tender payments to the County within seven (7) days of his off to purchase K-9. Employee's eligibility to purchase the K-9 under Parts A or B of Section I of this Agreement shall continue until the Employee separates employment from the Sheriff's Office for any reason, or the K-9 retires, whichever happens first. Delivery of the K-9 shall be made to the Employee immediately after he tenders payment to the County as outlined. The County will offer right of first refusal to Employee prior to agreeing to sell K-9 to any other party. If Employee chooses to exercise his right to purchase the dog at that time, according to the terms. Upon review of the contract, Commissioner Jay Wippel offered the motioned to approving the Agreement for Sale and Purchase of K-9 Kahn, seconded by Commissioner Brian Stewart.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler presented final budget worksheets, raise worksheets and capital plan for review.
- Ms. Dengler re- addressed the Commissary contract with Keefe for the Sheriff Office. The Commissioners will hold until after the first of the year.
- The D.A.R.E. Hummer will be returned to the organization that donated the vehicle and will be re-decaled for first responder use.
- Ms. Dengler reported that Casey Theis will be leaving employment at the Sheriff's Office to become a polygraph operator for Columbus Police Department.
- Mr. Dengler received a new quote for the generator purchase the Engineer is requesting as a capital planned project.
- Christmas Eve has become a federal holiday as of December 11<sup>th</sup>. The Commissioners follow the federal holiday schedule and will follow suite. The Commissioner will leave it to the of the Elected Officials for their individual offices.
- Representative Committee can not meet until January 28<sup>th</sup> and requested that Dr. Ellis be extended until then as temporary Coroner. Dr. Ellis' temporary appointment term is until the position is filled with a permanent Coroner.
- Mr. Dengler reported that the discrepancy of funds in the CDBG 2018 fund has been resolved.

**In the Matter of**  
**Approval of 2021 Capital Plan:**

The Commissioners reviewed the various projects included in county's 2021 Capital Plan.

The plan prioritizes the county's various capital needs such as, but not limited to upgrades to county buildings, equipment purchases, vehicle purchases, IT upgrades/replacements and the Commissioners' Office front porch replacement. The 2021 Capital Plan totaled \$649,088.00.

At the conclusion of the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the county's 2021 Capital Plan in the amount of \$649,088.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Adoption of 2021 Non-General/Special Revenue Fund Budget:**

Related to the Non-General/Special Revenue Fund for 2021, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121520-102**

BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that to provide for the current expenses and other expenditures of said county during fiscal year ending December 31, 2020, the following sum be and the same is hereby set aside and appropriated for the several purposes for which the expenditures are to be made from the NON-GENERAL / SPECIAL REVENUE FUND

**\$41,246,049.59**

as an annual appropriation for 2021.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate and Appropriation Revenue  
Line Item Approved by County Administrator:**

County Administrator, April Dengler signed to approve the following Budget Actions Request for the AMENDED CERTIFICATE AND APPROPRIATION REVENUE LINE ITEM per Resolution No. PC-122420-79:

**-\$100,002.66 – 301.0000.4901 – HB295- Transfer In – Auditor**

**In the Matter of  
Appropriate Expense Line Item  
Approved by County Administrator:**

County Administrator, April Dengler signed to approve the following Budget Actions Request for the APPROPRIATE EXPENSE LINE ITEM per Resolution No. PC-122420-79:

**\$46.88 – 234.2064.5202 – Medicare Federal VOCA – Prosecutor**

**\$416.08 – 234.2064.5201 – PERS Federal VOCA – Prosecutor**

**\$4,052.74 – 234.2064.5102 – Salary Federal VOCA – Prosecutor**

**\$50.03 – 227.2020.5202 – Medicare VOCA Grant – Prosecutor**

**\$441.97 – 227.2020.5201 – PERS VOCA Gant – Prosecutor**

**-\$2.66 – 301.8201.5604 – Interest HB 295 Energy Bond - Auditor**

**In the Matter of  
Transfer and Reappropriation  
Approved by County Administrator:**

County Administrator, April Dengler signed to approve the following Budget Actions Request for the TRANSFER AND REAPPROPRIATION per Resolution No. PC-122420-79:

**\$100.00 – 101.1140.5203 – Health Insurance – Board of Elections**

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**TO**

**101.1140.5202 – Medicare – Board of Elections**

**\$400.00 – 101.1140.5203 – Health Insurance – Board of Elections**

**TO**

**101.1140.5201 – PERS – Board of Elections**