

**TUESDAY, DECEMBER 13, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 13, 2022, with the following members present: Mr. Jay H. Wippel, and Mr. Gary K. Scherer. April Dengler, County Administrator, and Marc Rogols, Deputy County Administrator were also in attendance. Mr. Harold R. Henson was absent from today's session.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from December 6, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 14, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$522,672.26 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 14, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$170,874.13 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-99**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$52,472.88 to amend Enhanced Wireless fund #235,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**ENHANCED WIRELESS FUND #235  
-\$52,472.88**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-100**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$94,180.09 to amend Other Receipts Unclaimed Money fund #651,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**OTHER RECEIPTS UNCLAIMED MONEY FUND #651  
\$94,180.09**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-101**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,322,242.92 to amend Transfer In Fairgrounds Improvement Bond fund #325,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**TRANSFER IN FAIRGROUNDS IMPROVEMENT BOND FUND #325  
\$1,322,242.92**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-102**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,318,000.00 to amend Auto License and Gas Tax fund #201,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**AUTO LICENSE AND GAS TAX FUND #201**  
**\$1,318,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-103**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$164,619.19 to amend RPHF SWD Revenue fund #656,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**RPHF SWD REVENUE FUND #656**  
**\$164,619.19**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-104**

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**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$33,000.00 to amend Ditch Maintenance Other Receipts fund #916,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**DITCH MAINTENANCE OTHER RECEIPTS FUND #916**  
**-\$33,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-105**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$31,781.31 to amend State Share fund #930,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**STATE SHARE FUND #930**  
**-\$31,781.31**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-106**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$75,000.00 to amend State Share fund #932,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**STATE SHARE FUND #932**  
**-\$75,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-107**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$402,122.87 to amend State Share fund #925,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**STATE SHARE FUND #925**  
**-\$402,122.87**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121322-108**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$10.71 to amend HAVA Security Interest fund #931,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**HAVA SECURITY INTEREST FUND #931**  
**\$10.71**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121322-109**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$125,000.00 to amend State Share Memorial Hall Window Project fund #411,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**STATE SHARE MEMORIAL HALL WINDOW PROJECT FUND #411**  
**\$125,000.00**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATION:

**\$67.43 – 938.1123.5205 – American Rescue Plan Act Workers Comp – Auditor**

**\$10.71 – 931.1118.5401 – HAVA Security Contract Services – Board of Elections**

**-\$5,310.69 – 930.1204.5401 – Contract Services Pathway to Recovery – Adult Probation**

**-\$25,299.34 – 925.1208.5501 – Equipment TCAP – Adult Probation**

**\$22.15 – 903.1109.5205 – GIS Workers Comp – Auditor**

**\$755.08 – 260.1150.5205 – REA Workers Comp – Auditor**

**\$300.00 – 227.2020.5501 – VOCA Equipment – VOCA**

**\$1,518,697.92 – 101.1105.5703 – Contingencies – Auditor**

**\$1,322,242.92 – 325.8108.5603 – Principal Fairgrounds Bond – Auditor**

**\$19,719.96 – 325.8108.5603 – Principal Fairgrounds Bond – Auditor**

**\$80.11 – 925.1208.5205 – TCAP Workers Comp – Adult Probation**

**\$82.30 – 940.1264.5205 – Adult Probation Grant Workers Comp – Adult Probation**

**\$223.28 – 932.1227.5205 – Adult Probation Grant Workers Comp – Adult Probation**

**\$20,000.00 – 260.1150.5102 – REA Salary – Auditor**

**\$2,800.00 – 260.1150.5201 – REA OPERS – Auditor**

**\$290.00 – 260.1150.5202 – REA Medicare – Auditor**

**\$1,171.77 – 101.1105.5703 – Contingencies – Sheriff**

**\$50,070.70 – 101.1105.5703 – Contingencies – Commissioners**

**\$75.29 – 297.5002.5205 – Workers Comp – Pickaway WORKS**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

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**\$1,171.77 – 101.1105.5703 – Contingencies \_ Sheriff  
TO  
101.2083.5901 – Other Expenses – Sheriff**

**\$100,037.12 – 325.8208.5604 – Interest Fairgrounds Sales Tax Revenue Bond – Auditor  
TO  
325.8108.5603 – Principal Fairgrounds Bond – Auditor**

**\$3,000.08 – 325.7103.5901 -Other Expenses Fairgrounds Sales Tax Revenue Bond – Auditor  
TO  
325.8108.5603 – Principal Fairgrounds Bond – Auditor**

**\$1,518,697.92 – 101.1105.5703 – Contingencies – Auditor  
TO  
101.1105.5720 – Fairgrounds Debt Miscellaneous – Auditor**

**\$300.07 – 101.1220.5301 – Legal Supplies – Clerk of Courts  
TO  
101.1220.5101 – Clerk of Courts Salary**

**\$3.93 – 507.6922.5300 – Orient Water Material & Supplies – Engineer  
TO  
507.6922.5205 – Orient Water Workers Compensation – Engineer**

**\$500.00 – 101.2083.5510 – IT Equipment Sheriff – Sheriff  
TO  
101.2083.5527 – Vehicles – Sheriff**

**\$1,999.20 – 101.2083.5301 – Supplies – Sheriff  
TO  
101.2083.5527 – Vehicles – Sheriff**

**\$2,300.00 – 101.1211.5105 – Administrative Assistant Salary – Juvenile/ Probate Court  
TO  
101.1211.5104 – Courts Magistrate Salary – Juvenile/ Probate Salary**

**\$70.70 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1108.5960 – Building Permit Refunds – Commissioners**

**\$35,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1112.5401 – Countywide Contract Services – Commissioners**

**\$15,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1112.5301 – Countywide Supplies – Commissioners**

**\$6,012.31 – 101.1112.5901 – Countywide Other – Commissioners  
TO  
101.1112.5404 – Countywide Advertising & Printing – Commissioners**

**\$400.00 – 101.2083.5403 – Travel Expenses – Sheriff  
TO  
101.2083.5483 – Uniforms – Sheriff**

**\$700.00 – 101.2083.5501 – Equipment – Sheriff  
TO  
101.2083.5483 – Uniforms - Sheriff**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfers Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for FUND TRANSFERS:

**\$1,518,697.92 – 101.1105.5720 – Fairgrounds Debt Miscellaneous – Auditor**  
**TO**  
**325.0000.4901 – Transfer In Fairgrounds Improvement Debt - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Fund Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for NEW FUND:

**938.1123.205 – American Rescue Plan Act Workers Comp - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for BLANKET PURCHASE ORDER:

**\$1,171.77 – 101.2083.5901 – Other Expenses - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Tom Swisher:**

The following is a summary of the report provided by Tom Swisher, EMA and E911 Deputy Director.

- This week Pickaway Chamber of Commerce presentation, Incident Command Class and EMA Southeast Sector Meeting
- Next week Fire Chief Meeting and Meeting with Sheriff's Office
- General Information
  - Working with PCSO on fire run cards – contract about to expire.
  - Working with law enforcement to create a standardized radio system



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- Working with local retailers on community preparedness
- Continued reports of cyber-crime/hacking forwarded to IT
- **EMA Projects**
  - PCSO fiber connection conversion – Site survey complete by engineer
  - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
  - Developing a model for School Safety Plans – waiting for LE review
  - Review of the County Emergency Operations Plan complete. Received State review documents. Will incorporate feedback from State.
  - Continued effort to train first responders in ICS and NIMS. October class complete. Advanced training scheduled for December.
  - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
  - Submitted paperwork for the Homeland Security grant of \$58,804 to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: Preparation of new MOU's for EMA dues and outdoor siren maintenance.

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission: December 13<sup>th</sup> Agenda**
  - Pumpkin Run II Section II – Proposed three new parcels, all approximately 2.1 acres to add to the existing ten parcel subdivision approved earlier this year. A 4th parcel is being given to the Pickaway Township as an adjoining parcel. (1.00 acre)
- **Outstanding Plats:**
  - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- **Lot Splits:**
  - Approved 4 lot splits in the last week, 5 open applications currently.
- **CDBG:** No update

**In the Matter of**  
**Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that he attended the Dog Warden Conference.
- Mr. Custer has been working with maintenance on putting covering on the walls of the outdoor shelter to keep snow and rain out.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim filed this week and no unemployment claim was filed. The BWC case was for an employee at the Dog Shelter and is pending completion of paperwork and completion. Veteran Services re-filed AC-28 surplus fund, vehicle is insured by Veteran Services.
- Mr. Rogols reported that a Hoveround Wheelchair is posted on Govdeals for Developmental Disabilities. The auction ended Friday, December 9<sup>th</sup> and sold for \$200. A total of 197 items have been sold on Govdeals, bringing a total of \$399,633.83.
- Mr. Rogols received notification from Kelly Kight that he has spoken with Bill Toole and the Village of Ashville will remain with him for inspection services. Samantha Pemberton from the Village of Ashville confirmed by email.
- CEBCO will be mailing out new insurance cards to all employees in mid-December.

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- Mr. Rogols reported that no new hire packets were sent out this week. Seventy-seven new hire packets year -to-date for all departments.
- No applications were received for the full-time or part-time Custodial position.
- Mr. Rogols an update for the Maintenance Department. Mr. Rogols presented a quote received from Accurate Heating and Cooling for Spacepak System Replacement at Memorial Hall.
- The Health and Safety exercise class is this Wednesday at JFS.
- The City of Circleville is continuing to process sanitary and sewer billing through January 23<sup>rd</sup>.
- Mr. Rogols discussed a request received from Matthew Nicklas, Board of Elections, to use American Rescue Fund to install a smoke and fire alarm system at the Annex.

**In the Matter of**  
**Emergency Management Services**  
**B&C Communications Service Agreement:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Service Agreement with B&C Communication for eighteen Whelen Outdoor Warning Sirens, twelve InterState DCM0075 Batteries and an eighteen-month Maintenance Agreement. Yearly total \$16,920.00.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Executive Session:**

At 9:37 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:56 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Deputy Dale E. Gillette Retirement:**

During business conducted while in session, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

**Resolution No.: PC-121322-110**

**WHEREAS**, it is the privilege of the Pickaway County Board of Commissioners to recognize occasions and people of outstanding significance and achievements; and,

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**WHEREAS**, Deputy Dale E. Gillette, Pickaway County Sheriff's Office, has experienced a long, successful career in the law enforcement field; and,

**WHEREAS**, Deputy Dale E. Gillette started his journey with the US Air Force in 1968 and later joined the Ross County Sheriff's Office from 1972 to 1974, Chillicothe Police Department 1974-1979, US Department of Energy Atomic Plant 1979-1998; and

**WHEREAS**, Deputy Gillette returned to the Ross County Sheriff's Office as the TRIAD Coordinator and was a Lieutenant for Ohio Crime Prevention Association 1998 to 2009; and

**WHEREAS**, with his years of experience Deputy Dale E. Gillette has served Pickaway County Sheriff's Office with honor as a part-time TRIAD Coordinator from August 3, 2010, and in the Court Service Division; and

**WHEREAS**, Mr. Gillette has determined that he wishes to retire after 12 years of commendable service; and

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby thanks Deputy Dale E. Gillette for his years of exemplary service and dedication and congratulates him on his well-earned retirement and wishes him happiness and success in all of his future endeavor and hereby declare:

*Wednesday, December 14, 2022*

*As*

*Deputy Dale E. Gillette Day*

*In Pickaway County, Ohio*

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Liquor License Transfer to**  
**Circleville Sunoco Inc.:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the Ohio Department of Commerce, Division of Liquor Control, Transfer Application in Circleville Township. Permit #5460193 Curtis Mallory, DBA Mallory's Muffler and More be transferred to Permit #1889982 Circleville Sunoco Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Providing Notice of Intent to Consider**  
**Area of Pickaway County as Restricted Area:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121322-111**

**Resolution providing notice of intent to consider a resolution under Section 303.58 of the Ohio Revised Code designating all unincorporated areas of Pickaway County as a restricted area.**

**WHEREAS**, the Pickaway County Board of Commissioners has responsibility for preserving the general health, safety, and welfare within the territory of Pickaway County; and

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**WHEREAS**, pursuant to Section 303.58 of the Ohio Revised Code, a board of county commissioners may a resolution designating all or part of the unincorporated area of a county as a restricted area prohibiting the construction of an economically significant wind farm, a large wind farm, or a large solar facility in any unincorporated area of the county; and

**WHEREAS**, pursuant to Section 303.58 of the Ohio Revised Code, prior to the adoption of a resolution prohibiting the construction of an economically significant wind farm, a large wind farm, or a large solar facility in all or a portion of the unincorporated areas of a county a board of county commissioners must first create a map identifying the proposed restricted area and provide notice of the potential future resolution designating all or part of the unincorporated areas of a county as a restricted area; and

**WHEREAS**, pursuant to Section 303.58 of the Ohio Revised Code, this notice must occur at least 30 days prior to the meeting at which a resolution designating all or part of the unincorporated area of a county as a restricted area will be discussed and potentially adopted, the notice must be published in a newspaper of general circulation within the county, the proposed map showing the boundaries of the proposed restricted area must also be posted at all public libraries within the county, and notice of the meeting must be provided, by first class mail, to all school districts, municipal corporations, and boards of township trustees located in whole, or in part, within the boundaries of the proposed restricted area; and

**WHEREAS**, the Pickaway County Board of Commissioners is contemplating adopting a resolution that would restrict the construction of an economically significant wind farm, a large wind farm, or a large solar facility in any unincorporated area of Pickaway County and accordingly has prepared a map identifying all unincorporated areas of the county as within the restricted area pursuant to Section 303.58 of the Ohio Revised Code; and

**THEREFORE**, be it Resolved that the Pickaway County Board of Commissioners hereby finds and determines that the construction of any economically significant wind farm, large wind farm, or large solar facility will not promote the general health, safety, and welfare within the territory of Pickaway County. Accordingly, the Pickaway County Board of Commissioners directs that the notice attached to this resolution, which also includes a map designating all areas of Pickaway County as a restricted area under Section 303.58 of the Ohio Revised Code, be published in a newspaper of general circulation in Pickaway County, that the notice and map be posted at all public libraries within Pickaway County, and that written notice of the upcoming meeting to consider adoption of a resolution designating all unincorporated areas of Pickaway County as a restricted area under Section 303.58 of the Ohio Revised Code be provided, by first class mail, to all school districts, municipal corporations, and boards of township trustees located in whole, or in part, within the boundaries of the proposed restricted area. As reflected in the attached notice, the Pickaway County Board of Commissioners will consider adoption of the aforementioned resolution designating all unincorporated areas of Pickaway County as a restricted area under Section 303.58 of the Revised Code at its public meeting on February 21, 2023, at 11:00 a.m., Pickaway County Commissioners' Office, 139 West Franklin Street, Circleville, Ohio 43113.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Settlement Agreement and General Release with**  
**John Picklesimer and Pickaway County Sheriff's Office:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the Settlement Agreement and General Release between John Picklesimer and the Pickaway County Sheriff's Office. The agreement is to resolve the issue of reinstatement with back pay subject to offsets of income for Mr. Picklesimer, past Pickaway County Sheriff's Office employee.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, DECEMBER 13, 2022  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Sheriff Hafey reported a break in a case that was thirty-one years old. DNA has identified remains that were found at State Route 56 and State Route 159. It was a male from Columbus Ohio. A press release will take place later today to notify the public.
- One new Explorer is in from Pennsylvania and awaiting the others.
- SWAT Team was called for a search warrant regarding drugs and guns. No one was hurt during the raid.
- Shop with A Cop was over the weekend and a great success. It is something that the officers look forward to every year.
- No Shave November was successful, and money raised will be donated to Secret Santa for the local School Districts.

**In the Matter of  
Law Director Contract:**

Gary Kenworthy, Law Director, met with the Commissioners to discuss the Law Director Contract Renewal. It will take effect January 1, 2024. The contract is pretty much the same with the request of cost-of-living increase. Mr. Kenworthy will be retiring in the coming years and has 43 years in PERS.

**In the Matter of  
Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler provided updated budget figures.
- Ms. Dengler discussed the boiler at the Sheriff's Office and will gather additional quotes for repairs.

**In the Matter of  
Resolution Authorizing American Rescue Plan Funds  
For Engineer's Office Software for Sanitary Billing:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121322-112**

**Engineer's Office – Software for Sanitary Billing**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO** *In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

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The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase software for Sanitary billing for the Engineer's Office - \$15,575.00.

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$15,575.00.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Brownfield Grant, Crane Plastics Manufacturing Demo**  
**Contract Award to Raze Construction:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the Agreement between Owner and Contractor for the Brownfield Grant, Crane Plastics Manufacturing Demolition Project. Contract was awarded to Raze Construction in the amount of \$313,167.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Adoption of 2023 General Fund Budget:**

Following the commissioners' final review of departmental operating budget requests for fiscal year 2023, and the inclusion of a few additional appropriations which brings the total estimated expenditures to \$24,688,515.89, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the 2023 General Fund Budget, and the adoption of the following Resolution for the appropriations to be distributed in January 2023:

**Resolution No.: PC-121322-113**

WHEREAS, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting forth a semi-annual schedule of all expenses and expenditures of all appropriations from the Pickaway County, Ohio

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**PICKAWAY COUNTY, OHIO**

General Fund for fiscal year 2023. The total of the schedule of expenses and expenditures for each office, department, and division is as follows and hereby be appropriated from the General Fund

**\$24,688,515.89**

as the total appropriation for 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Adoption of 2023 General Fund Budget Revenue:**

Following the commissioners' final review of departmental operating budget requests for fiscal year 2023, and the total estimated revenues to \$24,897,475.00, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the 2023 General Fund Budget Revenue, and the adoption of the following Resolution January 2023:

**Resolution No.: PC-121322-114**

WHEREAS, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting forth a semi-annual schedule of revenues to the Pickaway County, Ohio General Fund for fiscal year 2023. The total of the schedule of revenue for each office, department, and division is as follows and hereby be appropriated from the General Fund

**\$24,897,475.00**

as the total appropriation for 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Approval of 2023 Capital Plan:**

The commissioners reviewed the various projects included in county's 2023 Capital Plan. The plan prioritizes the county's various capital needs such as, but not limited to upgrades to county buildings, equipment purchases, vehicle purchases and IT upgrades. The 2023 Capital Plan totaled \$1,193,840.00. At the conclusion of the review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the county's 2023 Capital Plan in the amount of \$1,193,840.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Adoption of 2023 Non-General/Special Revenue Fund Budget:**

Related to the Non-General/Special Revenue Fund for 2023, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121322-115**

**TUESDAY, DECEMBER 13, 2022**  
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**PICKAWAY COUNTY, OHIO**

BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that to provide for the current expenses and other expenditures of said county during fiscal year ending December 31, 2023, the following sum be and the same is hereby set aside and appropriated for the several purposes for which the expenditures are to be made from the NON-GENERAL / SPECIAL REVENUE FUND

**\$50,076,867.43 - Revenue**  
**\$49,572,733.20 - Expenses**

as an annual appropriation for 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office**  
**Sergeant John M. Schleich Retirement:**

Sheriff Hafey requested Sergeant John M. Schleich's firearm be retired with him and allow for the firearm to be transferred to Mr. Schleich. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the transfer of ownership of Sergeant John M. Schleich's firearm at the cost of \$1.00 to him and the unit shall be retired from service.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 10, 2022.

A total of \$585 was reported being collected as follows: \$150 in adoptions; \$360 in dog license and \$75 in private donations.

Four (4) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President {absent}

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk