

TUESDAY, APRIL 4, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in the Pickaway County Annex, 141 West Main Street, Suite 400, Circleville, Ohio, on Tuesday, April 4, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from March 28, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, abstain; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 5, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$66,794.47 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Waiver Approved:

At the request of Dustin Hube, Fiscal Specialist/EMA Deputy Director, Commissioner Wippel offered the motion, seconded by Commissioner Henson to waive the waiting period to issue payment to Utmost Renovations in the amount of \$21,950 from line item #101.1103.5443 for renovations to the county's building located at 1005 South Pickaway Street due damages related to a leak in the fire suppression system. It was noted that the county has received the insurance settlement check to repair the damages to the building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Hube also reported that he attended a Pickaway County Healthcare Coalition meeting on Friday, March 28th.

In the Matter of
Report Provided by Dave Conrad:

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The following is a summary of the report provided by Dave Conrad, EMA Director:

- The National Weather Spotters training class was held yesterday evening from 6:30 – 8:30 p.m. at the Ohio Christian University. A total of 38 people attended the class.
- A Local Emergency Planning Committee (LEPC) meeting is scheduled for tomorrow morning at 9:00 a.m., at Berger Health System related to the full-scale training exercise on May 11th. The standard LEPC Quarterly meeting will be held at 8:00 a.m. on Thursday, at the Circleville Fire Dept.
- The countywide monthly outdoor tornado siren testing will take place tomorrow at 1:00 p.m.
- Mr. Conrad will off on the dates of April 19th, 20th, and 21st, as sick leave related to his wife's surgery.

**In the Matter of
Report Provided by Erica Tucker:**

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant/Special Projects Assistant:

- Mrs. Tucker and Tom Davis, RPHF Coordinator, will be going to various recycling drop-off bin locations on Earth Day to greet recyclers and hand out 2 types of recyclable/reusable bags with the RPHF Solid Waste District logo.
- The RPHF office will be collaborating with the Soil & Water Conservation District office on April 28th, in providing educational classes to the Westfall Elementary Schools related to conservation and recycling.
- The RPHF office will be providing an activity for "Friday in the Park" on June 23rd.
- An email went out to county employees last week informing them of the upcoming Pickaway County Employee Health & Safety Week scheduled for May 15th - 19th. The mobile mammogram unit will be available from 8:30 a.m. to 4:00 p.m. on Wednesday, May 17th. The blood drive for the Red Cross will be held on Thursday, May 18th. Plans are to hold various activities every day throughout the week from 11:00 a.m. to 2:00 p.m. It was mentioned that Kroger will be donating some bottled water and fresh fruit for the event.

**In the Matter of
Fund Transfer Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFER request:

**47,736.71 from 101.1105.5701 – Transfers Out
To
301.0000.4901 – HB295 Energy Bond-Transfer In**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the APPROPRIATION OF FUNDS:

**47,736.71 to 301.8201.5604 – HB295 Energy Bond-Interest
1,500 to 271.6120-5901 – Engineer-Other Expenses**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorization Signed for Job & Family Services:

The commissioners signed the Travel Authorization for Job & Family Services employees to attend various meetings, training sessions, and perform home visits throughout the month of April, at the total probable cost of \$2,310.12.

In the Matter of
Resolution Adopted Recognizing the
Month of April as World Autism Month:

With the month of April being recognized as World Autism Awareness Month, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-040417-1

WHEREAS, it is the responsibility of the Pickaway County Board of Commissioners to recognize people and occasions of outstanding significance; and,

WHEREAS, with the month of April being designated as World Autism Awareness Month, it is imperative to highlight the importance of addressing the causes and improving the treatments for autism spectrum disorders that affects an estimated one out of every 68 children in America; and,

WHEREAS, as those with autism spectrum disorders reach early adulthood, families are often faced with even greater obstacles than during childhood that include planning for their loved one's successful transition into adulthood. We are hopeful that our Nation's efforts will result in significant advancements related to autism diagnosis and treatments in the months and years ahead that can open opportunities for every member of our society to live independently and productively; and,

WHEREAS, it is essential that everyone across our Nation understands the challenges faced by those with autism spectrum disorders and offer their support to these special individuals and their families; then,

THEREFORE BE IT RESOLVED, that in order to shine a light on the importance to promote greater knowledge of autism spectrum disorders and encourage innovation that will lead to new treatment and cures, the Pickaway County Commissioners hereby recognize the month of April to be

World Autism Awareness Month

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Overview of Meeting with Pickaway Sportsman, Inc.
Regarding Charitable Donation Agreement Related to the
Pickaway County Fairgrounds Revitalization Plan:

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Commissioner Stewart provided an overview of the Pickaway Sportsman, Inc. (PSI) meeting he attended the evening before to discuss the negotiated and verbally agreed upon Charitable Donation Agreement between the commissioners, PSI, and Pickaway County Community Foundation (PCCF) for the donation of \$800,000 accumulated Extravaganza proceeds and other terms spelled out in the agreement related to the construction of the show arena in regards to the commissioners' Pickaway County Fairgrounds Revitalization Plan.

Commissioner Stewart stated that the PSI attained an attorney who presented a Letter of Intent (LOI). The LOI contained a "Plan A", and a "Plan B". "Plan B" incorporated some of the terms and conditions of the Charitable Donation Agreement that had previously been discussed between PSI and the commissioners, and PSI made a number of changes as well. "Plan A" would involve the PSI managing the project, which Commissioner Stewart stated would not be approved, since this is a public project on public property that must be managed by the commissioners.

Commissioner Stewart stated that "Plan B" included the PSI donation being placed in an escrow account at the Vinton County National Bank with a draw schedule rather than depositing \$800,000 in an account with the PCCF toward the construction of the show arena. The proposed escrow agreement would be between Vinton County National Bank, the commissioners, and PSI, would be in the form of a construction draw agreement. Other terms of the proposed "Plan B" were provided by Commissioner Stewart.

After providing additional information regarding the matter, it was determined that Commissioner Stewart will review "Plan B" in the LOI and provide some changes that will be reviewed by Commissioners Wippel and Henson for consideration.

In the Matter of
Resolution Adopted Urging Legislators to
Protect Counties and Transit Authorities Against the
Loss of Medicaid Managed Care Organization Sales Tax Revenue:

The County Commissioners Association of Ohio (CCAO) has encouraged its members to adopt a Resolution urging state legislators to take immediate action as part of the Biennial Budget process against the loss of Medicaid Managed Care (MCO) sales tax by adopting an equitable solution that addresses the funding needs of the state and counties on a continuing basis.

Therefore, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-040417-2

A RESOLUTION URGING STATE LEGISLATORS TO TAKE IMMEDIATE ACTION AS PART
OF THE BIENNIAL BUDGET PROCESS TO PROTECT COUNTIES AND TRANSIT
AUTHORITIES AGAINST THE LOSS OF MEDICAID MANAGED CARE ORGANIZATION
(MCO) SALES TAX REVENUE

WHEREAS, Pickaway County has been delegated a wide array of critical services to perform on behalf of the state,

WHEREAS, Pickaway County heavily relies on sales tax revenue to perform these services,

WHEREAS, Pickaway County learned during the summer of 2016 that the amount of sales tax revenue attributed to the Medicaid managed care sales tax is approximately \$1 million in Pickaway County,

WHEREAS, the SFY 2018 – 2019 Executive State Budget proposes disparate treatment for the state and counties by recommending to fully replace forgone state sales tax and Medicaid matching dollars for the

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next biennium while providing counties/transit authorities with a one-time allocation that ranges from approximately 3 months to a year or more of the forgone revenue,

WHEREAS, the solution put forth in the executive budget treats the state and counties disparately and that what is needed is an equitable solution

NOW, THEREFORE, BE IT RESOLVED, that the Board of Pickaway County Commissioners hereby urge the Ohio General Assembly to take immediate action against the potential loss of approximately \$1 million of sales tax revenues associated with the Medicaid MCO sales tax by adopting an equitable solution that addresses the funding needs of the state and counties on a continuing basis.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bid Opening Conducted for
U.S. Rt. 23/Pittsburgh Rd./Duroc Rd./Clagg Way Road Improvements:

The commissioners conducted a bid opening for U.S. Rt. 23/Pittsburg Road/Duroc Street/Clagg Way Road Improvements. Chris Mullins, Pickaway County Engineer; Anthony Neff, Deputy County Engineer; and Ryan Scribner, P3 Economic Development Director, were in attendance. A sign-in sheet of interested bidders that were present for the bid opening is on file.

The engineer's estimate for the project was \$1,630,991.00, and the following bids were received and read aloud:

Shelly & Sands, Inc. Columbus, Ohio 43223	\$1,333,604.26
Darby Creek Excavating, Inc. Circleville, Ohio 43113	\$1,548,900.00
Kelchner, Inc/The Wood Group Springboro, Ohio 45066	\$1,406,150.82
M.R.M. Construction, Inc. Gallipolis, Ohio 45631	\$1,787,354.47

The bids were turned over to Mr. Mullins and Mr. Neff for review and contract award recommendation. It was noted that with a CDBG Economic Development being one of the various funding streams for the cost of the project, Bob Berquist, the county's CDBG administrator/consultant will be consulted to ensure all of the project documentation required by the Ohio Development Services Agency related to the grant are in order.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The Pickaway County Dog Shelter was contacted by Melanie Willeford, Secretary for the St. Jacobs Lutheran Church in the Village of Tarlton. Due to the church's dwindled membership, the decision to dissolve the church was made. The church has more than \$400,000 in its treasury, and is donating the to various 501 (c) (3) non-profits and has kindly designated \$10,000 to go to Partners for Paws. The \$10,000 donation will be able to be used at the Dog Shelter's request.

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- An email was received from the Pickaway Chamber of Commerce regarding the Hampton Inn & Suites at Scioto Downs Grand Opening celebration on Tuesday, April 11th, beginning at 5:00 p.m.
- Mike Struckman, Scioto Township Trustee, previously inquired about the possibility of Scioto Township employees participating in the Franklin County Healthcare Consortium of which Pickaway County is a member. Mr. Lutz reported that for an entity to be considered, there is a minimum of 50 lives that has to be covered under the healthcare plan in order for an entity to be considered by the consortium, which would not be met based on the number of township employees.

In the Matter of
Bid Opening Conducted for
2017 Unit Prices for Road and Bridge Materials:

A bid opening was conducted for 2017 unit prices for road and bridge materials for the Pickaway County Engineering Department with Chris Mullins, County Engineer; Anthony Neff, Deputy County Engineer; and Steve Smith, Superintendent of the Pickaway County Highway Garage, in attendance. A sign-in sheet of interested bidders that were also in attendance is on file.

Bids for the various unit pricing, too numerous to list, received from the following companies were opened and read aloud:

Kokosing Materials, Inc.
Fredericktown, Ohio 43019

Melvin Stone Co.
Washington CH, Ohio 43160

Olen Corporation
Columbus, Ohio 43207

J & A Construction
Greenville, Ohio 45331

Asphalt Materials, Inc.
Marietta, Ohio 45750

American Pavements, LLC
Plain City, Ohio 43064

The Shelley Company
Thornville, Ohio 43076

KMC Paving
Circleville, Ohio 43113

Marathon Petroleum Co. LP
North Bend, Ohio 45052

Bituminous Pavement Systems
Columbus, Ohio 43223

Phillips Oil Co.
Columbus, Ohio 43222

Westfall Aggregate & Materials
Circleville, Ohio 43113

The bids were turned over to Mr. Mullins and Mr. Neff for review and contact award recommendation.

In the Matter of
County Administrator Report-Continued:

- A letter received from Pickaway County Agricultural Society's (PCAS) Subcommittee, the subcommittee that Cody Link recently met with the commissioners about that was formed as a means of communication between the commissioners and PCAS related to the Pickaway County Fairgrounds Revitalization Plan. Mr. Link is serving as the subcommittee's chairman. The letter included a list of inquiries to items that varied in content that the subcommittee requested be reviewed and responded to by the commissioners. The commissioners reviewed the various items and a letter of response will be drafted.
- The Pickaway County Livestock and Sale Committee Constitution and By-laws, last approved on May 21, 2017, were distributed for review.
- The Geoff Davis, of the Pickaway County Building Department, sent a letter to all township clerks for distribution to township officials regarding recent questions the department has received related to

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zoning certificates and the issuance of permits. The letter stated that it is the policy of the Pickaway County Building Department to strongly recommend that homeowners, builders, or contractors obtain proper zoning certifications before project construction begins. The building department cannot and does not require a zoning certificate in order to issue a building permit, and it is the responsibility of the homeowner, builder, or contractor to obtain the proper zoning certifications.

- It was also reported that Kevin Steward spoke to Mr. Lutz and commented on the Pickaway County Building Department. Mr. Steward stated that, as the Muhlenberg Twp. Zoning Inspector; a local business owner and contractor; and a county landowner and resident, he always receives excellent, fast, efficient, professional, helpful, and friendly services from the staff, and it is of his opinion that the county's building department is "second to none." It was also noted that an email was received from Mars, Inc. that complemented the services the company is receiving from the building department. Mars, Inc. is moving its Petcare dog food operations from Washington C.H., to a location in the county that is part of the Rickenbacker Intermodal area.
- Commissioner Stewart took a moment to mention that he had a conversation with Mark Adkins, of Box 65, regarding communication radios the organization has that will not operate on the county's radio communication system after transitioning to P25 capable at the end of the year. Mr. Adkins had previously contacted the county regarding purchasing approximately \$40,000 worth of new radios by making application to CDBG Formula Allocation grant program; however, after contacting the county's CDBG consultant, Mr. Adkins stated it was found purchase of the radios with CDBG program funds was not an eligible project. Mr. Adkins stated that the organization was able to cut the number of radios it originally planned to seek, an Commissioner Stewart said an inquiry was made on whether there may be some extra P25 capable radios when the county made its large radio purchase. Mr. Lutz stated that there are no extra radios, and noted that all radios that were unable to be upgraded were traded-in or disposed of, and radios that were able to upgradable to P25 capabilities were upgraded.

In the Matter of
Bid Opening (#3) Conducted for
Pickaway County Fair Grounds Post Frame Stable Project:

The commissioners conducted the bid opening for the Pickaway County Post Frame Stable Project (#3) that included the construction of one (1) barn @ 80' x 130' for a 48-stall stable with forty (40) 11' x 11' dirt floor horse stalls; two (2) 11' x 10' concrete floor shower stalls; six (6) 11' x 10' concrete floor tack room stalls; and two (2) 18" aisles with dirt floors. Tom Miller, of TCM Construction, was in attendance for the bid opening.

The following bid was received and read aloud:

TCM Construction	\$206,000.00
Leesburg, Ohio 43135	

The bid documents will be reviewed by the commissioners and a decision will be made next week to accept or reject the bid.

In the Matter of
Plats Signed and Resolution Adopted Related to
Pewamo Subdivision and Pewamo Subdivision Phase 2:

Terry Frazier, Director of the Pickaway County Development & Planning Office, presented the following plats for the approval and acceptance of right-of-ways: Pewamo Subdivision Plat; and the Pewamo Subdivision Phase 2 Plat, related to the Love's Travel Center Development project in Pickaway Township.

Following the review, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to sign the plats and adopt the following Resolution;

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Resolution No.: PC-040417-3

BE IT RESOLVED that the Pickaway County Board of Commissioners accepted and approved the following plats:

1. Pewamo Subdivision Plat, containing 25.6982 acres in Pickaway County. The plat creates Lot 1 (19.6243 acres) for Love's Travel Center development and dedicates land (6.0739 acres) for Duroc Street and Clagg Way, both streets planned for construction in 2017.
2. Pewamo Subdivision Phase 2 Plat, Pickaway Township, containing 438.845 acres in total, creating Lots 1 (91.157 acres), Lot 2 (Sofidel site, 281.076 acres), and Lot 3 (76.612 acres); then,

THEREFORE BE IT RESOLVED, that all right-of-ways for roads, streets, and easements be accepted for public use as shown on said plats.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting Conducted to Review
Community Development Implementation Strategy
Submissions Related to the FY 2017 Community Development Block Grant (CDBG)
Formula Allocation Program and Competitive Set-Aside Grant Program:

Robert Berquist, of Berqshire, LLC, the county's CDBG administrator/consultant, met with the commissioners and reviewed the Community Development Implementation Strategy (CDIS) submissions received from various entities related to the FY 2017 Community Development Block Grant (CDBG) Formula Allocation and Competitive Set-Aside Grant Programs. For entities to receive funding for projects over the next 2 years, prioritized CDIS worksheets must be submitted from entities for the commissioners' review. Based on the CDBG allocation amount, expected to be approximately \$155,000, prior to administrative and Fair Housing Program costs, leaving approximately \$120,000 for project funding. Projects can be submitted for consideration related to the associated Competitive Set-Aside Program, being Critical Infrastructure, Downtown Revitalization, and Neighborhood Stabilization, at \$300,000 grant amount for each. For any project to be eligible for funding over the next 2 years, must be included on the FY 2017 – 2018 CDIS Worksheet and Prioritized Project list. A total of 10 projects can be listed on the 2-year Community Development-Allocation, and the Competitive Set-asides provided they meet one of the program's 2 national objectives of eliminating slum and blight, or benefitting low-to-moderate income (LMI) population areas (51% or higher) based on the 2010 US Census.

The Community Development Priority Projects Worksheets, the Economic Development & Residential Public Infrastructure Priority Project Worksheets, and Community Development Needs Worksheets that were submitted were reviewed for 2017 & 2018. Submissions were received from the Village of Ashville, City of Circleville, Village of New Holland, Pickaway Senior Center, Haven House Domestic Violence Shelter, and the Village of Tarlton. First reviewed was the Village of Ashville, which submitted a long list of projects on the Community Development Needs Worksheet extending over a number of years in planning for the future; however, most of the projects are not CDBG eligible and Ashville used the 2007 US Census data rather than the 2010 data. Mr. Berquist stated that none of the projects listed on the Ashville's priority worksheets listed for economic development and residential public infrastructure are eligible under either of the programs and none of the community development projects listed under critical infrastructure are eligible for that program. It was noted that the entire Village of Ashville is not LMI eligible; however, the area for Block Group 021200-3 is eligible for the CDBG Formula Allocation program because it meets the program's LMI national objective. Five projects were reviewed that were listed as Ashville's top priority projects, each with a \$50,000 grant request, with \$5,000 local match. The projects included: Station Street Resurfacing Stormwater & ADA Sidewalk; Lexington to Jefferson & Griggs - Intersection Resurfacing, Stormwater & ADA Sidewalk; Cromley Street Resurfacing from Main to Rich,

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Stormwater & ADA Sidewalk; Cromley Street Resurfacing from Rich to Madison, Stormwater & ADA Sidewalk; and Griggs & Cromley Street between Madison, Station & Scioto-Intersection Resurfacing, Stormwater & ADA Sidewalk.

The City of Circleville, which is LMI eligible, submitted 2 projects under the community development priority worksheet, being Turner Street Reconstruction and Walnut Street Reconstruction. The city is providing a significant local match for each project; however, the grant allocation requests are equal to or higher than the county's total grant allocation from the state after administrative and the required Fair Housing Program costs are deducted. Related to Turner Street, Circleville is requesting \$120,000 in CDBG Formula Allocation funds, with a \$175,000 local match toward the estimated project cost of \$300,000. For the Walnut Street project, total cost estimated to be \$315,000, a \$125,000 grant request was listed, with a \$190,000 local match.

Haven House Domestic Violence Shelter submission was then reviewed. Mr. Berquist stated that ODSA verified that the shelter was an eligible entity as it serves a protected class. Haven House is requesting a grant allocation of \$22,000, with a \$2,200 match, to install a complete security, surveillance, and fire and intruder alarm system in its facility where homeless women and their children who are victims of domestic violence are provided safe shelter.

The submittals from the Village of New Holland were then reviewed. The results of the door-to-door income survey for the village is expected to be received by the commissioners' office by the end of the week from the Ohio Rural Communities Assistance Program (RCAP). Based on the Census data, the village did not meet the LMI threshold; however, village officials had the income survey performed because they feel certain that the results will show the village is well above the 51% LMI requirement. New Holland submitted a grant allocation request of \$18,500 for the purchase of an emergency water/wastewater pump that would be used throughout the village in time flooded roadways and for use at the wastewater treatment plant during routine pump preventative maintenance and/or replacement. A second project was submitted for an emergency back-up generator that would be used during power outages and other village related emergencies as needed. The grant allocation amount requested was \$23,600. Mr. Berquist stated that again it was verified that both projects are eligible provided the equipment is used as described. He added that all of the door-to-door income survey documentation will have to be submitted with the county's application to the state.

The Pickaway Senior Center projects were reviewed. The Senior Center is an eligible entity because it also serves a protective class. The first project was for a flooring replacement in the dining room and kitchen areas. Mr. Berquist stated that the project is not eligible for funding because it is considered general maintenance, which is not an eligible project activity. The second project was for lighting replacement, which Mr. Berquist said was an eligible project, where all fluorescent lighting in the office area, lobby and adult daycare area, and the kitchen and dining room would be replaced with energy efficient LED fixtures. Exit and emergency lights would be replaced with LED fixtures as well. Grant allocation amount requested was \$18,000, with a \$2,885 local match, for a total project cost of \$20,885.

The last to be reviewed were projects from the Village of Tarlton, which is LMI eligible. Neighborhood Revitalization and Critical Infrastructure projects listed on the Community Development Priority Projects worksheet, however, are not eligible under those programs. On the Economic Development & Residential Public Infrastructure Worksheet, Mr. Berquist stated that again, none of the projects listed were eligible under the Neighborhood Revitalization and Critical Infrastructure programs.

Mr. Berquist stated that the project to make the restrooms accessible to handicap and disabled persons in the Tarlton's Community Hall is eligible for CDBG Formula Allocation funds. Also eligible is the project for the installation of sidewalks and curbs within the village corporation limits; however, no project scopes or estimated project costs were provided. The project for exterior safety/security lights and addressing un-level sidewalks and no curbs at the Community Hall is eligible in general but there is no grant allocation amount requested and no project cost provided. A project for street resurfacing, again, did not identify a street, project scope or cost estimate, or a grant allocation amount request. It was noted, however, that the information could be obtained to be included in the county's application to the state.

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In total, there are 14 projects that are eligible for CDBG Formula Allocation funds, and Mr. Berquist provided a spreadsheet that listed them all for the commissioners' use in determining what 10 will be included on the 2017 - 2018 CDIS. Following further review and discussion regarding the projects, the following 10 were selected for the 2017 - 2018 CDIS, all under the CDBG Formula Allocation Program:

Project/Need

Haven House	Fire/Security System - Public Service Facility
New Holland	Equipment; Pump - Public Infrastructure
Senior Center	Energy Saving Lighting - Public Svc. Facility
Ashville	W. Station St. - Street Improvements ADA Sidewalks
Tarlton	Community Hall ADA-Int. - Public Facility
Circleville	Turner St. Reconstruction
New Holland	Equipment-Generator - Public Infrastructure
Ashville	Griggs & Lexington St. & ADA Sidewalk- Street Improvements
Tarlton	Curbs & sidewalks - Public Infrastructure
Tarlton	Comm. Hall-ADA Ext. - Public Facility

Mr. Berquist will prepare the Community Development-Allocation and Competitive Set-asides Priority Project List for FY 2017 & 2018 for the projects as listed above. He will also prepare the Economic Development & Residential Public Infrastructure Work Sheet, listing no projects, and the Community Development Needs Worksheet and provide all to the commissioners' office before the end of the week. It was noted that projects on the priority list do not necessarily have to occur in the order in which they are listed. Mr. Berquist stated that projects funded will depend on the applications received from the various communities/entities over the 2-year period and if the projects are ready to proceed.

The next step will be to formally adopt 2-year Project Priority list and the CDIS, and CDBG applications will be sent to the communities/entities listed on the CDIS as those will be the only ones eligible to apply for CDBG Formula Allocation funding. It was noted that all projects that did not have project descriptions and amounts, this information will be needed for the applications.

Mr. Lutz then took the opportunity to speak with Mr. Berquist regarding the CDBG Economic Development grant that is one of the funding sources for the Road Improvements to U.S. Rt. 23/Pittsburgh Rd./Duroc Rd./Clagg Way for the Love's Travel Stop road infrastructure project. He was asked to review the bid documents from Shelly and Sands, Inc., the apparent low bidder, to ensure all of the documents are in compliance with CDBG Economic Development grant guidelines. The county commissioners are listed as the grantee in the grant agreement and will serve as the fiduciary agent.

The conclusion of the meeting, the commissioners thanked Mr. Berquist for his assistance.

In the Matter of
Deputy County Administrator Report:

Due to April Dengler, Deputy County Administrator, attending a meeting in Columbus, the following is a summary of her report was provided by Mr. Lutz on her behalf:

- The Deputy Dog Warden 2 position is still open. One candidate was interviewed; however, the position will be posted again.
- Due to the bio-screening appointments for county employees filling up so quickly, ThriveOn has added an additional screening day for Friday, May 5th, from 8:00 a.m. to 12:00 noon, in the Pickaway County Service Center second floor meeting room.

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- Advertisement has been made for 2 part-time custodial positions, one for the 12:00 p.m. to 4:00 p.m. shift and one for the 4:00 p.m. to 8:00 p.m. shift. Several resumes have been received from the county's OhioMeansJobs Office for the positions.
- During the RPHF Recycling Outreach meeting Mrs. Dengler attended with Tom Davis and Erica Tucker last week in Hillsboro, paperwork was distributed by Mr. Davis that will be presented at the RPHF District meeting on May 25th. A topic of discussion during the meeting was to move the Pickaway County Outreach Specialist position from Mrs. Dengler's list of duties, and have Mrs. Tucker serve in that capacity. With the changing demands of the position, which will require more time out of the office for educational programming, community events, etc., and the increasing duties Mrs. Dengler is providing in her position as deputy county administrator, Mrs. Dengler is of the opinion that she cannot continue to provide the level of services that the RPHF Solid Waste District office is requiring. Mr. Lutz mentioned that he concurs with Mrs. Dengler in that her deputy county administrator duties are increasing, and she is doing good job.

In the Matter of
Demonstration of Darktrace AI Device/Ransomware Software and
Hardware and Approval to Enter into Contract for Purchase:

With ransomware incidents increasing, Robert Adkins, IT Manager, met with the commissioners and provided a live demonstration of Darktrace Artificial Intelligence (AI) learning system device to spot patterns, sent alerts that can be addressed to prevent cybercrimes before they occur. In Mr. Adkins' previous presentation of the county's 2017 Information Technology Plan, he noted that he was exploring various firms and their prices for his to plan to purchase network behavioral analysis software this year.

First reviewed was the various layers of security on all desktops/laptop units and on the 21 servers with the yearly cost for each. Also reviewed were a "Plan A" and a "Plan B" for layers of protection and the endpoint costs for each unit. "Plan A" included: Intercept X Endpoint Analysis; VEEAM Backp and Replication; and KnowBe4 User Training, "Plan B" included: WatchGuard Firewall; Darktrace; SpiceWorks Network Monitor; Sophos Anti-Virus; Malware Bytes Endpoint Security; VEEAM Backup and Replication; and KnowBe4 User Training. A summary of what each product listed above provides and other information about the county's current security and multiple back-ups of the 21 servers was given. Mr. Adkins noted that he has set up the system to receive information for any internal and external attempts to gain access to the county's servers. Mr. Adkins also noted that he has the ability go back 16 months' worth of data and detect network activity.

Mr. Adkins connected to the county's internal network that offered the commissioners' the opportunity to see a demonstration of the Darktrace AI device. If a threat is detected, an alarm is triggered that is sent via email to Mr. Adkins, which he has continual access to at all times, and provides him information about the threat so he can immediately address it, even at home during off hours. He can also customize and change the various types of alerts he wants to receive.

With the landscape of cyber threats rapidly changing, Mr. Adkins stated that the Darktrace has been determined as being an excellent cyber security firm, and its AI is a good network monitoring and alert notification tool. The firm is offering a contract with a lock-in price of \$10,000 a year for a period of 8 years, which includes all hardware that hosts the Darktrace platform, with a 4th year opt-out. Mr. Adkins stated that in his exploration of cybersecurity firms and their products, he is very confident in recommending its approval.

After discussing the recommendation, the commissioners thanked Mr. Adkins for the work he performed in exploring and evaluating the best firms and their products, and stated that they are comfortable with his recommendation.

Therefore, Commissioners Stewart offered the motion, seconded by Commissioner Wippel, authorizing Mr. Adkins to enter into contract with Darktrace at the cost of \$10,000 per year.

TUESDAY, APRIL 4, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Executive Session Regarding City/County Hospital Trade Secrets:

At 3:32 p.m., pursuant to ORC §121.22 (G)(7), Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session with Tim Colburn, CEO of Berger Health Systems, and John Edgar, At-large member of the Berger Board of Governors, to discuss city/county hospital trade secrets. The county administrator and commissioners' clerk were in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 4:01 p.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 1, 2017.

A total of \$541 was reported being collected as follows: \$80 in adoptions; \$6 in boarding revenue; \$180 in dog licenses; \$60 in dog license late fees; \$40 in owner turn-ins; \$155 in private donations; \$20 in redemptions; \$40 in transfer-out rescues.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk